

SGJ/B&B 19.06.18

14<sup>th</sup> June 2018

To: **ALL MEMBERS OF COUNCIL**

Dear Councillor

**YOU ARE HEREBY SUMMONED** to attend a **MEETING** of the **BROUGHTON AND BRETTON COMMUNITY COUNCIL AND ITS COMMITTEES** to be held at **THE EDWIN HALL COUNCIL CHAMBER, BROOKES AVENUE, BROUGHTON** on **TUESDAY 19<sup>TH</sup> JUNE 2018** at **7.00 p.m.**

Yours sincerely

Mrs Sharron G Jones  
Clerk & Financial Officer

**CYNGOR CYMUNED BRYCHDYN A BRETTON**  
***BROUGHTON AND BRETTON COMMUNITY COUNCIL***  
**ORDINARY MEETING**

**19 JUNE 2018**

**A G E N D A**

**1. APOLOGIES FOR ABSENCE:**

**2. DECLARATIONS OF INTEREST:**

To receive any declarations of interest from Members.

**3. MINUTES OF THE PREVIOUS MEETING:**

To receive and confirm the minutes of the annual meeting held on 15<sup>th</sup> May 2018 to be signed by the Chair.

**4. MATTERS ARISING FROM THE MINUTES:**

**5. MINUTES OF COMMITTEES:**

To receive and confirm the Minutes of the following Committees held on 15<sup>th</sup> May 2018.

Planning & General Purposes Committee  
Lighting & Amenities Committee  
Finance & Staffing Committee

**6. INTERNAL AUDIT:**

- a) To receive the Internal Auditor's report for the financial year ending 31<sup>st</sup> March 2018 – copy attached; and
- b) To confirm the appointment of the Council's Internal Auditor, JDH Business Services Ltd for the financial year 2018/19.

**7. ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2018:**

To receive and approve the Annual Return prior to submission for External Audit; copy attached.

**8. GENERAL DATA PROTECTION REGULATION:**

To receive a verbal update on the Council's position following the introduction of the new General Data Protection Regulation on 25<sup>th</sup> May 2018.

**9. CHAIR'S REMARKS:**