



Minutes of the 'Virtual' Meeting of
BROUGHTON AND BRETTON COMMUNITY COUNCIL
held on
17 NOVEMBER 2020

PRESENT: Councillor Phil Griffiths (Chair)

Councillors: Klaus Armstrong-Braun, Penny Brett-Roberts, Derek Butler, Chrissy Gee, Ros Griffiths, Lindsay Jones, Donna Lalek, Mike Lowe, Ryan McKeown, Sue Stevens and Adam Williams

Officers: Mrs S G Jones, Clerk & Financial Officer
Fran Griffiths, Administrator

39/20 APPOINTMENT OF CHAIRMAN 2020/2021:

IT WAS RESOLVED: that the current Chair, Councillor Phil Griffiths, be appointed Chairman for the remainder of the municipal year due to the Covid-19 pandemic and the lack of civic duties.

Councillor Phil Griffiths showed his signed Declaration of Office to members and thanked members for supporting his appointment.

The Chair had recently attended the following events:

- i. Remembrance Day event at Hawarden Memorial on Sunday 8th November where, due to the Covid 19 pandemic restrictions, a short service conducted by the Reverend Andy Jones had been held with a small number of organisations laying wreaths.
- ii. A Remembrance Day service at St Mary's Church on Wednesday 11th November 2020.
- iii. The Virtual County Forum meeting on 10th November when items discussed included the Covid 19 situation, ensuing financial implications and the Local Development Plan.
- iv. The Clerk and Financial Officer had arranged the presentation of a heart shaped LED lantern provided by Blachere Illumination to be displayed in the reception area of the school on the 20th November.

10 Chair's signature: _____

40/20 APPOINTMENT OF VICE CHAIR 2020/2021:

IT WAS RESOLVED: that the current Vice Chair, Councillor Ryan McKeown, be Appointed Vice-Chairman for the remainder of the municipal year due to the Covid-19 pandemic and the lack of civic duties.

Councillor Ryan McKeown confirmed that he had signed his signed Declaration of Office form and thanked members for supporting his nomination.

41/20 APOLOGIES FOR ABSENCE:

Apologies for absence had been received from Councillors Billy Mullin and Linda Thomas.

42/20 DECLARATIONS OF INTEREST:

There were no declarations of interest.

43/20 MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the minutes of the previous meeting held on 20th October 2020 be approved as a correct record and signed by the Chair.

44/20 MATTERS ARISING FROM THE MINUTES:

There were none.

45/20 ANNUAL AUDIT FOR THE YEAR ENDED 31 MARCH 2020:

The annual audit for the year ended 31 March 2020 had been received as a “qualified audit”. The Clerk and Financial Officer had said that she would not accept this as it was factually incorrect and that an appeal had been made to the External Auditor as the public notice had been displayed on the Council’s website for the qualifying period.

IT WAS RESOLVED: to receive the report but to challenge the “qualified” status.

46/20 APPOINTMENT OF STANDING COMMITTEES:

The Clerk and Financial Officer confirmed that due to the current Covid-19 restrictions committees had not met and a condensed agenda would remain until face to face meetings could resume.

IT WAS RESOLVED: to designate the standing committees of Planning and General Purposes, Lighting and Amenities and Finance and Staffing.

47/20 APPOINTMENT OF CHAIRS OF COMMITTEES:

IT WAS RESOLVED: to approve the appointment of the Chairmen of Committees as follows:

Planning and General Purposes – Councillor Sue Stevens

Lighting and Amenities – Councillor Penny Brett-Roberts

Finance and Staffing – Councillor Ros Griffiths

48/20 MEMBERS CODE OF CONDUCT:

IT WAS RESOLVED: that Members' Code of Conduct be accepted and adhered to.

49/20 STANDING ORDERS:

IT WAS RESOLVED: that the Council's Standing Orders be accepted and adhered to.

50/20 EXPENDITURE POLICY AND FINANCIAL REGULATIONS:

IT WAS RESOLVED TO:

- I) Approve the Council's Expenditure Policy
- II) Approve a change to the Standing Orders and Financial Regulations and replace them with the 'model' financial regulations issued by One Voice Wales in 2019 as outlined by the Internal Auditor.

51/20 OUTSIDE BODIES:

Councillor Donna Lalek confirmed that she had been replaced on the Community Centre Committee by Councillor Linda Thomas.

IT WAS RESOLVED: to agree the Council's representation on outside bodies with the change from Councillor Donna Lalek to Councillor Linda Thomas.

52/20 CLERK AND FINANCIAL OFFICER'S REPORT:

The Clerk and Financial Officer advised that the cost to the council for the joint maintenance agreement for November amounted to £5,147.53.

IT WAS RESOLVED: to receive and approve the update.

53/20 ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the list of payments in the sum of £8,686.80 for November be approved.

54/20 PLANNING APPLICATIONS:

IT WAS RESOLVED:

(a) County Council Members:

It was noted that the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed were preliminary views taking account of the information made available to the Community Council.

The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

(b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.

The Clerk and Financial Officer reminded members of the amendment to the pre-planning application submitted by Redsun Projects Ltd. for a proposed development on land at Manor Lane, Hawarden. Comments would need to be submitted by the 11th December 2020.

Councillor Derek Butler advised that the land was owned by the Welsh Government and was in the area of the aerospace park complex. A cycle way and improved lighting from Broughton to Manor Lane had already been provided for in the development plans.

(c) There were no planning appeals.

(d) That the planning decisions be noted.

55/20 CHAIRMAN'S REMARKS:

Councillor Phil Griffiths wished everyone a Happy Christmas and best wishes for the New Year 2021.