

CYNGOR CYMUNED BRYCHDYN A BRETTON **BROUGHTON & BRETTON COMMUNITY COUNCIL**

SGJ/B&B 21.10.2025

16.10.2025

To: **ALL MEMBERS OF COUNCIL**

Dear Councillor

YOU ARE HEREBY SUMMONED to attend a **HYBRID MEETING** of the **BROUGHTON AND BRETTON COMMUNITY COUNCIL** on **TUESDAY 21st October 2025 at 6:30pm**. The meeting will be held in the Edwin Hall Council Chamber, Brookes Avenue, Broughton.

The agenda and papers are attached.

To join the meeting remotely please follow the instructions that will be sent via email on Tuesday afternoon on request. Members of the public are welcome to attend and observe the meeting either in person or remotely. Please contact the Clerk and Financial Officer on **07931 231770** if you require log-in details for the meeting, or if you have any problems logging in.

Yours sincerely



Mrs Sharron G Jones
Clerk & Financial Officer

MRS SHARRON G JONES

Clerc a Swyddog Cyllidol Clerk & Financial Officer

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SWYDDFEYDD Y CYNGOR

113 Yr Highway, Penarlâg, Glannau Dyfrdwy, Sir y Fflint CH5 3DL. Ffôn/Ffacs: 01244 533692

COUNCIL OFFICES

113 The Highway, Hawarden, Deeside, Flintshire CH5 3DL. Tel/Fax: 01244 533692

Ebost/Email: mail@broughtonandbrettoncommunitycouncil.gov.uk

www.broughtonandbrettoncommunitycouncil.gov.uk



CYNGOR CYMUNED BRYCHDYN A BRETTON
BROUGHTON AND BRETTON COMMUNITY COUNCIL

HYBRID MEETING

21st October 2025

A G E N D A

COUNCIL MEETING:

- 1. APOLOGIES FOR ABSENCE:**
- 2. DECLARATIONS OF INTEREST:**
- 3. MINUTES OF THE PREVIOUS MEETING:**

To receive and approve the minutes of the previous hybrid meeting of the Council held on 24th September 2025, copy attached.

- 4. MATTERS ARISING FROM THE MINUTES:**
- 5. CHAIR'S REMARKS:**

PLANNING AND GENERAL PURPOSES COMMITTEE:

6. PLANNING APPLICATIONS AND DECISIONS:

County Council Members:

- (i) To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council. The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.
- (ii) To consider the planning applications received to date for the month of **October**.

Members are asked to view the applications on-line prior to the meeting via

<http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx>

- (iii) To note any planning appeals.
- (iv) To note the attached planning decisions for **October**.

7. POLICE MATTERS:

To consider any matters of concern.

8. HIGHWAY/STREETSCENE MATTERS:

To raise any relevant matters for communication to the Senior County Highways Officer.

9. COUNTY MEMBER ITEMS:

To receive any relevant information items.

10. MEMBERS INFORMATION ITEMS:

To receive any relevant information items.

LIGHTING AND AMENITIES COMMITTEE:

11. STREET LIGHTING:

To raise any street lighting faults or related matters.

12. 2025 ANNUAL SUMMER PLAY SCHEMES:

Report attached.

13. 2025 REMEMBRANCE SERVICE: SUNDAY 09TH NOVEMBER:

To receive a verbal update on the arrangements for the annual Remembrance Service parade and service.

14. THE NATIONAL RESIDENT SURVEY:

The National Resident Survey – Let's Talk: Living in Flintshire – is now live.

<https://www.flintshire.gov.uk/en/Resident/Consultation-and-Engagement/Open/Let's-Talk-Living-in-Flintshire.aspx>

Available for completion online the survey is open until **9 November 2025.**

Residents who are unable to complete the survey online will be signposted to Connects Centres where help will be available. Support will also be available on the Gwella Mobile Library on the following dates: 30 September / 2, 15, 27, 22, 24 October / 4 and 6 November 2025.

