

# **CYNGOR CYMUNED BRYCHDYN A BRETTON** **BROUGHTON & BRETTON COMMUNITY COUNCIL**

SGJ/GG B&B 16.07.2024

10.07.2024

To: **ALL MEMBERS OF COUNCIL**

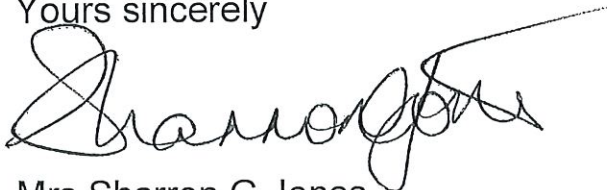
Dear Councillor

**YOU ARE HEREBY SUMMONED** to attend a **HYBRID MEETING** of the **BROUGHTON AND BRETTON COMMUNITY COUNCIL** on **TUESDAY 16<sup>TH</sup> JULY 2024 at 7.20 PM.** The meeting will be held in the Edwin Hall Council Chamber, Brookes Avenue, Broughton.

The agenda and papers are attached.

To join the meeting remotely please follow the instructions that will be sent via email on Tuesday afternoon on request. Members of the public are welcome to attend and observe the meeting either in person or remotely. Please contact the Clerk and Financial Officer on **07931 231770** if you require log-in details for the meeting, or if you have any problems logging in.

Yours sincerely



Mrs Sharron G Jones  
Clerk & Financial Officer

**MRS SHARRON G JONES**

*Clerc a Swyddog Cyllidol Clerk & Financial Officer*

• • •

**SWYDDFEYDD Y CYNGOR**

113 Yr Highway, Penarlâg, Glannau Dyfrdwy, Sir y Fflint CH5 3DL. Ffôn/Facs: 01244 533692

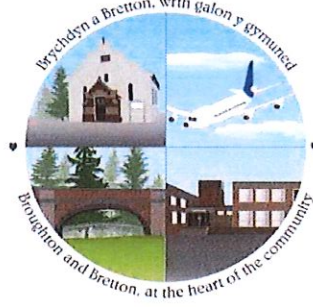
**COUNCIL OFFICES**

113 The Highway, Hawarden, Deeside, Flintshire CH5 3DL. Tel/Fax: 01244 533692

Ebost/Email: [mail@broughtonandbrettoncommunitycouncil.gov.uk](mailto:mail@broughtonandbrettoncommunitycouncil.gov.uk)

[www.broughtonandbrettoncommunitycouncil.gov.uk](http://www.broughtonandbrettoncommunitycouncil.gov.uk)





**CYNGOR CYMUNED BRYCHDYN A BRETTON**  
***BROUGHTON AND BRETTON COMMUNITY COUNCIL***

**HYBRID MEETING**

**16<sup>TH</sup> JULY 2024**

**A G E N D A**

**PRESENTATION:**

1. The Chief Executive of Welsh Border Community Transport will be present to outline the organisations objectives and answer any questions members may have.

**COUNCIL MEETING:**

2. **APOLOGIES FOR ABSENCE:**

3. **DECLARATIONS OF INTEREST:**

4. **MINUTES OF THE PREVIOUS MEETING:**

To receive and approve the minutes of the previous hybrid meeting of the Council held on 18<sup>th</sup> June, 2024, copy attached.

5. **MATTERS ARISING FROM THE MINUTES:**



## 6. CHAIR'S REMARKS:

### PLANNING AND GENERAL PURPOSES COMMITTEE:

## 7. PLANNING APPLICATIONS AND DECISIONS:

*County Council Members:*

- (i) To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council. The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.
- (ii) To consider the planning applications received to date for the month of **July**, copy attached.

Members are asked to view the applications on-line prior to the meeting via

<http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx>

- (iii) To note any planning appeals.
- (iv) To note the attached planning decisions for **July**.

## 8. ST. MARY'S CHURCH 200<sup>TH</sup> ANNIVERSARY CELEBRATIONS:

The Church is celebrating its 200<sup>th</sup> Anniversary in September 2024. The Council is asked to consider what it can do to assist and promote this event.





**9. BROUGHTON AND BRETTON FLOOD GROUP:**

To receive an update on the work of the Community Flood Group and members of the County Council's Emergency Planning Team.

To consider how the Community Council can assist in this process and become part of the response group.

**10. BROUGHTON YOUTH CLUB:**

The Council will receive an update on the development of the Youth Club and feedback from the promotional event held on Monday 1<sup>st</sup> July. The Council is also asked to consider whether it can provide any financial or other support to this worthy cause.

**11. HARD STANDING AT THE ENTRANCE TO BROOKES AVENUE PLAYING FIELDS:**

Members will be aware that the annual carnival attracts a vast number of residents and visitors to the successful annual carnival. The fairground, Sharlands, regularly access the field with large trucks and fair rides. The Fairground have asked permission to install a hard standing to the entrance to save the grassed area from being churned up. The Fairground will pay for all costs. Members are asked to consider this request, in principle, pending further details, plans and permissions prior to authorising this work, if the council agrees.

**12. POLICE MATTERS:**

To consider any matters of concern.

**13. HIGHWAY/STREETSCENE MATTERS:**

To raise any relevant matters for communication to the Senior County Highways Officer.

**14. COUNTY MEMBER ITEMS:**

To receive any relevant information items.





**15. MEMBERS INFORMATION ITEMS:**

To receive any relevant information items.

**LIGHTING AND AMENITIES COMMITTEE:**

**16. STREET LIGHTING:**

To raise any street lighting faults or related matters.

**FINANCE AND STAFFING COMMITTEE:**

**17. ACCOUNTS FOR PAYMENT:**

To receive the list of payments for July, copy attached.

**18. BANK RECONCILIATIONS:**

To receive and note the bank reconciliation statement for the periods ending 30<sup>th</sup> June, copy to follow.

**19. CLERK AND FINANCIAL OFFICER'S REPORT:**

To receive a verbal report on the Council's contribution to the Joint Maintenance Committee for the month of July.





Minutes of the Hybrid meeting of  
**BROUGHTON AND BRETTON COMMUNITY COUNCIL**  
held on  
**18<sup>th</sup> JUNE 2024**

**PRESENT:** Councillor Chrissy Gee (Chairman)

Councillors: Jeffrey Brett Roberts, Penny Brett Roberts,  
Chrissy Gee, Veronica Gay, Barrie Gregory, Ros  
Griffiths, Sam Jennings and Gareth Williams.

Officers: Mrs S G Jones, Clerk & Financial Officer  
Mrs F C Griffiths, Administrative Officer

**21/24 APOLOGIES FOR ABSENCE:**

Apologies for absence had been received from Councillors Mike Lowe,  
Sara Mason, Ryan McKeown and Billy Mullin.

**22/24 DECLARATIONS OF INTEREST:**

There were none.

**23/24 MINUTES OF THE PREVIOUS MEETING:**

**IT WAS RESOLVED:** that the minutes of the previous meeting held on  
21<sup>st</sup> May 2024 be approved as a correct record.

**24/24 MATTERS ARISING FROM THE MINUTES:**

There were none.

07 Chair's signature\_\_\_\_\_



#### **25/24 INTERNAL AUDIT 2023-24:**

**IT WAS RESOLVED:** that the Internal Audit report and action plan for 2023-2024 be approved.

#### **26/24 ANNUAL RETURN 2023-2024:**

**IT WAS RESOLVED:** that the Annual Return and the Governance Statements for 2023-2024 be approved for onward submission to the External Auditor.

#### **27/24 REPRESENTATION OF OUTSIDE BODIES:**

**IT WAS RESOLVED:** that the Outside Bodies representation continue as it is with clarification about the representative on Broughton CP School be sought.

#### **28/24 CHAIRMAN'S REMARKS:**

The Chairman had recently attended the D-Day event; she had laid a wreath at the Cenotaph and read out a very moving citation at the lighting of the lamp event at 9.15 p.m.

Some members had also attended other events including the Beacon lighting ceremony in Saltney.

**IT WAS RESOLVED:** the information be received and noted.

#### **PLANNING AND GENERAL PURPOSES COMMITTEE:**

#### **29/24 CONSULTATION "LISTENING PROGRAMME ON 20 MPH":**

The Chairman said that the Listening Programme should be completed by individual members and members of the community, particularly if they believe a road should revert back to 30mph instead of 20mph or indeed be reduced from 30 mph to 20 mph. Members agreed that 20 mph had been warranted by schools and other areas.





The Clerk and Financial Officer encouraged members to respond directly online.

