

CYNGOR CYMUNED BRYCHDYN A BRETTON *BROUGHTON & BRETTON COMMUNITY COUNCIL*

SGJ/B&B 19.03.2024

14.03.2024

To: **ALL MEMBERS OF COUNCIL**

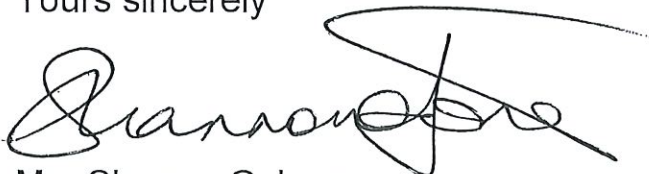
Dear Councillor

YOU ARE HEREBY SUMMONED to attend a **HYBRID MEETING** of the **BROUGHTON AND BRETTON COMMUNITY COUNCIL** on **TUESDAY 19th March 2024 at 7.15PM**. The meeting will be held in the Edwin Hall Council Chamber, Brookes Avenue, Broughton.

The agenda and papers are attached.

To join the meeting remotely please follow the instructions that will be sent via email on Tuesday afternoon on request. Members of the public are welcome to attend and observe the meeting either in person or remotely. Please contact the Clerk and Financial Officer on **07931 231770** if you require log-in details for the meeting, or if you have any problems logging in.

Yours sincerely



Mrs Sharron G Jones
Clerk & Financial Officer

MRS SHARRON G JONES
Clerc a Swyddog Cyllidol Clerk & Financial Officer

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SWYDDFEYDD Y CYNGOR

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CYNGOR CYMUNED BRYCHDYN A BRETTON
BROUGHTON AND BRETTON COMMUNITY COUNCIL

HYBRID MEETING

19th March 2024

A G E N D A

COUNCIL MEETING:

- 1. APOLOGIES FOR ABSENCE:**
- 2. DECLARATIONS OF INTEREST:**
- 3. MINUTES OF THE PREVIOUS MEETING:**

To receive and approve the minutes of the previous hybrid meeting of the Council held on 20th February 2024, copy attached.

- 4. MATTERS ARISING FROM THE MINUTES:**
- 5. MANDATORY MEMBERS' ALLOWANCES 2023/2024:**

To confirm the arrangements for the 2023/24 payments.

6. RECORDING OF COUNCIL MEETINGS:

A member has asked that the Community Council consider the recording of council meetings. The position in Wales as covered by the Local Government and Election (Wales) Act 2021, provides that anyone can report (which includes audio and visual recording) from a town/community council meeting provided they do not cause a disturbance. If they do cause a disturbance the chair can halt the meeting and have them removed.

The council is asked to consider if it wishes to record council meetings via Zoom and retain the recording until the minutes of the meeting have been formalised.

7. CHAIR'S REMARKS:

PLANNING AND GENERAL PURPOSES COMMITTEE:

8. STRATEGIC DEVELOPMENT PLANS: TRAINING:

To receive feedback from members who attended the recent free training provided by Planning Aid Wales.

9. PLANNING TRAINING PORTAL – ONE VOICE WALES:

To receive a verbal update from the Clerk and Financial Officer.

10. PLANNING APPLICATIONS AND DECISIONS:

County Council Members:

- (i) To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council. The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.

- (ii) To consider the planning applications received to date for the month of March, copy attached.

Members are asked to view the applications on-line prior to the meeting via

<http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx>

- (iii) To note any planning appeals.
- (iv) To note the attached planning decisions for March.

11. POLICE MATTERS:

To consider any matters of concern.

12. HIGHWAY/STREETSCENE MATTERS:

To raise any relevant matters for communication to the Senior County Highways Officer.

13. COUNTY MEMBER ITEMS:

To receive any relevant information items.

14. MEMBERS INFORMATION ITEMS:

To receive any relevant information items.

LIGHTING AND AMENITIES COMMITTEE:

15. STREET LIGHTING:

To raise any street lighting faults or related matters.

16. BROOKES AVENUE PLAY AREA AND NEW TREES:

To receive a verbal update from the Clerk and Financial Officer

FINANCE AND STAFFING COMMITTEE:

17. ACCOUNTS FOR PAYMENT:

To receive the list of payments for March, copy attached.