Your support will be invaluable in helping to spread the word and encourage residents in your wards to take part. In addition to the bilingual communication below, you will find attached information and graphics which you can use in your newsletters, on social media and for display in community facilities.

FINANCE AND STAFFING COMMITTEE:

15. INCOME AND EXPENDITURE REPORT:

To receive a report showing the Council's half yearly income and expenditure position. Report to follow.

16. ACCOUNTS FOR PAYMENT:

To receive the list of payments for October, copy attached.

17. BANK RECONCILIATION:

To receive and note the bank reconciliation statement for the period ending 30th September, 2025. Copy to follow.

18. CLERK AND FINANCIAL OFFICER'S REPORT:

To receive a verbal report on the Council's contribution to the Joint Maintenance Committee for the month of October.



Minutes of the Hybrid meeting of
BROUGHTON AND BRETTON COMMUNITY COUNCIL
held on
16th September 2025

PRESENT: Councillor Ryan McKeown (Chairman)

Councillors: Klaus Armstrong-Braun, Jeffrey Brett Roberts, Penny Brett Roberts, Chrissy Gee, Barrie Gregory, Eileen Gregory, Ros Griffiths, Sara Mason and Billy Mullin.

Officers: Ms S G Jones, Clerk & Financial Officer
Mrs G S Griffiths, Administrative Officer

Other: Four Members of the Public

54/25 APOLOGIES FOR ABSENCE:

Apologies for absence had been received from Councillors Sam Jennings, Mike Lowe, Louisa Rosado and Gareth Williams.

55/25 DECLARATIONS OF INTEREST:

There were none.

56/25 MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the minutes of the previous meeting held on 22nd July 2025 be approved as a correct record.

57/25 MATTERS ARISING FROM THE MINUTES:

A member stated they had been in contact with Paul Reeves from Flintshire County Council regarding the funding that had been granted for the Flood Group. The money was still available and they had been looking at options so that the head wall of the culvert could be replaced.

The member requested that a 'Special Meeting' be called with representatives from Flintshire County Council and other agencies to enable a clear plan to be prepared. The flood report from WaterCo should also be made available.

Another member added that the pot holes on Wood Lane reported at the previous meeting had all been filled.

58/25 CHAIRMAN'S REMARKS:

The Chairman had attended the August Recess meeting and the County Council's Chairman's Civic Service which had been thoroughly enjoyable.

IT WAS RESOLVED: the information be received and noted.

PLANNING AND GENERAL PURPOSES COMMITTEE:

59/25 FLINTSHIRE LOCAL DEVELOPMENT PLAN: CONSULTATION:

The Clerk and Financial Officer suggested that a working group be convened with those Councillors who wished to contribute to the consultation in response to the County Council.

IT WAS RESOLVED: that the Clerk and Financial Officer arrange a meeting with Councillors to provide a response on behalf of the council prior to the deadline of 10th October.

60/25 PLANNING APPLICATIONS AND DECISIONS:

IT WAS RESOLVED:

(a) County Council Members:

It was noted that the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed were preliminary views taking account of the information made available to the Community Council. The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

- (b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.
- (c) That the planning decisions be noted.
- (d) There were no planning appeals.

61/25 POLICE MATTERS:

A member stated they had attended a couple of meetings with the Police due to the anti-social behaviour at the Broughton Retail Park car park. Residents had complained about the noise. Five Police Officers from different departments had attended and they had issued Section 59 notices to some of the young people.

Members asked that PSCO Enfys Roberts be invited to the next meeting as she is yet to attend a meeting.

IT WAS RESOLVED: the Clerk and Financial Officer to invite PSCO Enfys Roberts to the next meeting.

62/25 HIGHWAYS/STREETSCENE MATTERS:

Members raised the following issues, some of which had already been reported to John Griffiths:

- The hedges from the GP Surgery down to Airbus needed to be cut back. John had informed that they no longer use outside contractors so it would be inhouse.
- The farmer on Wood Lane had not cut back his overgrown hedges. John had issued two letters requesting that the work be done prior to legal intervention.
- The bus stop on Glynne Way had been moved further down, but no new markings / signs were apparent to advise people of the change.
- The bus stop on Main Road opposite the Co-Op was in a poor state. Flintshire County Council has been informed.
- The hedges on Wynnstay Road needed to be cut back. The Chairman would contact Broughton CP School as the hedge may belong to them.
- The car show room on the corner of Broughton Hall Road had been extended and the parked cars blocked visibility for drivers coming out of Chester Road.