**IT WAS RESOLVED:** that members submit online comments as outlined above.

### **30/24 PLANNING APPLICATIONS AND DECISIONS:**

#### **IT WAS RESOLVED:**

(a) County Council Members:

It was noted that the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed were preliminary views taking account of the information made available to the Community Council. The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

- (b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.
- (c) That the planning decisions be noted.
- (d) There were no planning appeals.

### **31/24 POLICE MATTERS:**

A member shared they had spoken to Inspector Iwan Jones but had nothing new to report. He advised that the Police had been looking to recruit 6 new officers and the interviews had commenced.

The Chairman said she had been in contact with the Police and they had confirmed that a new PCSO, named Vicky, covered the area.

**IT WAS RESOLVED:** to note the update.





### **32/24 HIGHWAYS/STREETSCENE MATTERS:**

Members raised the following issues:

- Dangerous crossing on Parc Jasmin: had been sent to the North Wales Trunk Road Agency (NWTRA); but no response had been received.
- Residents who reside in Church Road had complained about the mess of the level fence and all the earth around it. The mess had been caused by cars parked on the left-hand side which made it difficult for people to pass, therefore cars churned up the dirt.
- Flintshire County Council had cleared the blocked drains along the road but had apparently left other debris.
- A member advised that the metal fencing around this area belonged to the Welsh Assembly and not Flintshire County Council.
- The Chairman advised that the land belonged to the Trunk Road Agency and anything hanging over the fence had to be dealt with by them. John Griffiths had emailed the Trunk Road Agency asking them to cut the hedge back.

**IT WAS RESOLVED:** that these issues be submitted to John Griffiths, Senior Highways Officer for action.

### **33/24 COUNTY MEMBERS ITEMS:**

There were none.

### **34/24 MEMBERS INFORMATION ITEMS:**

A member mentioned that the grids on Church Road had been blocked, particularly the one on the corner by the Vicarage.

The hedges on Main Road were overgrown and blocked the footpath so people had to walk on the road which was dangerous.



**IT WAS RESOLVED:** that these issues be submitted to John Griffiths, Senior Highways Officer for action.

## **LIGHTING AND AMENITIES COMMITTEE:**

### **35/24 STREET LIGHTING:**

A member asked whether lights could be installed along Brookes Avenue footpath. Another member suggested that solar lights might be an alternative, depending upon the budget available for this purpose.

**IT WAS RESOLVED:** that the Clerk and Financial Officer explore the feasibility and costings of the installation of solar lights along the Brookes Avenue footpath.

### **36/24 AURA LEISURE AND LIBRARIES PLAY AREA GRANTS:**

Aura Leisure had invited Town and Community Councils to submit grant requests for matched funding for play areas. The Clerk and Financial Officer reminded members that the council had previously agreed to retain money for the purchase of a multi-play unit for older children at Brookes Avenue, Broughton and that a grant of £10,000 be applied for.

**IT WAS RESOLVED:** that a grant of £10,000 be requested.

## **FINANCE AND STAFFING COMMITTEE:**

### **37/24 ACCOUNTS FOR PAYMENT:**

**IT WAS RESOLVED:** that the list of payments in the sum of £18,366.65 for June, be approved.

### **38/24 BANK RECONCILIATION:**

**IT WAS RESOLVED:** to receive and approve the bank reconciliations for the periods ending 31<sup>st</sup> May and 30<sup>th</sup> June 2024.



### **39/24 CLERK AND FINANCIAL OFFICER'S REPORT:**

The Clerk and Financial Officer advised that the recharges for May and June had been £7,630.27 and £7,630.27 respectively.

A card had been shared with members from Paul Davies, a member of the council's Maintenance Team, thanking members for their gift, card and well wishes during his recent illness.

The Council had received a certificate for participating in the D-Day Event that had been shared with members.

The Clerk and Financial Officer confirmed that the Chief Executive of Welsh Boarder Community Transport had accepted the council's invitation to attend its meeting in July.