18. BANK RECONCILIATION:

To receive and note the bank reconciliation statement for the period ending 31st January 2024, copy attached.

19. CLERK AND FINANCIAL OFFICER'S REPORT:

To receive a verbal report on the Council's contribution to the Joint Maintenance Committee for the month of March and any other relevant matters.

20. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

To consider the exclusion of the public and press from the following item of businesses due to the commercial nature of the report.

21. POTENTIAL SUB-LEASE OF FOOTBALL PITCHES AT BROOKES AVENUE PLAYING FIELDS:

Report attached.



Minutes of the Hybrid meeting of
BROUGHTON AND BRETTON COMMUNITY COUNCIL
held on
20th February 2024

PRESENT: Councillor Ryan McKeown (Chairman)

Councillors: Klaus Armstrong-Braun, Jeffrey Brett Roberts, Penny Brett Roberts, Veronica Gay, Barrie Gregory, Chrissy Gee, Ros Griffiths, Sam Jennings, Sara Mason and Billy Mullin.

Officers: Mrs S G Jones, Clerk & Financial Officer
Miss G S Griffiths, Administrative Officer

155/24 APOLOGIES FOR ABSENCE:

Apologies for absence had been received from Councillors Mike Lowe and Gareth Williams.

156/24 DECLARATIONS OF INTEREST:

There were none.

157/24 MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the minutes of the previous meeting held on 16th January 2024 be approved as a correct record.

158/24 MATTERS ARISING FROM THE MINUTES:

The Clerk and Financial Officer read out the response from the Chief Officer, Streetscene about the non- attendance of a Senior Highways Officer at Council meetings. It stated that this had been a temporary measure due to the current budget difficulties faced by the local authority. The Chief Officer requested that the Senior Highways Officer be contacted in between meetings for issues and updates.

IT WAS RESOLVED: to note the update.

159/24 JOINT SERVICES COMMITTEE:

IT WAS RESOLVED: to receive and note the minutes of the meeting held on 18th January 2024.

160/24 MANDATORY MEMBERS ALLOWANCES' 2023/2024:

The Clerk and Financial Officer advised members that the mandatory allowances would no longer be taxed and would be paid in March 2024. Members will be paid automatically, unless a written communication is received by the Clerk and Financial Officer by Friday 16th February 2024.

IT WAS RESOLVED: to note the update.

161/24 CHAIRMANS REMARKS:

IT WAS RESOLVED: Nothing to report.

PLANNING AND GENERAL PURPOSES COMMITTEE:

162/24 FLINTSHIRE COUNTY COUNCIL – STANDARDS COMMITTEE VACANCY:

IT WAS RESOLVED: that Councillor Ros Griffiths be nominated as the Council's first preferred candidate and Councillor Bill Cooper be nominated as second preference.

163/24 FLOOD DEVELOPMENT PLAN:

A draft Community Flood Plan had been shared with members based on the model prepared for Rhydymwyn. A member stated that there needed to be a page on the Community Council website that indicated who residents should contact ahead of a potential flood situation. Maps can be provided by Flintshire County Council.

The Clerk and Financial Officer advised that any flood plan would need to be community driven and colleagues from Emergency Planning and Drainage, Flintshire County Council, National Resources Wales and Welsh Water would need to be involved.

The Clerk and Financial Officer advised members that there would be a flood volunteering network event on 21st March at the Conwy Business Centre, Llandudno which would be held between 10:00am and 4:00pm. This event was free to attend and mileage could be claimed. The Clerk and Financial Officer encouraged members to attend the event.

IT WAS RESOLVED: that the Flood Volunteering Network Event details be forwarded to all members for members to attend.

164/24 LOCAL DEVELOPMENT PLAN – PLACE PLANS:

IT WAS RESOLVED: that a working group of members meet to review the guidance on Friday 23rd February 2024.

165/24 PLANNING APPLICATIONS AND DECISIONS:

(a) County Council Members:

That that the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed were preliminary views taking account of the information made available to the Community Council. The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

- (b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.
- (c) That the planning decisions be noted.
- (d) There were no planning appeals.