IT WAS RESOLVED: that these issues be submitted to John Griffiths, Senior Highways Officer, for attention.

63/25 COUNTY MEMBERS ITEMS:

A member shared that the Youth Club would soon be celebrating its one year anniversary; over forty five children had attended and positive feedback had been received.

A Volunteer Group has been formed with approximately twenty members. They had been weeding and litter collecting locally and had help to erect a shed at the Youth Club.

The Chairman suggested that the volunteers be rewarded as they had carried out some really good work.

He added that the public toilets in Holywell, Mold and Talacre would remain open for another year following public consultation.

IT WAS RESOLVED: to note the information.

64/25 MEMBERS INFORMATION ITEMS:

There were none.

LIGHTING AND AMENITIES COMMITTEE:

65/25 STREET LIGHTING:

A member reported that the trees are still overgrown outside the Offas Dyke Pub in Broughton and continue to cover the street lighting therefore the road and path are not lit up at night.

IT WAS RESOLVED: that the overgrown trees are reported to Streetscene again.

66/25 'FRIENDS OF THE PARK' AT COUNTRY PARK:

A member said that the Country Park in Broughton was an asset to the local community and had suggested that a 'Friends of the Park' volunteer group be established. The group would like to become involved in helping to maintain the Country Park in accordance with the Country Park Management Plan and council officials.

Members of the public had been invited to attend the meeting to make representations in support of this proposal.

The intention of the 'Friends of the Country Park' group would be to enhance, manage and apply for grants on behalf of the Council, ensure that the local community were aware of its existence and involve the local school.

The Clerk and Financial Officer stated that the Council had a Country Park Management Plan. £7,000 had recently been secured for the pond work in association with the County Council's Biodiversity Team. North Wales Wildlife Trust had recently provided all the materials to improve the wildlife areas but the Community Council had a very small workforce who work across three Council's with limited resources.

The volunteer group representative said that she wished to work with the Community Council and support where necessary, particularly in the sourcing of grants.

IT WAS RESOLVED: that the 'Friends of the Park' become involved with the Country Park and work alongside the Community Council to promote the Country and apply for any available funding.

FINANCE AND STAFFING COMMITTEE:

67/25 ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the list of payments for August and September in the sum of £3,484.85 and £21,999.56, be approved.

68/25 BANK RECONCILIATION:

IT WAS RESOLVED: to approve the bank reconciliations for the periods ending 31st July and 31st August 2025.

69/25 CLERK AND FINANCIAL OFFICER'S REPORT:

The Clerk and Financial Officer stated the Service Level Agreement for August was £7,720.83 and September was £7,106.98.

IT WAS RESOLVED: to note the updates.

Broughton and Bretton Community Council
Planning Committee – 16th September 2025

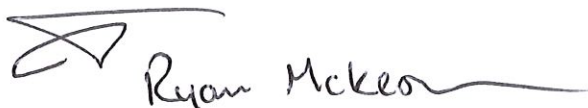
Planning applications:

No.	Planning Application Number	Proposal	Address	CASE OFFICER
1.	FUL/000711/25 Ward: Broughton South	Removal of existing UPVC porch and replacement with brick built porch. Extending length of porch to end of building, modifying roof to give overhang and replace front window. Change the entrance to the building from front of house to side of house. Full details of works required as per drawing showing existing and proposed.	15, Siddeley Close, Broughton, Chester, CH4 0SG	Stef Connah 02.09.2025 No Objections
2.	FUL/000724/25 Ward: Broughton South	The proposed works include a rear dormer loft conversion to a detached property. The development does not include any raising of the roof, or front visual alterations, besides some velux windows installed on the front roof.	60, Forest Drive, Broughton, Chester, CH4 0QJ	Stef Connah 25.08.2025 No Objections
3.				
4.				
5.				
6.				

BROUGHTON AND BRETTON Community Council
Accounts for Payment
Sep-25

Ref:	Voucher No:	Payee:	Amount	Amount Net	VAT
BACS	BB/25/38	H W Oultram - Vehicle Fuel - August	£65.32	£54.75	£10.57
DD	BB/25/39	ICO -Data Protection Certificate	£47.00	£47.00	£0.00
BACS	BB/25/40	North & Mid Wales Association of Local Councils - Membership	£60.00	£60.00	£0.00
BACS	BB/25/41	SSE Energy - Street Lighting - July	£843.42	£803.64	£40.18
BACS	BB/25/42	Litter Collector - September Salary	£1,705.90	£1,705.90	£0.00
BACS	BB/25/43	HMRC - Litter Collector - Salary - September	£521.27	£7,720.83	£0.00
BACS	BB/25/44	Clwyd Pension Fund - Litter Collector - Salary - September	£920.65	£920.65	£0.00
BACS	BB/25/45	HCC - SLA - August	£7,720.83	£7,720.83	£0.00
CRD 1732	BB/25/46	HCC - SLA - September	£7,106.98	£7,106.98	£0.00
BACS	BB/25/47	War Memorial Institute - Annual Grant	£1,500.00	£1,500.00	£0.00
BACS	BB/25/48	BBCC Community Centre - Annual Grant	£1,500.00	£1,500.00	£0.00
CRD 1732	BB/25/49	Post Office - BBCC Audit Files delivery	£8.19	£8.19	£0.00
		TOTAL	£21,999.56	£29,148.77	£50.75

Chairman:

 Ryan Mckeon

Chair of Finance:

 P. Brett-Roberts

Broughton and Bretton Community Council
Planning Committee – 21st October 2025

Planning applications:

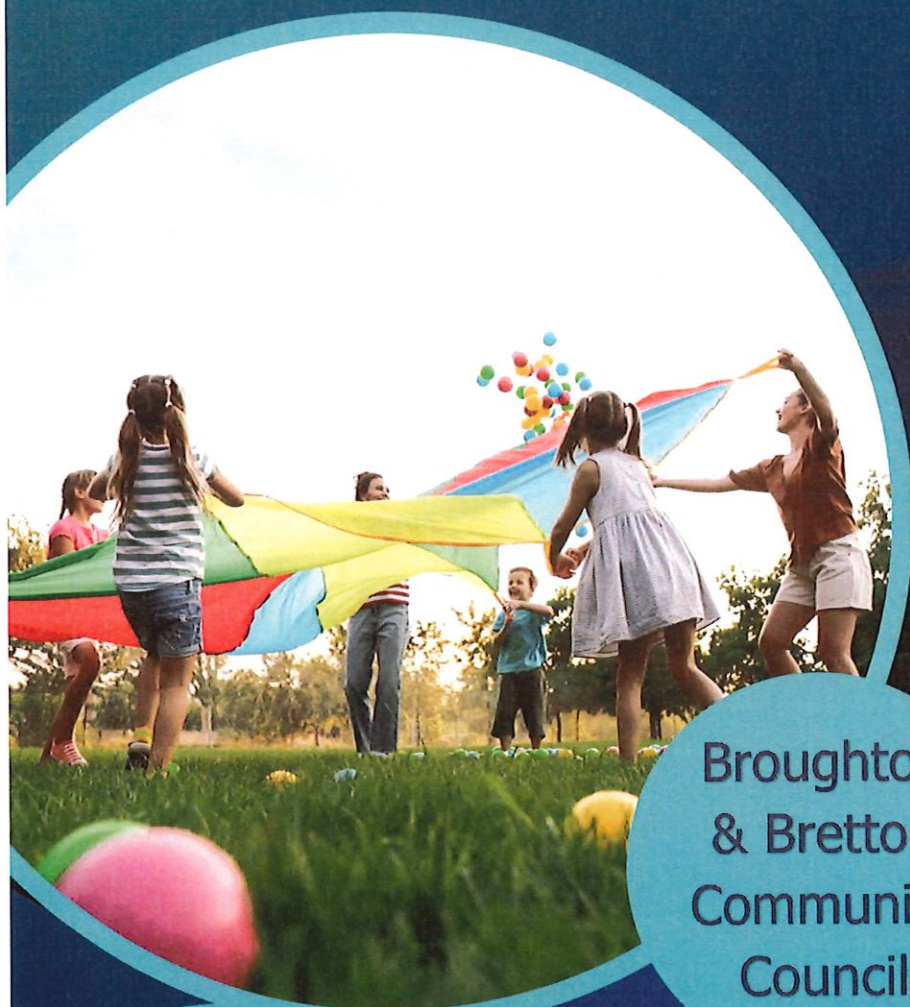
No.	Planning Application Number	Proposal	Address	CASE OFFICER
1.	DET/000851/25 Ward: Broughton North East	Application for approval of details reserved by condition 3 following planning permission FUL/000524/25	33, Manor Close, Hawarden, Deeside, CH5 3PT	03.10.2025 Stef Connah
2.	LDP/000720/25 Ward: Broughton North East	Mobile Home to be used for ancillary housing to accommodate aging parents with significant medical conditions.	1, Lesters Lane, Bretton, Chester, CH4 0DA	20.09.2025 Jon Williams
3.	FUL/000836/25 Ward: Broughton North East	Redecorate the external facade of existing building to match new brand colours.	BROUGHTON SHOPPING PARK, Chester Road, Broughton, Chester, CH4 0DP	08.10.2025 Barbara Kinear
4.				
5.				
6.				

