

# CYNGOR CYMUNED BRYCHDYN A BRETTON *BROUGHTON & BRETTON COMMUNITY COUNCIL*

SGJ/B&B 10.11.22

10<sup>th</sup> November 2022

To: **ALL MEMBERS OF COUNCIL**

Dear Councillor

**YOU ARE HEREBY SUMMONED** to attend a **HYBRID MEETING** of the **BROUGHTON AND BRETTON COMMUNITY COUNCIL** (*The Local Government and Elections (Wales) Act 2021*) on **TUESDAY 15<sup>TH</sup> NOVEMBER 2022 at 7.00PM**. The meeting will be held in the Edwin Hall Council Chamber, Brookes Avenue, Broughton.

The agenda and papers are attached.

To join the meeting remotely please follow the instructions that will be sent via email on Tuesday afternoon. Members of the public are welcome to attend and observe the meeting either in person or remotely. Please contact the Clerk and Financial Officer on **07931 231770** if you require log-in details for the meeting, or if you have any problems logging in.

***No recording, broadcasting or photographs may be taken of the council meeting without the prior approval of the Community Council.***

Yours sincerely



Mrs Sharron G Jones  
Clerk & Financial Officer

**MRS SHARRON G JONES**  
*Clerc a Swyddog Cyllidol Clerk & Financial Officer*

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**SWYDDFEYDD Y CYNGOR**

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**CYNGOR CYMUNED BRYCHDYN A BRETTON**  
***BROUGHTON AND BRETTON COMMUNITY COUNCIL***

**HYBRID MEETING**

**15<sup>TH</sup> NOVEMBER 2022**

**A G E N D A**

**COUNCIL MEETING:**

- 1. APOLOGIES FOR ABSENCE:**
- 2. DECLARATIONS OF INTEREST:**
- 3. MINUTES OF THE PREVIOUS MEETING:**

To receive and approve the minutes of the previous virtual meeting of the Council held on 18<sup>th</sup> October 2022, copy attached.

- 4. MATTERS ARISING FROM THE MINUTES:**
- 5. INDEPENDENT REMUNERATION PANEL – DRAFT REPORT:**

To consider the draft Annual Report of the Independent Remuneration Panel for Wales 2023. Summary report attached.

The panel have recommended the following:

## **Basic payment for extra costs of working from home**

All councils must pay their members £156 a year (equivalent to £3 a week) towards the extra household expenses (including heating, lighting, power and broadband) of working from home.

## **Set payment for consumables**

Councils must either pay their members £52 a year for the cost of office consumables required to carry out their role, or alternatively councils must enable members to claim full reimbursement for the cost of their office consumables.

The Panel would welcome feedback on this draft Report and have included some additional questions where we would appreciate your views.

The full report is available at: <https://gov.wales/independent-remuneration-panel-wales-draft-annual-report-2023-2024>

Deadline for responses is 1<sup>st</sup> December 2022.

## **6. CHAIR'S REMARKS:**

### **PLANNING AND GENERAL PURPOSES COMMITTEE:**

## **7. PLANNING APPLICATIONS AND DECISIONS:**

*County Council Members:*

- (i) To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council. The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.



- (ii) To consider the planning applications received to date for the month of November.

Members are asked to view the applications on-line prior to the meeting via

<http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx>

- (iii) To note any planning appeals.

- (iv) To note the attached planning decisions as attached.

## **8. POLICE MATTERS:**

To raise any relevant matters for communication to the local Police Community Support Officer who may be in attendance.

## **9. HIGHWAY/STREETSCENE MATTERS:**

To raise any relevant matters for communication to the Senior County Highways Officer, who may be in attendance.

## **10. COUNTY MEMBER ITEMS:**

To receive any relevant information items.

## **11. MEMBERS INFORMATION ITEMS:**

To receive any relevant information items.

## **LIGHTING AND AMENITIES COMMITTEE:**

### **12. STREET LIGHTING:**

To raise any street lighting faults or related matters.

### **13. FLINTSHIRE SUMMER PLAY SCHEME REPORT 2022:**

Report attached for members' information.

**14. FLINTSHIRE SUMMER PLAY SCHEME 2023:**

The council has been asked to consider approving “in principle” the Summer play scheme for 2023 at a cost of £1,595.80 per scheme.

**FINANCE AND STAFFING COMMITTEE:**

**15. DIGNITY AT WORK POLICY:**

At the previous meeting, the Community Council signed the pledge for Civility and Respect; as part of this pledge the Dignity at Work policy, Grievance Procedure and Disciplinary Procedures required updating. Updated policy is attached for Members approval.

**16. GRIEVANCE PROCEDURE:**

As per 9 above, an updated policy attached for Members approval.

**17. DISCIPLINARY PROCEDURE:**

As per 9 above, an updated policy attached for Members approval.

**18. TRAINING PLAN:**

Members will recall that with the introduction of the Local Government and Elections (Wales) Act 2021 a new requirement to produce a training plan was introduced. The deadline for production of the training plan is 5<sup>th</sup> November with some scope to allow for council meeting dates.

The draft training plan is attached for members' consideration and approval.

**19. ACCOUNTS FOR PAYMENT:**

To approve the attached list of payments for November, copy attached.

**20. BANK RECONCILIATION:**

To receive a copy of the bank reconciliation statement for the period to 31<sup>st</sup> October 2022, *copy to follow*.

**21. COMMUNITY CHEST GRANT SCHEME:**

To consider the following applications for the Community Chest grant scheme:

- Broughton United Football Club
- Broughton Senior Citizens
- Broughton and Bretton Bowling Club

*(Separate grant packs have been distributed to members as some of the information contains confidential, financial or sensitive data about the financial and business affairs of a third party).*

**22. CLERK AND FINANCIAL OFFICER'S REPORT:**

To receive a verbal report on the Council's contribution to the Joint Maintenance Committee for the month of November and to note the cost for October of £5,430.79.