

CYNGOR CYMUNED BRYCHDYN A BRETTON
BROUGHTON & BRETTON COMMUNITY COUNCIL

FINANCE AND STAFFING COMMITTEE
ANNUAL MEETING

21 MAY 2019

A G E N D A

1. APPOINTMENT OF CHAIR FOR THE MUNICIPAL YEAR 2019-20:

To appoint the Chair of Committee.

2. APOLOGIES FOR ABSENCE:

3. DECLARATIONS OF INTEREST:

To receive any declarations of interest from Members.

4. MINUTES OF THE PREVIOUS MEETING:

To receive and approve the minutes of the previous meeting held on 16th April 2019 to be signed by the Chair.

5. MATTERS ARISING FROM THE MINUTES:

6. ACCOUNTS FOR PAYMENT:

To approve the List of Payments to be tabled.

7. CLERK & FINANCIAL OFFICER'S REPORT:

To receive a verbal report on the Council's contributions to the Central Administration and Direct Maintenance Committee and any other relevant matters.

8. FINANCIAL POLICIES:

To approve the following policies, copies of which will be emailed to members:

- a) Annual Investment Strategy 2019-20
- b) Financial Risk Assessment 2019-20
- c) Policy for dealing with expenditure 2019-20
- d) Policy for dealing with income 2019-20
- e) Internal Financial Controls 2019/20

9. **BANK RECONCILIATION:**

To receive a copy of the bank reconciliation for the period 4th May 2019 which will be tabled at the meeting.

10. **MEMBERS' INFORMATION ITEMS:**

To receive any relevant items of information.