Broughton and Bretton Community Council
Planning Committee – 21st October 2025

Planning Applications confirmed by FCC

No.	Planning Application Number & Date	Proposal	Address	CASE OFFICER
1.	FUL/000522/25 Ward: Broughton North East	The proposal involves the expansion of the existing car parking area to increase on-site vehicle capacity and improve operational efficiency as well as the installation of new security fencing and gates to enhance the overall safety and security of the premises.	Carey Glass Chester, Arriva North West & Wales, Manor Lane, Hawarden, Deeside, CH5 3QY	Approved 15.09.202 Alison Dean
2.	ADV/000523/25 Ward: Broughton North East	Proposed expansion of the existing car parking area to increase on-site vehicle capacity and improve operational efficiency as well as the installation of new security fencing and gates to enhance the overall safety and security of the premises. Additionally, two company logo signs are to be erected to the front behind the existing fence line.	Carey Glass Chester, Manor Lane, Hawarden, Deeside, CH5 3QY	Approved 15.09.2025 Alison Dean
3.	FUL/000177/25 Ward: Broughton North East	The installation of 2,221 solar PV panels as part of carport canopy (99) and ground-based (2,122) solar PV panels installations, associated works and ancillary development thereto.	British Aerospace Airbus Ltd, Chester Road, Broughton, Chester, CH4 0DR	Approved 15.09.2025 James Beattie
4.	LDP/000611/25 Ward: Broughton North East	Erection of Single Storey Rear Extension	22, Wynnstay Road, Broughton, Chester, CH4 0RE	Approved 09.09.2025 Jon Williams
5.	FUL/000724/25 Ward: Broughton South	The proposed works include a rear dormer loft conversion to a detached property. The development does not include any raising of the roof, or front visual alterations, besides some velux windows installed on the front roof.	60, Forest Drive, Broughton, Chester, CH4 0QJ	Approved 08.10.2025 Stef Connah