**IT WAS RESOLVED:** to note the updates.

### **40/24 FINANCIAL POLICIES:**

**IT WAS RESOLVED:** to approve the following polices:

- i) Policy on Income
- ii) Annual Investment Strategy
- iii) Financial Risk Assessment.
- iv) Internal Financial Controls
- v) Reserves Policy (new policy)





Broughton and Bretton Community Council  
Planning Committee – 18<sup>th</sup> June 2024

Planning Applications confirmed by FCC

No.	Planning Application Number	Proposal	Address	CASE OFFICER
-----	-----------------------------	----------	---------	--------------

1.	COU/000408/24 Flintshire Ward Broughton South	Front Porch and Garage Conversion	58, Cherrydale Road, Broughton, Chester	Stef Connah Reg date – 28.05.2024  <b>No objections</b>
2.				
3.				
4.				
5.				
6.				



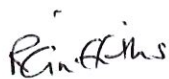
**BROUGHTON AND BRETTON Community Council**  
**Accounts for Payment**  
**Jun-24**

Ref:	Voucher No:	Payee:	Amount
GG 6335	BB/24/01	Post Office - May Agenda's	£29.60
DD	BB/24/02	SSE - Street Lighting April	£744.46
SJ 0734	BB/24/03	FCC - Garage Rent - Westminster Road	£99.82
BACS	BB/24/04	HW Oultram & Co	£72.35
BACS	BB/24/05	One Voice Wales - Cllr Armstrong-Braun-Mod 10	£63.00
BACS	BB/24/06	HMRC - June Salaries	£278.91
BACS	BB/24/07	Clwyd Pension Fund - June Salaries	£493.09
BACS	BB/24/08	Litter Collector - June Salary	£1,415.58
BACS	BB/24/09	HCC - MAY SLA	£7,630.27
BACS	BB/24/10	HCC - JUNE SLA	£6,522.87
BACS	BB/24/11	One Voice Wales - Cllr Armstrong-Braun -Mod12	£63.00
BACS	BB/24/12	SSE - Street Lighting - May	£953.70
		<b>TOTAL</b>	£18,366.65

Chairman:



Chair of Finance:





Broughton and Bretton Community Council  
Planning Committee – 16<sup>th</sup> July 2024

ITEM 7  
(i)

Planning Applications confirmed by FCC

No.	Planning Application Number	Proposal	Address	CASE OFFICER
-----	-----------------------------	----------	---------	--------------

1.	FUL/000514/24  Ward: Broughton South	Extension to the existing yard for the storage of material; the construction of an access track; the creation of a screening bund and surface water attenuation lagoon; increase to the permitted throughput; increase to the permitted stockpile heights; and amendments to the existing access, associated with the existing inert waste recycling and aggregate processing facility.	BROUGHTON COTTAGE, Mold Road, Broughton, Chester, CH4 0EW	James Suter Reg date – 010.07.2024
2.	FUL/000433/24  Ward: Broughton North East	Retrospective full planning permission for a flexible power generation facility and ancillary infrastructure	Land at Hawarden Industrial Estate, Manor Lane	James Suter Reg date – 24.06.2024
3.				
4.				
5.				
6.				



Broughton and Bretton Community Council  
Planning Committee – 16<sup>th</sup> July 2024

ITEM 7  
(ii)

Planning Applications:

No.	Planning Application Number & Date	Proposal	Address	CASE OFFICER
-----	------------------------------------	----------	---------	--------------

1.	COU/000408/24 Ward: Broughton South	Front Porch and Garage Conversion	58, Cherrydale Road, Broughton	Stef Connah <b>Approved</b> 25.06.2024
2.				
3.				
4.				
5.				
6.				





ITEM  
17

**BROUGHTON AND BRETTON Community Council**  
**Accounts for Payment**  
**Jul-24**

Ref:	Voucher No:	Payee:	Amount	Amount Net
BACS	BB/24/13	Clear Council - BBCC Annual Insurance	£1,437.68	£1,437.68
DD	BB/24/14	Little Collector - July Salary	£1,415.25	£1,415.25
SJ 0734	BB/24/15	Charlies - Bird Seed	£14.99	£14.99
BACS	BB/24/16	SSE Street Lighting - May	£769.30	£732.67
BACS	BB/24/17	HMRC - July Salaries	£278.91	£278.91
BACS	BB/24/18	Clwyd Pension Fund - July Salaries	£493.09	£493.09
BACS	BB/24/19			
BACS	BB/24/20			
BACS	BB/24/21			
BACS	BB/24/22			
BACS	BB/24/23			
BACS	BB/24/24			
		<b>TOTAL</b>	<b>£4,409.22</b>	<b>£4,372.59</b>

