



Minutes of the 'Virtual' Meeting of  
**BROUGHTON AND BRETTON COMMUNITY COUNCIL**  
held on  
**16 MARCH 2021**

**PRESENT:** Councillor Ryan McKeown (Chairman)

Councillors: Klaus Armstrong-Braun, Penny Brett-Roberts, Derek Butler, Chrissy Gee, Ros Griffiths, Lindsay Jones, Donna Lalek, Adam Lee, Mike Lowe, Billy Mullin, Sue Stevens, Linda Thomas and Adam Williams.

Officers: Mrs S G Jones, Clerk & Financial Officer  
Fran Griffiths, Administrator

**92/20 APOLOGIES FOR ABSENCE:**

There were none.

**93/20 DECLARATIONS OF INTEREST:**

Councillors Chrissy Gee, Lindsay Jones, Ryan McKeown, Sue Stevens and Linda Thomas declared an interest in items 12 and 13 and would complete the relevant forms to be sent back to the office accordingly.

**94/20 PRESENTATION: CENSUS 2021**

The Chairman welcomed Denzil Hughes, Regional Engagement Manager for Denbighshire, Flintshire and Wrexham to the meeting.

Denzil said that the Census would be Sunday 21<sup>st</sup> March 2021. The Census would be conducted every 10 years and provides an overview of society. It influences policies on how money and decisions can be used for the benefit of people, on education, transportation, health and many other community issues. A check list is used to ensure that all members of the population are included in the records which are retained for 100 years.

For the first time, people can complete the Census form online with a digital completion estimated at 80%. Hard copy English and Welsh forms are also available. Various options have been provided by all Local Authorities for people to contact them if they need support to complete the form for example call centres, help lines, support centres including a dedicated language support line for Braille and large print users. Contact has been made via libraries to distribute leaflets to households and the Census campaign had been promoted on social media. Denzil would send relevant information to the Clerk and Financial Officer to be circulated locally on social media.

Councillor Ryan McKeown thanked Denzil for the informative presentation.

**95/20 MINUTES OF THE PREVIOUS MEETING:**

**IT WAS RESOLVED:** that the minutes of the previous meeting held on 16<sup>th</sup> February 2021 be approved as a correct record.

**96/20 MATTERS ARISING FROM THE MINUTES:**

In relation to item 82/20 the Clerk and Financial Officer confirmed that she would set up a working group as soon as possible.

**97/20 INDEPENDENT REMUNERATION PANEL FOR WALES (IRPW):**

The Remuneration Panel had recently issued a final report which had been circulated for Members' information. There had been no changes to the remuneration for Town and Community Councils although a new consultation had been launched and the council would be involved in that process.

**IT WAS RESOLVED:** to note the update.

**98/20 PUBLIC OMBUDSMAN FOR WALES: DRAFT GUIDANCE ON THE CODE OF CONDUCT:**

The Clerk and Financial Officer had circulated the consultation on the new Code of Conduct for comments from members by Friday 21<sup>st</sup> March and requested Members to email any comments to her by 20<sup>th</sup> March 2021

Councillor Sue Stevens advised that she had recently attended the One Voice Wales training on the Code of Conduct course and advised that others, particularly new members should also attend as it is informative and useful.

**IT WAS RESOLVED:** to note the update.

**99/20 ACCOUNTS FOR PAYMENT:**

**IT WAS RESOLVED:** that the updated list of payments in the sum of £21,653.93 for March be approved.

**100/20 BANK RECONCILIATION:**

**IT WAS RESOLVED:** to receive the bank reconciliation for the period ending 28<sup>th</sup> February 2021.

**101/20 PLANNING APPLICATIONS:**

**IT WAS RESOLVED:**

(a) County Council Members:

It was noted that the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed were preliminary views taking account of the information made available to the Community Council.

The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

- (b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, *as per the attached schedule*.
- (c) There were no planning appeals.
- (d) That the planning decisions be noted.

**102/20 POLICE/HIGHWAYS AND LIGHTING MATTERS:**

Members raised the following issues:

- Potholes on Main Road by the doctor's surgery – Councillor Billy Mullin said that he would raise this issue again with colleagues at the County Council.
- Some potholes in Broughton had been filled in but had started to break up.
- Alleged mugging incident at the shops in Broughton, but as no police incident report had been submitted to the meeting, there was no further information available.
- John Griffiths had been recovering at home following a recent illness and hoped to return to work as soon possible.

IT WAS RESOLVED: to note the updates.

23 Chair's signature: \_\_\_\_\_

### **103/20 SMALL GRANTS:**

IT WAS RESOLVED THAT:

- i) Broughton and Bretton Carnival Committee be given a grant of £200.
- ii) Broughton and Bretton Community Centre be given a grant of £195.
- iii) Bretton Methodist Church be given a grant of £500.
- iv) Broughton War Memorial Institute be given a grant of £159.97.

Councillor Ryan McKeown said that he would donate sanitizer dispensers to the Institute. The decision on providing a grant towards an air fryer had been deferred until confirmation of the necessary Health and Safety and Food Hygiene certificates had been received.

### **104/20 COMMUNITY GRANTS:**

IT WAS RESOLVED THAT:

- i) Broughton and Bretton Carnival Committee be given a grant of £500.
- ii) Broughton and Bretton Community Centre be given a grant of £500.
- iii) Broughton War Memorial Institute – decision deferred until confirmation of Institute contribution towards the purchase of a dish washer is provided.
- iv) ‘Jackthelad’ Foundation – application rejected. A one off donation of £150 from the Chairperson’s Fund was approved by Members towards educational material.
- v) St. David’s High School – application rejected. A one off donation of £150 from the Chairperson’s Fund was approved by Members to help in rewarding pupils for their efforts during lockdown and beyond.
- vi) The Grant application process will be reviewed and revised criteria will be drafted.

### **105/20 CLERK AND FINANCIAL OFFICER’S REPORT:**

The Clerk and Financial Officer advised that the cost to the council for the joint maintenance agreement for March amounted to £5,304.09.

**IT WAS RESOLVED:** to receive and approve the update.

### **106/20 COUNTY MEMBERS INFORMATION ITEMS:**

Councillor Billy Mullin provided an update on the proposal to install a planning application for a solar farm at Bretton.

### **107/20 MEMBERS’ ITEMS:**

- i) Councillor Sue Stevens advised that a Covid 19 vaccination session would take place at the Community Centre on Thursday.

- ii) Councillor Klaus Armstrong Braun stated that the road between Chester Road and Bretton Methodist Church was very busy and there was very little space for pedestrians and children to walk to school.
- iii) Councillor Klaus Armstrong Braun said that he had undertaken some research about the old canal which was of historical importance to the local community. The current sign is only a scanned notice, in poor condition and could benefit from a replacement.

**IT WAS RESOLVED:**

- i) To contact the County Council with a request to install a footpath from Chester Road to Bretton Methodist Church.
- ii) Councillor Chrissy Gee to establish the ownership of the current sign and undertake research to include the County Heritage Department and costs for a replacement sign.

**108/20 CHAIRMAN'S REMARKS:**

There were none.