

CYNGOR CYMUNED BRYCHDYN A BRETTON *BROUGHTON & BRETTON COMMUNITY COUNCIL*

SGJ/B&B 21.03.23

16th March 2023

To: **ALL MEMBERS OF COUNCIL**

Dear Councillor

YOU ARE HEREBY SUMMONED to attend a **HYBRID MEETING** of the **BROUGHTON AND BRETTON COMMUNITY COUNCIL** (*The Local Government and Elections (Wales) Act 2021*) on **TUESDAY 21ST MARCH 2023 at 7.00PM**. The meeting will be held in the Edwin Hall Council Chamber, Brookes Avenue, Broughton.

The agenda and papers are attached.

To join the meeting remotely please follow the instructions that will be sent via email on Tuesday afternoon on request. Members of the public are welcome to attend and observe the meeting either in person or remotely. Please contact the Clerk and Financial Officer on **07931 231770** if you require log-in details for the meeting, or if you have any problems logging in.

No recording, broadcasting or photographs may be taken of the council meeting without the prior approval of the Community Council.

Yours sincerely



Mrs Sharron G Jones
Clerk & Financial Officer

MRS SHARRON G JONES

Clerc a Swydddog Cyllidol Clerk & Financial Officer

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SWYDDFEYDD Y CYNGOR

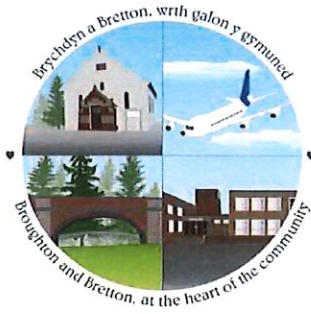
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CYNGOR CYMUNED BRYCHDYN A BRETTON
BROUGHTON AND BRETTON COMMUNITY COUNCIL

HYBRID MEETING

21ST MARCH 2023

A G E N D A

COUNCIL MEETING:

- 1. APOLOGIES FOR ABSENCE:**
- 2. DECLARATIONS OF INTEREST:**
- 3. MINUTES OF THE PREVIOUS MEETING:**

To receive and approve the minutes of the previous hybrid meeting of the Council held on 21st February 2023, copy attached.

- 4. MATTERS ARISING FROM THE MINUTES:**
- 5. CHAIR'S REMARKS:**

PLANNING AND GENERAL PURPOSES COMMITTEE:

- 6. STANDARDS COMMITTEE, FLINTSHIRE COUNTY COUNCIL:**

To review the contents of a further letter from the Standards Committee, copy attached.

7. VEXATIOUS COMPLAINT/COMMUNICATIONS POLICY:

To consider and approve the attached policy.

8. TRAINING NEEDS SURVEY 2023:

"One Voice Wales and the Society of Local Council Clerks have developed a training needs survey which we would like your Council to complete so that we can plan future training arrangements within our respective organisations that reflect the current needs of the sector. A copy of the survey is attached [will be emailed to members separately] so that you can discuss the questions within the Council before completing the survey online. You will note that the questions relate to councillors, clerks and other staff as well as to the general role of the Council.

It is estimated that to complete the survey online will take around 20 minutes of your time and I would be grateful if you could spend time beforehand going through the attached copy of the questions so that your responses are well thought out before completing the online survey. For those Clerks that work for more than one council you will be able to complete the survey for each Council from a single browser if this is the method that is appropriate for you.

It is suggested that maybe a small group of councillors including the Chair should with the Clerk consider the responses to the questions before the online survey is completed.

I sincerely hope that you will allocate the necessary time to complete the survey so that the results can be regarded as fully reflective of the views of councils in Wales."

The closing date for responses is 28 March 2023.

The web-link to access the survey is:

<https://www.surveymonkey.co.uk/r/WXCRMXM>

"In past surveys of this nature, we have received about a 40% response and I am hopeful that on this occasion we can achieve with your support a much higher percentage than in previous surveys ensuring that the results can be fully relied upon to help both our organisations plan ahead with training opportunities that match your needs.

Thank you in advance for your help and support in relation to this important survey."

9. H.M. KING CHARLES III CORONATION:

To consider whether to purchase commemorative coins for this event and issue small grants to resident groups wishing to participate in street parties for the coronation from the small grants budget.

10. BIODIVERSITY SECTION 6 DUTY AND CLIMATE CHANGE:

To consider the attached Environmental Action Plan.

11. PLANNING APPLICATIONS AND DECISIONS:

County Council Members:

- (i) To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council. The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.
- (ii) To consider the planning applications received to date for the month of March.

Members are asked to view the applications on-line prior to the meeting via

<http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx>

(iii) To note any planning appeals.

(iv) To note the attached planning decisions as attached.

12. POLICE MATTERS:

To raise any relevant matters for communication to the local Police Community Support Officer who may be in attendance.

13. HIGHWAY/STREETSCENE MATTERS:

To raise any relevant matters for communication to the Senior County Highways Officer, who may be in attendance.

14. COUNTY MEMBER ITEMS:

To receive any relevant information items.

15. MEMBERS INFORMATION ITEMS:

To receive any relevant information items.

LIGHTING AND AMENITIES COMMITTEE:

16. STREET LIGHTING:

To raise any street lighting faults or related matters.

17. COUNTRY PARK MANAGEMENT PLAN:

To consider the draft country park management plan as an outline to develop further with relevant professional organisations and community involvement in order to attract funding to improve the area.

18. ACCESS TO THE REAR OF THE COUNTRY PARK:

Report attached for consideration.

FINANCE AND STAFFING COMMITTEE:

19. INDEPENDENT REMUNERATION PANEL FOR WALES FINAL REPORT:

The final report has been issued which refers to the tax element of mandatory member allowances as follows:

“it is not within the remit or authority of the Panel to provide specific advice on matters of taxation. Advice can be provided by One Voice Wales and guidance is available on the HMRC website.”

The £156 should fall under the statutory provisions of section 316A ITEPA: [Income Tax \(Earnings and Pensions\) Act 2003 \(legislation.gov.uk\)](#) and the current amount that can be paid without attracting a tax liability is £6 per week: [Expenses and benefits: homeworking: Homeworking expenses and benefits that are exempt from tax – GOV.UK \(www.gov.uk\)](#).

20. PERSONAL ID CARDS FOR STAFF AND MEMBERS:

To consider the options available for the supply of personal ID cards for staff and members for both identification and security.

21. ACCOUNTS FOR PAYMENT:

To approve the attached list of payments for March.

22. BANK RECONCILIATION:

To receive and note the bank reconciliation statement for the period ending 24th February 2023, copy attached.

23. CLERK AND FINANCIAL OFFICER'S REPORT:

To receive a verbal report on the Council's contribution to the Joint Maintenance Committee for the month of March.

24. SMALL GRANT APPLICATIONS:

To consider the following small grant applications:

Brookes Avenue Community Centre:
Purchase of a new cooker and printer.

War Memorial Institute:
Purchase of a laptop