



Minutes of the 'Virtual' Meeting of  
**BROUGHTON AND BRETTON COMMUNITY COUNCIL**  
held on  
**21 JULY 2020**

**PRESENT:** Councillor Phil Griffiths (Chair)

**Councillors:** Klaus Armstrong-Braun, Penny Brett-Roberts, Derek Butler, Ros Griffiths, Lindsay Jones, Donna Lalek, Mike Lowe, Ryan McKeown, Billy Mullin, Sue Stevens, Linda Thomas and Adam Williams

**Officers:** Mrs S G Jones, Clerk & Financial Officer  
Fran Griffiths, Administrator

**330/19 CHAIRMAN'S ANNOUNCEMENT:**

Councillor Phil Griffiths announced with great sadness the recent sudden sad death of Graham Docherty. Graham had been an exceptional Caretaker of Broughton Community Centre for many years and had been an outstanding local citizen to the community of Broughton.

In respect of Graham and for those people throughout the UK who had lost their lives during the Covid 19 pandemic, the Chairman requested a minute silence in tribute.

**331/19 APOLOGIES FOR ABSENCE:**

An apology for absence had been received from Councillor Chrissy Gee.

**332/19 DECLARATIONS OF INTEREST:**

No Declarations of Interest had been made by Members.

**333/19 MINUTES OF THE PREVIOUS MEETING:**

IT WAS RESOLVED: that the minutes of the previous meeting held on 16<sup>th</sup> June 2020 be approved as a correct record and signed by the Chair.

### **334/19 MATTERS ARISING FROM THE MINUTES:**

There were none.

### **335/19 ELECTORAL REVIEW OF FLINTSHIRE COUNTY COUNCIL FINAL REPORT:**

The Clerk and Financial Officer advised members that the final report had been issued and that, as requested and supported by Flintshire County Council, the community of Broughton and Bretton would remain unchanged.

IT WAS RESOLVED: to receive and note the update.

### **336/19 POLICE/HIGHWAYS AND LIGHTING MATTERS:**

Members raised the following issues:

- i) Incidents about the use of nitrous oxide by young people at Broughton Community Centre; North Wales Police had been made aware.
- ii) Roundabout on Mold Road required a cut.
- iii) Hedge on pathway near Lansdown Road had overgrown; John Griffiths had been made aware.
- iv) Some branches that had been cut down branches on the green in Wellington Road had not yet been removed.

### **337/19 ACCOUNTS FOR PAYMENT:**

IT WAS RESOLVED: that the list of payments for July in the sum of £13,919.36 be approved.

### **338/19 BANK RECONCILIATIONS:**

IT WAS RESOLVED: that the bank reconciliation for the period ending 30<sup>th</sup> June 2020 be received and noted.

### **339/19 PLANNING APPLICATIONS:**

IT WAS RESOLVED:

(a) County Council Members:

It was noted that the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed were preliminary views taking account of the information made available to the Community Council.

The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

- (b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.
- (c) There were no planning appeals.
- (d) There were no planning decisions to note.

### **340/19 CLERK AND FINANCIAL OFFICER'S REPORT:**

The Clerk and Financial Officer advised of the following issues:

- i) that the Council's contribution to the Joint Maintenance Agreement for the month of July was £7,666.99.
- ii) she had received an Employee PAYE reference number from HMRC to enable mandatory payments to be paid to members via the HMRC PAYE system.
- iii) Flintshire County Council Summer had proposed to offer a Summer Play Scheme for the last two weeks of the Summer 2020. Covid-19 safety measures had been implemented and incorporated into the planned delivery of the scheme. Budgetary provision had been included in the Council's budget for the usual four-week scheme and the new scheme reflected a lower cost; members endorsed this provision.
- iv) Covid-19 guidance had been issued and the Clerk and Financial Officer had produced the relevant action plans for the use of the depot, use of maintenance vehicles and the re-opening of play areas, including signage.
- v) Councillor Donna Lalek and the Clerk and Financial Officer had attended a recent virtual meeting with the Flintshire Local Voluntary Council. The meeting had been very informative and described how local community councils had supported their communities during lockdown. It was likely that this would become a monthly meeting.
- vi) A collection had been organised for Graham and a suggestion had been put forward that a memorial bench be installed, in his honour, at the Brookes Avenue recreation area; this had been welcomed.

### **341/19 MEMBERS INFORMATION ITEMS:**

Councillor Lindsay Jones advised Members that the Community Centre had recently been utilised as an ambulance centre to enable teams to socially distance and not be in the same staff room at their headquarters.

### **342/19 PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960:**

IT WAS RESOLVED: to approve the exclusion of press and public as the following matter relating to individual details and could contravene the Data Protection Regulations 2016.

**343/19 ENHANCED LITTER COLLECTION IN BROUGHTON AND BRETTON:**

The Clerk and Financial Officer had previously circulated a confidential report for consideration by members.

IT WAS RESOLVED TO: to employ a Litter Collector as an employee of the Council with effect from 1<sup>st</sup> September 2020 and that the cost of this be met from within reserves.