Flintshire Play Development Summer Playscheme 2025 End of Summer Report



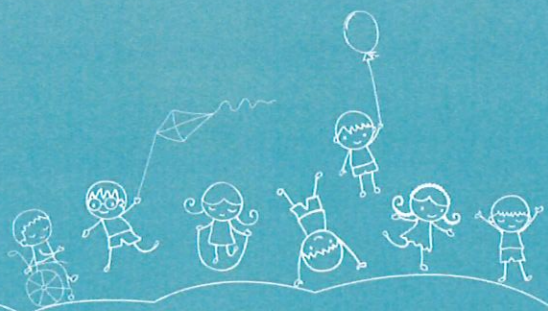
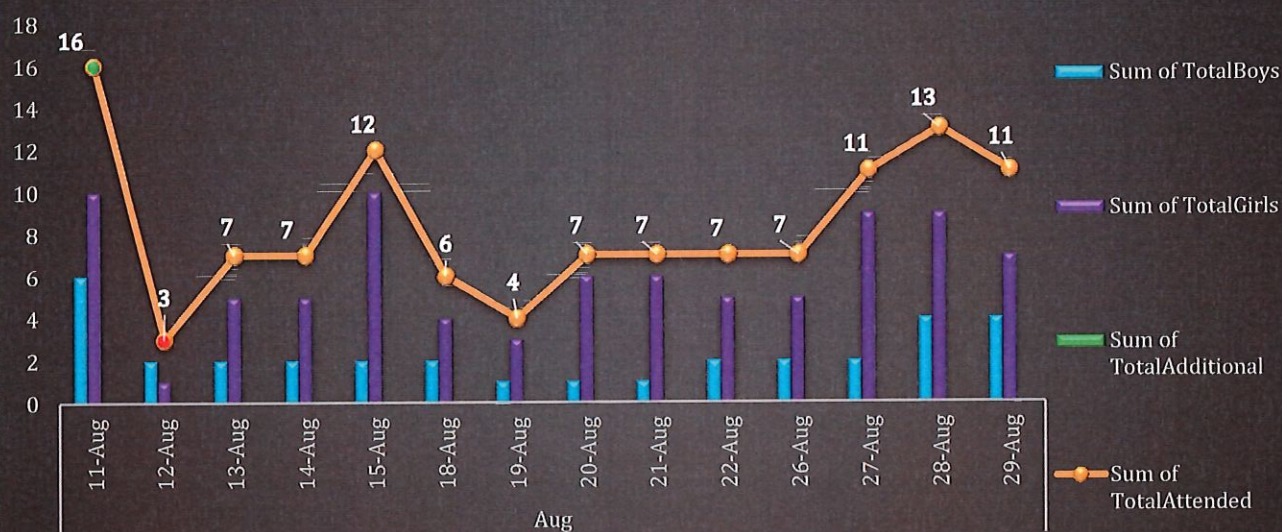
Broughton
& Bretton
Community
Council

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CYNGOR / COUNCIL	SAFLE / SITE	NIFER O WYTHNOSAU / NUMBER OF WEEKS	CYFANSWM PRESENOLDEB / TOTAL ATTENDANCE	CYFANSOWM NIFER Y PLANT A CHOFRESTRWYD / TOTAL NUMBER OF CHILDREN REGISTERED
Broughton & Bretton Community Council	Broughton, Brookes Avenue	6 weeks	118 Bechgyn / Boys: 33 Merched / Girls: 85 Ychwanegol / Additional: 0	53

Broughton - Total Attendances



Mae'r ddogfen hon hefyd ar gael yn y Gymraeg.
Gweler y dudalen Gymraeg ar ein gwefan.

This document is also available in Welsh.
See Welsh page on our website.

Adroddiad Goruchwilwyr / Supervisors Report



Broughton, Brookes Avenue

Broughton's has seen a decreased in numbers this summer, however as we have showcased in this report there is still a need for play provision in future summer playschemes.

Attendance & Participation:

- Children actively engaged in both structured and self-directed play.
- Staff were frequently involved at the children's request, assisting with swings, zip lines, and other playground equipment.
- Children collaborated well during games, forming teams and inventing their own variations of traditional playground games.