166/24 POLICE MATTERS:

PCSO Richard Bryan had been welcomed to meeting and provided a summary of the current areas of crime the Police had been focussed on. Over the Christmas period resources had been centred around the retail outlets due to a higher risk of shop lifting together with drink driving. In January there had been several reports of burglaries from sheds, garages and other out-buildings so the Police had asked residents to take extra precautions to protect their possessions.

Fraud continued to be an ongoing criminal activity that the Police had to monitor but unfortunately people did not appear to report it regularly. Cold callers continued to try and access personal bank details over the phone and internet and residents had been warned about this risk.

In response to a question, PCSO Bryan said that whilst cold-calling is not illegal, caller had been abusive or threatening then it would become an offence and residents could contact 101.

PCSO Bryan, in response to a further question, advised that the traffic light cameras are operated by Flintshire County Council who would report offences directly to the Police.

IT WAS RESOLVED: that the updates be noted and that PSCO Bryan and Davies be welcomed to all future council meetings.

167/24 HIGHWAYS/STREETSCENE MATTERS:

Members raised a number of issues about pot holes in the area and the durability of temporary filling. The Chairman advised that recent inclement weather conditions had not helped and Flintshire County Council's budget to repair pot holes had been significantly reduced.

A member requested that the bus stop signs be replaced on both sides of the Main Road in Broughton and that the hedge is cut back as the bus stop is no longer visible and residents struggle when they step onto the path due to the overgrown trees.

The member also made a complaint about the dangerous footpath which was outside the garage on the corner opposite Airbus and that he had raised an FOI to establish ownership. A further member added that Flintshire County Council had indicated that the issue needed to be resolved directly by the garage owners.

IT WAS RESOLVED: that the issues be noted and reported to John Griffiths, Senior Highways Officer.

168/24 COUNTY MEMBERS ITEMS:

A member advised that a Volunteer Flood Action Group had been set up in response to the recent flooding issues and a mental health group had started in the community which had received good feedback.

Another member advised that the Council Tax at the County Council had been set 8% plus 1.1% for the Police and Fire Service. All members registered their concerns about the inadequate level of funding received from Welsh Government. The average Town/Community Council precept had been 4.5% which equated to £2.58 per annum per Band D household.

IT WAS RESOLVED: to receive and note the information.

169/24 MEMBERS INFORMATION ITEMS:

No items had been reported.

170/24 REVIEW OF THE DOG POO BAG DISPENSER PILOT SCHEME:

IT WAS RESOLVED: that an extra 8 dog poo bag dispensers be purchased for siting within the community.

LIGHTING AND AMENITIES COMMITTEE:

171/24 STREET LIGHTING:

A member wished to compliment the Council's Maintenance Team on the quality of the street lighting and quick responses.

Members asked whether a street light could be fitted on the path that led to the park in Broughton as there was currently no lighting there. It was an unadopted path and a member asked if the Community Council could adopt this section for future maintenance.

IT WAS RESOLVED: that enquires be made about the adoption of the footpath.

FINANCE AND STAFFING COMMITTEE:

172/24 ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the list of payments in the sum £6,798.40 for February, be approved.

173/24 BANK RECONCILIATION:

IT WAS RESOLVED: that the bank reconciliations for the periods ended 31st December and 31st January be approved.

174/24 CLERK AND FINANCIAL OFFICER'S REPORT:

The Clerk and Financial Officer advised that the cost to the council for the Service Level Agreement for February amounted to £6,798.40.

Broughton and Bretton Community Council
Planning Committee – 20th February 2024

Planning Applications confirmed by FCC

No.	Planning Application Number	Proposal	Address	CASE OFFICER
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1.	FUL/000031/24 Ward: Broughton East	Two storey side extension with detached garage	35, Broughton Hall Road, Broughton	Stef Connah 22.01.2024 No objections
2.				
3.				

