



Minutes of the 'Virtual' Annual Meeting of
BROUGHTON AND BRETTON COMMUNITY COUNCIL
held on
18 MAY 2021

PRESENT: Councillor Ryan McKeown (Chairman)

Councillors: Klaus Armstrong-Braun, Penny Brett-Roberts, Ros Griffiths, Donna Lalek, Mike Lowe, Billy Mullin, Adam Williams.

Officers: Mrs S G Jones, Clerk & Financial Officer
Fran Griffiths, Administrator

121/20 APPOINTMENT OF CHAIRMAN 2021/2022:

IT WAS RESOLVED: that the current Chairman, Councillor Ryan McKeown, remain as Chairman for the municipal year due to the short term of office he had undertaken, the Covid-19 pandemic and the lack of civic duties undertaken.

Councillor Ryan McKeown signed his Declaration of Acceptance of Office and showed it to members and thanked them for supporting his continued appointment.

Councillor McKeown said that he had been sad to hear of the retirement of Sue Stevens who had been a member of the Community Council for 34 years, 5 years of which she had been Chairman. He thanked her for her long service and paid tribute to her as a friend who had encouraged him to become a member of the Community Council. He wished her a long, happy and healthy retirement and said that she would still be involved on the management committee of the Community Centre.

The Chairman advised members that he had recently attended a joint Society of Local Council Clerks (SLCC) and One Voice Wales (OVW) virtual conference which had been very informative and he had been able to gain an insight to the role of the Clerk and Financial Officer and further recognised the work that the staff do. He expressed his continued thanks to Sharron and Fran.

122/20 APPOINTMENT OF VICE-CHAIRMAN 2021/2022:

IT WAS RESOLVED: that the current Vice-Chairman, Councillor Penny Brett-Roberts, remain as Vice-Chairman for the municipal year due to the short term of office she has currently undertaken, the Covid-19 pandemic and the lack of civic duties undertaken.

Councillor Penny Brett-Roberts signed her signed Declaration of Acceptance of Officer form and showed it to members and thanked them for supporting her continuing appointment

123/20 APOLOGIES FOR ABSENCE:

Apologies for absence had been received from Councillors Derek Butler, Chrissy Gee, Lindsay Jones, Adam Lee and Linda Thomas.

124/20 DECLARATIONS OF INTEREST:

There were no declarations of interest.

125/20 MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the minutes of the previous meeting held on 20th April 2021 be approved as a correct record.

126/20 MATTERS ARISING FROM THE MINUTES:

There were none.

127/20 VACANCY IN SOUTH WARD:

The Clerk and Financial Officer advised that since the retirement of Sue Stevens, a vacancy notice had been posted on community notice boards, the Community Council website and on Broughton Life. The closing date for applications would be Monday 8th June and if no nominations are received, a co-option vacancy will be advertised.

128/20 APPOINTMENT OF STANDING COMMITTEES:

IT WAS RESOLVED: to approve the appointment of the three standing committees for the municipal year 2021/2022 as follows:

Planning and General Purposes
Lighting and Amenities
Finance and Staffing

129/20 APPOINTMENT OF CHAIRS OF COMMITTEES:

IT WAS RESOLVED: to appoint the Chairs of the standing committees for the municipal year as follows:

Planning and General Purposes – Councillor Donna Lalek
Lighting and Amenities – Councillor Lindsay Jones
Finance and Staffing – Councillor Ros Griffiths

130/20 MEMBERS' CODE OF CONDUCT:

IT WAS RESOLVED: to approve adherence to the Model Code of Conduct.

131/20 STANDING ORDERS:

The Clerk and Financial Officer advised that the key changes to the revised Standing Orders had been highlighted in red. Some had been legislative changes, updated information, contractual information as outlined by the Internal Auditor and the addition of a template to be completed when members asked for items to be added to the agenda.

IT WAS RESOLVED: to agree adherence to the revised Standing Orders.

132/20 EXPENDITURE POLICY AND FINANCIAL REGULATIONS:

The Clerk and Financial Officer confirmed that the Financial Regulations had been revised against the national model agreed by OVW and SLCC. The changes had been highlighted in red for ease.

IT WAS RESOLVED: to agree the Financial Regulations and Expenditure Policy.

133/20 OUTSIDE BODIES:

The Clerk and Financial Officer advised that following the retirement of Sue Stevens there would be a vacancy on the Community Centre committee. Councillor McKeown agreed to check the constitution to review the number of Community Council members required on the committee.

IT WAS RESOLVED: to defer a decision on the Community Centre committee members to next month.

134/20 CLERK AND FINANCIAL OFFICER'S REPORT:

The Clerk and Financial Officer advised of the following:

- i) The cost to the council for the Joint Maintenance Agreement for May amounted to £4,890.22.

- ii) The Community Council had entered into a 3-year agreement to fund the library at Broughton CP School which had been due to expire and a virtual meeting would be held in due course to review the agreement. Members agreed the community library had been an essential community asset and should continue to be provided for.

IT WAS RESOLVED TO: hold a virtual meeting with members of the council and school representatives to review the agreement.

135/20 ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the updated list of payments in the sum of £7,555.22 for May be approved.

136/20 PLANNING APPLICATIONS:

IT WAS RESOLVED:

- (a) County Council Members:

It was noted that the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed were preliminary views taking account of the information made available to the Community Council.

The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

- (b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, *as per the attached schedule.*
- (c) There were no planning appeals.
- (d) That the planning decisions be noted.