



Minutes of the 'Virtual' Meeting of  
**BROUGHTON AND BRETTON COMMUNITY COUNCIL**  
held on  
**20 OCTOBER 2020**

**PRESENT:** Councillor Phil Griffiths (Chair)

Councillors: Penny Brett-Roberts, Derek Butler, Chrissy Gee, Ros Griffiths, Lindsay Jones, Donna Lalek, Mike Lowe, Ryan McKeown, Billy Mullin, Sue Stevens, Linda Thomas and Adam Williams

Officers: Mrs S G Jones, Clerk & Financial Officer  
Fran Griffiths, Administrator

**20/20 APOLOGIES FOR ABSENCE:**

Apologies had been received from Councillor Klaus Armstrong Braun.

**21/20 DECLARATIONS OF INTEREST:**

Councillors Lindsay Jones, Ryan McKeown, Sue Stevens and Linda Thomas declared an interest in item 12.

**22/20 PRESENTATION:**

Councillor Phil Griffiths welcomed Robert Loudon to the meeting. Robert was the Development Officer for the micro-care project at Flintshire County Council (FCC).

Robert confirmed that he was working with Marion Williams, Project Manager, on a pilot programme to meet an increasing demand for carers who will support people in their home particularly in rural areas and at certain times of the day. The increase in need for support had led to a recruitment problem in providing help to vulnerable residents.

In partnership with the Welsh Government, Robert had established a new type of care support which would allow carers to become sole traders and set up their own business, offering flexible care and support to people in Flintshire. FCC would support organisations to develop their business, provide care and receive appropriate training and safeguarding. Organisations would be mentored throughout this process

He confirmed that the set-up programme had been approved and supported by Flintshire Cabinet Members.

Councillor Phil Griffiths thanked Robert for his informative presentation and offered to promote the care service within the community and by the sharing of promotional leaflets.

IT WAS RESOLVED: to receive this information and advertise the service on the council's website and notice boards.

#### **23/20 MINUTES OF THE PREVIOUS MEETING:**

IT WAS RESOLVED: that the minutes of the previous meeting held on 15<sup>th</sup> September 2020 be approved as a correct record and signed by the Chair.

#### **24/20 MATTERS ARISING FROM THE MINUTES:**

There were none.

#### **25/20 REMEMBRANCE DAY 2020:**

The Clerk and Financial Officer advised that due to the current national lockdown restrictions and guidance from the Welsh Government, the usual Remembrance service could not take place. A small service, maximum of 30 people, would take place at the Hawarden Memorial to include representatives from the Royal British Legion, the military, emergency services, community councils and a representative of each of the two local families who had lost family members in recent conflicts. Only 1 member per organisation would be permitted to attend.

A service could not take place at St. Mary's Church on Sunday 8<sup>th</sup> so a small service, invite only, would take place on Wednesday 11<sup>th</sup> November at 11am. Organisations who normally lay wreaths at the cenotaph at Hawarden had been invited to lay them at designated times on either Sunday 8<sup>th</sup> November or Wednesday 11<sup>th</sup> November, by booking an appointment with the Community Council.

Members of the public would be encouraged to display poppies in their windows and stand on their doorsteps for two minutes at 11am on Sunday 8<sup>th</sup> November or 11am on Wednesday 11<sup>th</sup> November.

IT WAS RESOLVED: to receive and note the above arrangements.

#### **26/20 ANNUAL AUDIT FOR THE YEAR ENDED 31 MARCH 2020:**

The Clerk and Financial Officer advised that the External Audit report had not been received and that this item would be deferred to the next meeting.

IT WAS RESOLVED: to defer this item to the next meeting.

## **27/20 ACCOUNTS FOR PAYMENT:**

IT WAS RESOLVED: that the list of payments in the sum of £10,465.81 for October be approved.

## **28/20 INCOME AND EXPENDITURE REPORT:**

The Clerk and Financial Officer had circulated a report to show the Council's half yearly income and expenditure position and any variances.

IT WAS RESOLVED THAT:

- i) That the report and contents be approved and noted;
- ii) That the remaining balance for mandatory allowances be earmarked to community grants in response to the current Covid-19 pandemic and that this be promoted to community groups in the new year;
- iii) That a one-off sum of £600 be donated to the community centre to enable the Broughton Pre-School Playgroup to continue to hire a room until the end of December; following the eviction of the play group from the school due to the school complying with the covid-19 guidelines;
- iv) That the costs associated with the recently appointed Litter Collector be met from reserves; and
- v) That £20,000 be earmarked for play areas and replacement of equipment.

## **29/20 BANK RECONCILIATIONS:**

IT WAS RESOLVED: that the bank reconciliation for the period ending 24<sup>th</sup> September 2020 be received and noted.

## **30/20 INDEPENDENT REMUNERATION PANEL FOR WALES:**

The Clerk and Financial Officer had circulated the draft report of the Independent Remuneration Panel for Wales. Where not mandated, each determination required a formal decision by Council on an annual basis. A Council can adopt any or all of the non-mandated determinations but if it does make such a decision, it must apply to all members. An individual may wish to forego this entitlement on written notification to the Clerk and Financial Officer.

IT WAS RESOLVED THAT:

- (I) Determination number 40 be accepted as mandatory, noting that some members had elected to forego this entitlement.
- (II) To accept Determination numbers 43, 44, 45 and 48.
- (III) Determination number 41 is not applicable
- (IV) To not accept Determination numbers 42, 46 and 47.

### **31/20 SMALL GRANT SCHEME:**

IT WAS RESOLVED:

- I) That Broughton Pre-School Playgroup be given a grant of £200.
- II) That members donate Christmas presents direct to North Wales Super Kids as per the previous year. Councillor Linda Thomas agreed to co-ordinate the collection of presents and pass them to the organiser.

### **32/20 COMMUNITY CHEST GRANT SCHEME:**

IT WAS RESOLVED: that the following grant applications be approved:

- i) Broughton Pre-School Playgroup - £500
- ii) Broughton and Bretton Bowling Club - £200

### **33/20 CAMPAIGN FOR LOCAL ELECTRICITY BILL:**

The Clerk and Financial Officer had circulated information about the campaign for the Local Electricity Bill and a request for the Community Council to lend its support to the campaign. The support of such a campaign would also contribute to the Council's Environmental Action Plan.

Councillor Billy Mullin said that this would also support the work of the County Council's environmental projects including the solar energy saving project and that he had been fully supportive of this campaign.

IT WAS RESOLVED: to approve the motion to support the national community campaign and write to the local Member of Parliament.

### **34/20 PLANNING APPLICATIONS:**

IT WAS RESOLVED:

- (a) County Council Members:

It was noted that the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed were preliminary views taking account of the information made available to the Community Council.

The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

- (b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.

- (c) There were no planning appeals.
- (d) That the planning decisions be noted.

### **35/20 POLICE/HIGHWAYS AND LIGHTING MATTERS:**

A confidential incident report from Police Community Support Officer Dan Hughes had been circulated prior to the meeting for information.

Members advised of the following issues:

- Gypsies/Travellers had recently attended Manor Lane and left the site in a disgraceful mess; John Griffiths and his team at the county council had been thanked for tidying the site up.
- Light out outside 15 Wellington Road.
- The County Council had received funding from Welsh Government to install surveillance cameras throughout the County.

IT WAS RESOLVED: to note and report the updates accordingly.

### **36/20 CLERK AND FINANCIAL OFFICER'S REPORT:**

The Clerk and Financial Officer advised that the cost to the council for the joint maintenance agreement for October amounted to £5,471.44.

She advised that all staff members would continue to work during the current firebreak. The maintenance staff had been advised to travel in separate vehicles and follow the health and safety guidelines. All appropriate personal protective equipment, thermometers and supplies had been purchased.

IT WAS RESOLVED TO: to receive and approve the updates.

### **37/20 MEMBERS INFORMATION ITEMS:**

Councillor Sue Stevens advised that the memorial bench for Graham Doherty had arrived and would soon be installed. A date for a commemorative service will be arranged in due course.

### **38/20 CHAIRMAN'S REMARKS:**

Councillor Phil Griffiths advised that his email had recently been hacked and advised members to ignore any emails as this was a global scam.