BROUGHTON AND BRETTON Community Council
Accounts for Payment
Feb-24

Ref:	Voucher No:	Payee:	Amount
BACS	BB/24/76	Vehicle Tax - litter collectors van	£320.00
BACS	BB/24/77	Lamp Light of Peace	£55.00
BACS	BB/24/78	Charlies - Bird seed	£14.99
BACS	BB/24/79	AP - February Salary	£1,403.26
BACS	BB/24/80	Clwyd Pension Fund - February salary	£493.10
BACS	BB/24/81	HMRC - February Salary	£291.28
BACS	BB/24/82	HCC SLA - February	£6,798.40
		TOTAL	£9,376.03

Chairman:

Chair of finance: *EA. Hms*

Planning Applications confirmed by FCC

No.	Planning Application Number	Proposal	Address	CASE OFFICER
1.	FUL/000171/24 Ward: Broughton East	Application for variation of condition no. 2 and removal of condition no. 5 attached to planning permission ref: FUL/000118/22	HOWARTH TIMBER AND BUILDING SUPPLIES LTD	Barbara Kinear 07.03.2024
2.	FUL/000114/24 Ward: Broughton East	Proposed extension to existing conservatory & garage	20, Cledwen Road, Broughton	Stef Connah 01.03.2024
3.	FUL/000052/24 Ward: Broughton East	Installation of roof mounted PV panels and related equipment	Staycold Export Ltd, Unit 2a, Hawarden Industrial Park, Manor Lane, Hawarden, Deeside, CH5 3US	Barbara Kinear 07.03.2024

Planning Applications:

No.	Planning Application Number & Date	Proposal	Address	CASE OFFICER
1.	FUL/000031/24 Ward: Broughton North East	Two storey side extension with detached garage	35, Broughton Hall Road, Broughton	Approved 28.02.2024 Stef Connah
2.	FUL/001087/23 Ward: Broughton South	Extension to property to create additional bedroom and bathroom	11, Vale Close, Broughton	Approved 07.03.2024 Barbara Kinear
3.	FUL/000923/23 Ward: Broughton North East	Removal and replacement of existing wooden windows and doors/bi-folds to match the three windows already replaced, to black aluminium.	4, ELMS FARM BARN, Bretton Lane, Bretton	Approved 22.02.2024 Barbara Kinear
4.	FUL/000813/23 Ward: Broughton North East	TOWN & COUNTRY GARAGE, Broughton Hall Road, Broughton	Retrospective application for retention of building and amendments to guttering which is to be located wholly within the curtilage of the site.	Approved 22.02.2024 Barbara Kinear
5.				
6.				

BROUGHTON AND BRETTON Community Council
Accounts for Payment
Mar-24

Ref:	Voucher No:	Payee:	Amount
GG 6335	BB/24/83	Post Office - Feb agendas	£30.30
BACS	BB/24/84	HW Oultram & Co - Van Fuel	£79.31
BACS	BB/24/85	FCC - CCTV Cameras	£3,414.27
DD	BB/24/86	SSE - Street Lighting - December 2023	£899.61
BACS	BB/24/87	William & Co - Allotment Land rent	£500.00
BACS	BB/24/88	FCC - Community Library	£12,588.84
BACS	BB/24/89	One Voice Wales - Members Training	£60.00
BACS	BB/24/90	Salary - March - Litter Collector	£1,403.26
BACS	BB/24/91	Clwyd Pension Fund - March Salaries	£493.10
BACS	BB/24/92	HMRC - March Salaries	£291.28
BACS	BB/24/93	Cllr Mason - MMA 2024	£156.00
BACS	BB/24/94	Cllr Gee - MMA 2024	£156.00
BACS	BB/24/95	Cllr Jennings - MMA 2024	£156.00
BACS	BB/24/96	Cllr Gay - MMA 2024	£156.00
BACS	BB/24/97	Cllr Williams - MMA 2024	£156.00
BACS	BB/24/98	Gallagher Insurance - Vehicle Insurance	£849.24
DD	BB/24/99	SSE - Street Lighting - Jan 24 - payment only taken in March 24	£898.29
BACS	BB/24/100	Cllr Jeff Brett-Roberts - MMA 2024	£156.00
BACS	BB/24/101	Cllr Penny Brett-Roberts - MMA 2025	£156.00
		TOTAL	£22,443.50

