

SGJ/B&B 21.05.19

16th May 2019

To: **ALL MEMBERS OF COUNCIL**

Dear Councillor

YOU ARE HEREBY SUMMONED to attend the **ANNUAL GENERAL MEETING** of the **BROUGHTON AND BRETTON COMMUNITY COUNCIL AND ITS COMMITTEES** to be held at **THE EDWIN HALL COUNCIL CHAMBER, BROOKES AVENUE, BROUGHTON** on **TUESDAY 21st MAY 2019** at **7.00 p.m.**

Yours sincerely

Mrs Sharron G Jones
Clerk & Financial Officer

CYNGOR CYMUNED BRYCHDYN A BRETTON
BROUGHTON AND BRETTON COMMUNITY COUNCIL
ANNUAL MEETING

21 MAY 2019

A G E N D A

1. APPOINTMENT OF CHAIR 2019 / 2020:

- a) To appoint the Chair of Council for the Municipal Year.
- b) To receive the Declaration of Acceptance of Office from the Chair and to receive remarks.

2. APPOINTMENT OF VICE-CHAIR 2019 / 2020:

- a) To appoint the Vice-Chair of Council for the Municipal Year.
- b) To receive the Declaration of Acceptance of Office from the Vice-Chair and to receive remarks.

3. APOLOGIES FOR ABSENCE:

4. DECLARATIONS OF INTEREST:

To receive any declarations of interest from Members.

5. RETIRING CHAIR'S REMARKS:

6. MINUTES OF PREVIOUS MEETING:

To receive and approve the minutes of the previous meeting held on 16th April 2019.

7. MATTERS ARISING FROM THE MINUTES:

8. MINUTES OF COMMITTEES:

To receive and confirm the Minutes of the following Committees held on 16th April 2019.

Planning & General Purposes Committee
Lighting & Amenities Committee
Finance & Staffing Committee

9. **MEMBERS CODE OF CONDUCT:**

To confirm adherence to the Model Code of Conduct as previously adopted by Council, copy to be emailed separately.

10. **STANDING ORDERS:**

To confirm adherence to the Council's Standing Orders as previously adopted by Council, copy to be emailed separately.

11. **FINANCIAL REGULATIONS:**

To review and confirm adherence to the Council's Financial Regulations, copy to be emailed separately.

12. **REPRESENTATION ON OUTSIDE BODIES:**

To agree the Council's representation on outside bodies, schedule attached.

13. **PAYMENTS TO MEMBERS OF COMMUNITY AND TOWN COUNCILS:**

To review Determinations 40 to 48 attached noting the mandatory payments as outlined. Decisions taken will apply to all Members at the levels determined by the Independent Remuneration Panel. An individual Member may make a personal decision to elect to forgo all or part of the entitlement to any of these allowances by giving notice in writing to the proper officer of the Council.

14. **COMMUNITY COUNCIL INSURANCE:**

The Council's insurance is due for renewal on the 1st June. Quotes have been requested and will be shared at the meeting for a decision.

15. **DATES AND TIMES OF MEETINGS FOR THE MUNICIPAL YEAR 2019/2020:**

18 June 2019	21 January 2020
16 July 2019	18 February 2020
17 September 2019	17 March 2020
15 October 2019	21 April 2020
29 November 2019	19 May 2020