

CYNGOR CYMUNED BRYCHDYN A BRETTON
BROUGHTON AND BRETTON COMMUNITY COUNCIL

FINANCE AND STAFFING COMMITTEE

16th JANUARY 2019

INCOME AND EXPENDITURE REPORT 2018/19

1.0 Purpose of the Report:

- 1.1 The purpose of this report and attached summary is to apprise the Committee of the income and expenditure position of the Council for the period ending 30th November 2018.
- 1.2 A separate report will be produced relating to the central administration and direct maintenance services and will be sent to Members of the Joint Committee which comprises representatives of the three participating Councils.
- 1.3 The remainder of the Council's income and expenditure is as shown on the attached summary.
- 1.4 Income of £72,594 has been received to date £71,400 of which relates to the first two instalments of a three staged payment of the Council's Annual Precept. A further £35,700 has been received, but not yet reconciled, which represents the final precept payment on 31 December 2018.

2.0 Background:

- 2.1 The following identifies the reasons for any significant variances from anticipated expenditure during the year from 1st April to 30th November 2018.

2.2 General:

Insurance: the full amount payable for the year has been made at a slightly higher premium due to amendments to the policy for assets etc.

Members Expenses/Allowances: Council will recall that the Independent Remuneration Panel for Wales introduced mandatory allowances for Members this financial year. 12 of the Council's 14 members elected to forgo this payment and are requested to resolve a virement of this money to 'Community Spend' for the purposes of a Community Volunteer Award scheme and ceremony; details to be agreed. One other Councillor donated the amount to the Broughton War Memorial Institute.

Legal Fees/Welsh Language Policy/Elections: There has been no call on this section of the budget and no by-elections during the year.

Petty Cash: Members will note the reduction in spend to date on petty cash due to the modernised working practices recently put in place and the use of on-line payments and Debit Cards. Petty cash spend is minimal.

Twining: There has been no call on this budget to date but this year will see the Council and Community hosing the French visitors and therefore budgetary provision will be called upon.

Website: The Council has agreed to undergo a website re-build and re-design which is currently in hand. A deposit of £725 has been paid with the remaining balance due once the upgrade is complete. Members will be asked to consider a new Community Council logo as part of this upgrade which is the subject of discussion under a separate item on the Planning and General Purposes agenda.

2.3 Community Spend:

NOTE: *This section of the budget relates to "community spend" and has been re-titled as there is specific legislation relating to spend for War Memorials, Village Halls and donations etc. This had also been suggested as part of the External Auditor's Issues report.*

Play Schemes: The payment request from Flintshire County Council has been received and paid but is under dispute due to the anomaly of a "grant" being paid to the Council in March 2018 and subsequently requested back from County with the current invoice. An update will be provided at the meeting if available.

Voluntary Organisations: At its meeting in November the Council considered grant applications and approved a total sum of £400 in grants to two local community organisations. Further grant applications may be considered in March 2019.

Community Halls and Library: The 2018-19 grants have been issued. These grants have not changed for a number of years and *Members might wish to review this during the 2019/20 budget setting process.* No payment has yet been made to the Community Library but an invoice has been requested.

Community Chest: At its meeting in November 2018 the Council awarded grants totalling £1000 to two organisations.

Christmas Lighting: 6 further Christmas lights have been purchased this year. Council is asked to consider the purchase of any additional Christmas lighting.

Community Transport: The Council's contribution for 2018/19 has been paid in full.

2.4 Open Spaces/Highways/Verges:

Football Licences: The football licences have finally issued been issued and are awaiting payment/processing.

Litter Bins: Members will recall that earlier in the year the Council agreed to fund the purchase of a new litter bin at the bottom corner of Brookes Avenue which has been installed.

Allotments: Allotment rents have been paid in full.

2.5 Holding Account: There has been no call on the Council's holding account during the first half of the financial year. Members will recall that quotes have recently been invited for additional play equipment and/or the development of the play area at Country Park, Broughton. Three quotes have been received from suppliers and the designs will be on display at the meeting for consideration. This also appears as a separate item for discussion on the Lighting and Amenities agenda.

3.0 Considerations and Recommendations:

3.1 Members are asked to:

- i. note the contents of this report;
- ii. consider the virement of 'Member Allowances' to 'Community Spend' for the consideration of a project as outlined in paragraph 2.2 above; and
- iii. consider whether or not to increase the annual grants to the two Community Halls within the village.