Broughton & Bretton Community Council

Bank - Cash and Investment Reconciliation as at 3 February 2024

Item 18

Confirmed Bank & Investment Balances

Bank Statement Balances

04/03/2024	Lloyds Current A/C	5,705.94	
01/03/2024	Lloyds 30 Day a/c	94,322.95	
			100,028.89

Unpresented Payments

14,790.91

85,237.98

Receipts not on Bank Statement

0.00

Closing Balance

85,237.98

All Cash & Bank Accounts

1	Lloyds Current a/c	-9,084.97	
2	Lloyds 30 Day a/c	94,322.95	
	Other Cash & Bank Balances	0.00	
	Total Cash & Bank Balances		<hr/> 85,237.98 <hr/>



BROUGHTON AND BRETTON COMMUNITY COUNCIL CYNGOR CYMUNED BRYCHDYN A BRETTON

PROFORMA FOR COUNCILLORS TO ADD ITEMS TO THE AGENDA

Name of Councillor(S)	Councillor Ryan McKeown
Title of Report	Potential sub-lease of 'football pitches' to Broughton United Football Club.
Purpose of Report	To consider sub-letting the 'football pitches' at Brookes Avenue, Broughton to Broughton United FC on a ten-year lease, to enable the Club to secure funding for improvements.
Background to this request	<p>The Brookes Avenue 'playing fields' are currently leased to Broughton and Bretton Community Council on a long-term lease.</p> <p>Broughton United Football Club (FC) has been formed out of the beliefs and ideals of both Broughton Super Saints JFC and Broughton Park FC that excellence is achieved by maximising strengths through teamwork to bring out the BEST in all involved.</p> <p>There are over 400 members of the club with a small % based across Flintshire. The club also boasts the largest girls network in North Wales.</p>

	<p>Aims & Objectives of the club:</p> <p>The club shall aim to positively promote the game of association football to its members and offer coaching and competitive opportunities to all those members who wish to play without discrimination.</p> <p>To this end it shall operate a turn up and play policy for junior members, to ensure those who wish to play shall have the opportunity to do so. It will seek to involve all members, particularly adults and parents of junior members, in the undertaking of its activities to ensure there is sustainable and quality provision for all. The club will also seek to actively engage members and organizations of the local community.</p> <p>The club have recently been successful working with St David's High School to secure the sports hall that Aura handed back to host indoor training for smaller age groups on weeknights from 5-8pm which will be a great step forward for the younger age groups and also provide valuable relationships working with St David's.</p> <p>The club is continuing to seek alternative sites as the recent floods have meant that there is nowhere outdoors to train / play matches which, for a club its size, growing at its current rate makes life difficult.</p>
<p>Financial Implications</p>	<p>The Football Association Wales provides much needed grant support to local Football Clubs provided that they can confirm that they have a long-term lease for the pitches.</p>

Legal implications	Informal conversations have taken place with Flintshire County Council and indications are that the County Council “could” consider allowing the Community Council to sub-let the pitches to the football club for a period of time to ensure security of tenure/enablement of the release of FAW capital funding, subject to conditions/due diligence.
Environmental Implications	Due to climate change the pitches are often water logged and matches are unable to be played. If the pitches are sub-let, there could be an opportunity to attract grant funding for drainage works and other projects.
Decision sought by Council	<p>To consider leasing the football pitches at Brookes Avenue, Broughton to the club, <i>instead of the community council</i>, to allow the club to have some structure and somewhere to call home. This would be on a ten-year lease arrangement and community events, such as the annual carnival, will have priority over matches as the field is currently leased by the Community Council for community sport and recreation.</p> <p>This arrangement will enable the FC to draw down much needed grant funding from the Football Association Wales particularly under its “<i>Fit for Future Facilities Grant Programme</i>”.</p>
Advantages of this proposal	As contained within the report.
Disadvantages of this proposal	There is a danger that other community events could not take place if a sub-lease is agreed. This would need to be considered and highlighted within the lease that community events such as the annual carnival, can take place as a priority.

Equality implications	<p>Taken from the FC's overall aim:</p> <p><i>"in the undertaking of its activities to ensure there is sustainable and quality provision for all."</i></p>
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