Activities & Engagement:

- Children participated in a variety of sports activities, including football, rugby catch, rounders, penalty shootouts, and small team matches (e.g., 2v2 or 3v3).
- Playground equipment was used extensively: swings, "helicopter" swing, tyre swing, zip lines, skatepark, and climbing frames.
- Popular games included tag, stuck in the mud, groundies, and "the floor is lava."
- Bikes and scooters were also incorporated into play, enhancing activity and engagement.
- Arts and crafts were set up in shaded areas; children painted on paper plates and created artwork such as butterflies.
- Some children assisted in turning evaluation questions into posters, integrating creative and reflective tasks with play.

Social Development & Teamwork:

- Children demonstrated strong teamwork, creativity, and communication during team games, naming teams and adapting rules.
- Activities encouraged inclusivity, problem-solving, and cooperative play.
- Staff involvement supported turn-taking, fairness, and shared enjoyment across all games and equipment.

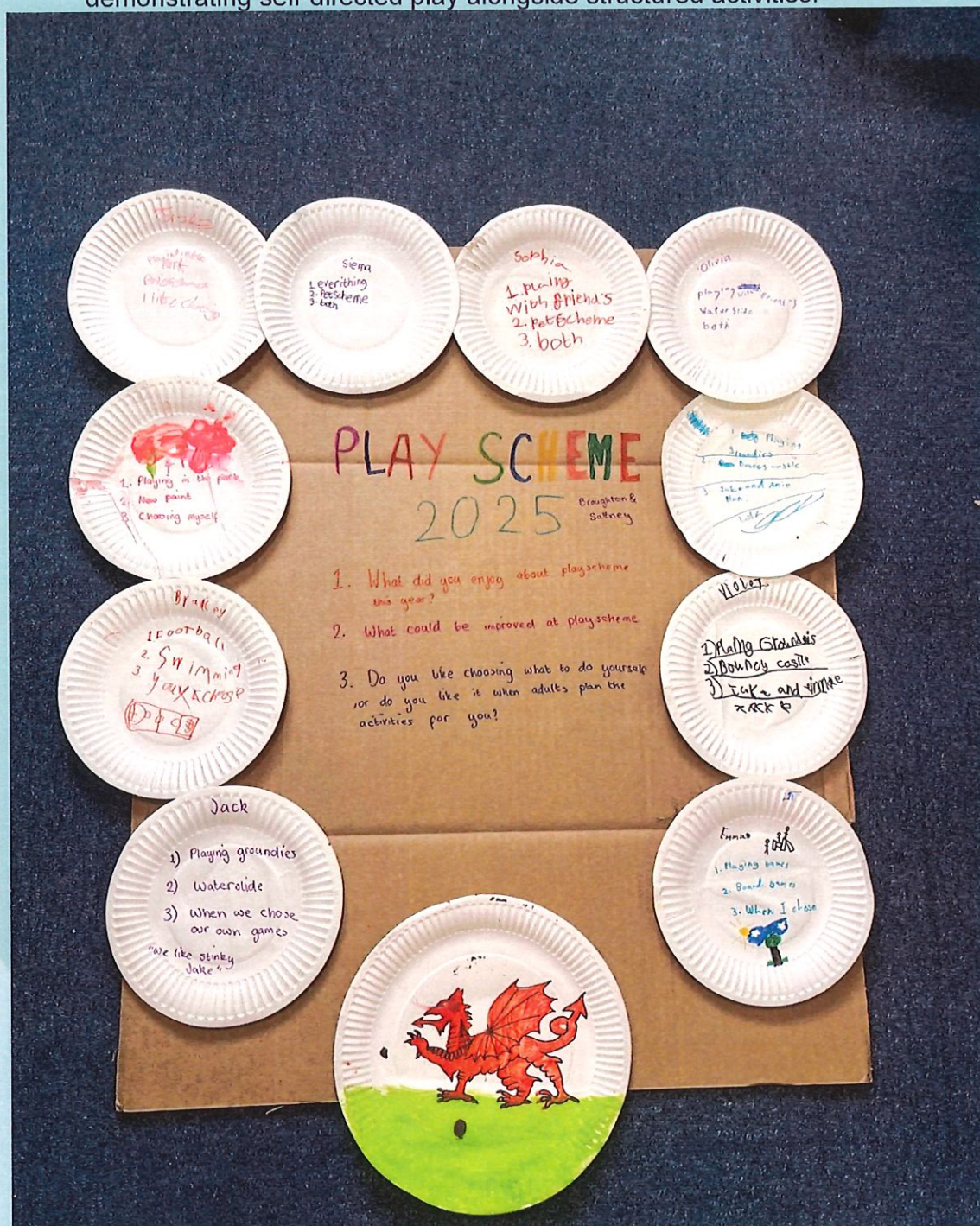
Outcomes & Highlights:

- Children showed high engagement and enjoyment across physical, creative, and social activities.
- Games and playground use fostered teamwork, resilience, and imaginative play.

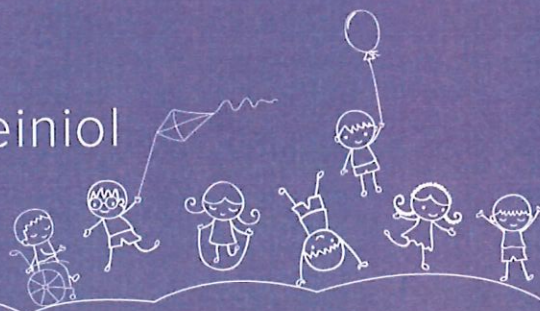
Adroddiad Goruchwilwyr / Supervisors Report



- Staff support was positively received and enhanced the overall experience.
- Children remained active and enthusiastic throughout the sessions, demonstrating self-directed play alongside structured activities.



Nodyn gan swyddog arweiniol / Lead officer comments



I would like to take this opportunity to thank you once again for supporting the Summer Playschemes in your communities. The children in Flintshire are incredibly fortunate to have Town and Community Councils that recognise their right to play, and the parents who have accessed these schemes are giving their children invaluable free opportunities to play, particularly in what is a challenging economic climate.

If you would like to hear more about the other community play provisions we offer throughout the academic year and during other school holidays, along with associated costs, please do get in touch. We would be delighted to share further information.

Sylwadau ychwanegol / Any further comments

Children and Carers Feedback

- "I enjoyed everything"
- "I enjoyed playing in the park"
- "I loved playing with friends"

BROUGHTON AND BRETTON Community Council
Accounts for Payment
Oct-25

Ref:	Voucher No:	Payee:	Amount	Amount Net	VAT
CRD 1732	BB/25/50	The Range - Bird Seed	£14.12	£14.12	£0.00
BACS	BB/25/51	JDH Business Services Ltd - Internal Audit 24/25	£476.40	£397.00	£79.40
BACS	BB/25/52	William Hall & Co - Allotment Land Rent	£500.00	£500.00	£0.00
BACS	BB/25/53	FCC - Land at Cage Farm & Brookes Avenue	£66.00	£66.00	£0.00
BACS	BB/25/54	HW Oultram - Vehicle Fuel - September	£58.90	£49.37	£9.53
BACS	BB/25/55	Litter Collector - Salarie - October	£1,516.11	£1,516.11	£0.00
BACS	BB/25/56	Clwyd Pension Fund - Salaries - October	£537.29	£537.29	£0.00
BACS	BB/25/57	HMRC - Salaries - October	£403.49	£403.49	£0.00
		TOTAL	£3,572.31	£3,483.38	£88.93

Chairman:

Chair of Finance:

Broughton & Bretton Community Council**Bank - Cash and Investment Reconciliation as at 1 October 2025**

Confirmed Bank & Investment Balances**Bank Statement Balances**

01/10/2025	16622.28	29,410.68
01/10/2025	Lloyds 30 Day a/c	75,328.91

104,739.59**Receipts not on Bank Statement****0.00****Closing Balance****104,739.59****All Cash & Bank Accounts**

1	Lloyds Current a/c	29,410.68
2	Lloyds 30 Day a/c	75,328.91
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	104,739.59