Detailed Receipts & Payments by Budget Heading 30/11/2018

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
500 General						
1501 Precept	71,400	107,100	35,700			66.7%
1502 Bank Interest 30 Day A/c	30	52	22			57.4%
1503 Bank interest Investment a/c	4	6	2			74.8%
1506 Miscellaneous Income	1,160	1,000	(160)			116.0%
General :- Receipts	72,594	108,158	35,564			67.1%
4501 Subscriptions	209	1,250	1,041		1,041	16.7%
4502 Conferences/Training	260	500	240		240	52.0%
4503 Insurance	948	800	(148)		(148)	118.5%
4504 Audit	209	500	291		291	41.8%
4505 Members Expenses	2,100	2,100	0		0	100.0%
4506 Petty Cash	151	250	100		100	60.2%
4507 Legal Fees	0	500	500		500	0.0%
4508 Miscellaneous - Gen	212	300	88		88	70.7%
4509 Welsh Language Policy	0	200	200		200	0.0%
4510 Council Chamber	0	200	200		200	0.0%
4511 Chair's Expenses	285	500	215		215	56.9%
4512 Elections	0	3,000	3,000		3,000	0.0%
4513 Twinning Links	0	1,000	1,000		1,000	0.0%
4514 Website	725	1,500	775		775	48.3%
General :- Indirect Payments	5,098	12,600	7,502	0	7,502	40.5%
Movement to/(from) Gen Reserve	67,496					
600 Section 137						
4601 Playschemes	2,220	1,400	(820)		(820)	158.6%
4602 Voluntary Organisations	1,120	2,500	1,380		1,380	44.8%
4603 Village Halls/Community Librar	2,600	12,600	10,000		10,000	20.6%
4604 Voluntary Bodies	(1,800)	0	1,800		1,800	0.0%
4605 Community Chest	0	1,000	1,000		1,000	0.0%
4606 Best Kept Village	0	100	100		100	0.0%
4607 Christmas Lighting	2,278	3,000	722		722	75.9%
4608 Remembrance Sunday	100	150	50		50	66.7%
4609 Newsletter	0	125	125		125	0.0%
4610 Community Transport	2,082	2,082	0		0	100.0%
Section 137 :- Indirect Payments	8,600	22,957	14,357	0	14,357	37.5%
Movement to/(from) Gen Reserve	(8,600)					

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700 Open spaces						
1701 Football Licences	0	230	230			0.0%
Open spaces :- Receipts	<u>0</u>	<u>230</u>	<u>230</u>			<u>0.0%</u>
4701 Repairs/ New Play Equipment	257	10,000	9,743		9,743	2.6%
4702 Benches/Signs	0	500	500		500	0.0%
4704 Planting	0	150	150		150	0.0%
4705 Land Rent - OS	66	70	4		4	94.3%
4706 Contingency - OS	0	500	500		500	0.0%
4707 Skate Park	0	250	250		250	0.0%
Open spaces :- Indirect Payments	<u>323</u>	<u>11,470</u>	<u>11,147</u>	<u>0</u>	<u>11,147</u>	<u>2.8%</u>
Movement to/(from) Gen Reserve	<u>(323)</u>					
800 Highways & Verges						
4801 Wayside Seats	0	500	500		500	0.0%
4802 Bus Shelters	0	2,000	2,000		2,000	0.0%
4803 Public Footpaths	0	50	50		50	0.0%
4804 Litter Bins	335	250	(85)		(85)	134.0%
4805 Planting	0	50	50		50	0.0%
4806 Contingency - H&V	0	250	250		250	0.0%
4807 Litter Collection	2,815	3,380	566		566	83.3%
4808 CCTV	0	4,500	4,500		4,500	0.0%
Highways & Verges :- Indirect Payments	<u>3,150</u>	<u>10,980</u>	<u>7,831</u>	<u>0</u>	<u>7,831</u>	<u>28.7%</u>
Movement to/(from) Gen Reserve	<u>(3,150)</u>					
900 Public Lighting						
4901 Electricity -PL	3,672	6,000	2,328		2,328	61.2%
4902 Maintenance	69	0	(69)		(69)	0.0%
4903 New Connections	1,000	1,000	0		0	100.0%
4904 Replacements	0	2,500	2,500		2,500	0.0%
4905 Contingency - PL	0	1,000	1,000		1,000	0.0%
Public Lighting :- Indirect Payments	<u>4,741</u>	<u>10,500</u>	<u>5,759</u>	<u>0</u>	<u>5,759</u>	<u>45.2%</u>
Movement to/(from) Gen Reserve	<u>(4,741)</u>					
1000 Allotments						
11001 Allotment Rents Received	800	800	0			100.0%
Allotments :- Receipts	<u>800</u>	<u>800</u>	<u>0</u>			<u>100.0%</u>
41001 Allotment Rent	800	800	0		0	100.0%
Allotments :- Indirect Payments	<u>800</u>	<u>800</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>100.0%</u>
Movement to/(from) Gen Reserve	<u>0</u>					

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	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
1100 Holding Account						
41101 Holding Account	745	63,000	62,255		62,255	1.2%
Holding Account :- Indirect Payments	<u>745</u>	<u>63,000</u>	<u>62,255</u>	<u>0</u>	<u>62,255</u>	<u>1.2%</u>
Movement to/(from) Gen Reserve	<u>(745)</u>					
1200 Joint Services						
41201 Central Administration	19,132	26,527	7,395		7,395	72.1%
41202 Direct Maintenance	22,385	31,400	9,015		9,015	71.3%
Joint Services :- Indirect Payments	<u>41,518</u>	<u>57,927</u>	<u>16,409</u>	<u>0</u>	<u>16,409</u>	<u>71.7%</u>
Movement to/(from) Gen Reserve	<u>(41,518)</u>					
Grand Totals:- Receipts	73,394	109,188	35,794			67.2%
Payments	64,974	190,234	125,260	0	125,260	34.2%
Net Receipts over Payments	<u>8,420</u>	<u>(81,046)</u>	<u>(89,466)</u>			
Movement to/(from) Gen Reserve	<u>8,420</u>					