

CYNGOR CYMUNED BRYCHDYN A BRETTON BROUGHTON & BRETTON COMMUNITY COUNCIL

SGJ/B&B 15.06.21

10th June 2021

To: ALL MEMBERS OF COUNCIL

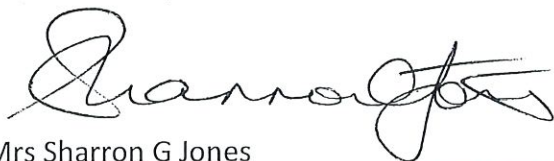
Dear Councillor

YOU ARE HEREBY SUMMONED to attend a **VIRTUAL MEETING** of the **BROUGHTON AND BRETTON COMMUNITY COUNCIL** to be held remotely (*The Local Authorities (Coronavirus) (Wales) Regulation 2020*) on **TUESDAY 15th June 2021 at 7.00PM.**

The agenda and papers are attached.

To join the meeting please follow the instructions that will be sent via email on Tuesday afternoon. Members of the public are welcome to attend and observe the meeting. Please contact the Clerk and Financial Officer on **07931 231770** if you require log-in details for the meeting, or if you have any problems logging in.

Yours sincerely



Mrs Sharron G Jones
Clerk & Financial Officer

MRS SHARRON G JONES
Clerc a Swyddog Cyllidol Clerk & Financial Officer

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SWYDDFEYDD Y CYNGOR

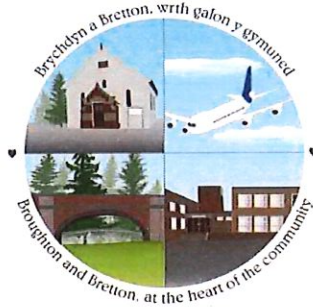
113 Yr Highway, Penarlâg, Glannau Dyfrdwy, Sir y Fflint CH5 3DL. Ffôn/Ffacs: 01244 533692

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CYNGOR CYMUNED BRYCHDYN A BRETTON
BROUGHTON AND BRETTON COMMUNITY COUNCIL

VIRTUAL MEETING

15 JUNE 2021

A G E N D A

1. APOLOGIES FOR ABSENCE:

2. DECLARATIONS ON INTEREST:

3. MINUTES OF THE PREVIOUS MEETING:

To receive and approve the minutes of the meeting of the Council held on 18th May 2021, copy attached.

4. MATTERS ARISING FROM MINUTES:

5. INTERNAL AUDIT:

To receive the Internal Auditor's report for the financial year ending 31st March 2021 and review any recommendations, copy attached.

6. ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2021:

To receive and approve the Annual Return prior to submission for External Audit - to follow.

7. APPOINTMENT OF INTERNAL AUDITOR:

To agree to the appointment of JDH Business Services Limited as the Council's Internal Auditor for the financial year 2021-2022.

8. COUNCIL'S ANNUAL INSURANCE:

The council entered into a three-year agreement in 2018-19; council is asked to approve the council's insurance for this financial year 2020-21 noting the three-year agreement.

9. FINANCIAL POLICIES:

To review and agree the attached policies:

- Policy on Income
- Annual Investment Strategy
- Financial Risk Assessment
- Internal Finance Controls

10. ACCOUNTS FOR PAYMENT:

To approve the attached list of accounts for payments for June 2021.

11. BANK RECONCILIATION:

To receive a copy of the bank reconciliation statements for the periods ending 30th April, copy attached and 31st May 2021, copy to follow.

12. FUTURE MEETINGS:

The Council is asked to consider whether it wishes to remain meeting on a 'virtual' basis or return to 'face to face' meetings, subject to relevant legislation and health and safety guidance.

The current guidance in Wales is that when face to face meetings return, councils "must" have the ability to allow councillors and members of the public and press to attend the meeting virtually, if they choose to do so.

The capacity in the Council Chamber, using Covid-19 requirements per square metres, currently stands at a maximum of 10/11.

13. NHS, SOCIAL CARE AND FRONTLINE WORKERS' DAY:

At its meeting on 11th January 2021 (*minute number 97/20 refers*) the community council agreed to commemorate and promote the National Frontline Workers' Day on 5th July. This will become an annual event and can include events such as:

10.00 a.m. raise and display the NHS, Social Care and frontline workers' day flag and banner
11.00 a.m. two-minute silence, last post and reveille
1.00 p.m. the national toast (raise a glass) to the nations heroes.
1.00 p.m. street, garden village parties and party at home
4.00 p.m. afternoon tea
8.00 p.m. nation clapping and church bells ringing

Event organisers are also being asked to help raising money to donate to the two charities - NHS Charities Together and National Care Association. Further information about the event can be found at:

<https://www.nhsfrontlineday.org/programme/>

Council is asked to consider how it would like to take part and what activities to promote within communities.

14. PLANNING APPLICATIONS AND DECISIONS:

County Council Members:

- (i) To formally note that the participation of those Councillors who are also members of the County Council, in both the debate and subsequent vote, is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Community Council. The County Councillors reserve their final views on the application until they are in full possession of all relevant arguments for and against.
- (ii) To consider the planning applications received to date for the month of October, (table attached).
Members are asked to view the applications on-line prior to the meeting via <http://www.flintshire.gov.uk/en/Resident/Planning/Home.aspx>
- (iii) To note any planning appeals.
- (iv) To note the planning decisions as attached.

15. POLICE/HIGHWAY AND LIGHTING MATTERS:

To raise any relevant matters for communication to the office, North Wales Police and the County Highways department.

16. CLERK AND FINANCIAL OFFICER'S REPORT:

To receive a verbal report on the Council's contribution to the Joint Maintenance Committee for the month of March 2021 and to consider a request from a local school for community funding towards the provision of a library.

17. COUNTY MEMBER ITEMS:

To receive any relevant information items.

18. MEMBERS INFORMATION ITEMS:

19. CHAIRMAN'S REMARKS: