



Minutes of the Hybrid meeting of
BROUGHTON AND BRETTON COMMUNITY COUNCIL
held on
17th JUNE 2025

PRESENT: Councillor Ryan McKeown (Chairman)

Councillors: Klaus Armstrong-Braun, Jeffrey Brett Roberts, Penny Brett Roberts, Chrissy Gee, Barrie Gregory, Eileen Gregory, Ros Griffiths, Billy Mullin, Luisa Rosado and Gareth Williams.

Officers: Ms S G Jones, Clerk & Financial Officer
Mrs G S Griffiths, Administrative Officer

20/25 APOLOGIES FOR ABSENCE:

Apologies for absence had been received from Councillors Sam Jennings, Mike Lowe and Sara Mason.

21/25 DECLARATIONS OF INTEREST:

There were none.

22/25 MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the minutes of the previous meeting held on 20th May 2025 be approved as a correct record.

23/25 MATTERS ARISING FROM THE MINUTES:

There were none.

24/25 INTERNAL AUDIT 2024-25:

IT WAS RESOLVED: that the Internal Audit report and action plan for 2025-2025 be approved.

25/25 ANNUAL RETURN 2024-2025:

IT WAS RESOLVED: that the Annual Return and the Governance Statements for 2024-2025 be approved for submission to the External Auditor.

26/25 ANNUAL REPORT 2024-25:

IT WAS RESOLVED: that the Annual Report 2024-2025 be approved and noted.

27/25 CHAIRMAN'S REMARKS:

The Chairman had attended the Broughton Carnival at the weekend as a member of the Community Centre and had been delighted to share that the event had been very successful and well attended by members of the community.

IT WAS RESOLVED: the information be received and noted.

PLANNING AND GENERAL PURPOSES COMMITTEE:

28/25 COMMUNITY REVIEW QUESTIONNAIRE:

The Clerk and Financial Officer informed members that the questionnaire had been re-issued in case council's wanted to amend their original response.

IT WAS RESOLVED: that a nil response be provided.

29/25 PLANNING APPLICATIONS AND DECISIONS:

IT WAS RESOLVED:

(a) County Council Members:

It was noted that the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed were preliminary views taking account of the information made available to the Community Council. The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

- (b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.
- (c) That the planning decisions be noted.
- (d) There were no planning appeals.

30/25 POLICE MATTERS:

No police matters were reported.

The Clerk and Financial Officer stated that she had contacted PCSO Enfys Roberts again to invite her to the meeting but had had no response.

IT WAS RESOLVED: to note the update.

31/25 HIGHWAYS/STREETSCENE MATTERS:

Members raised the following issues:

- There was a large pot hole on Main Road, Broughton that had not been repaired, despite being reported on numerous occasions.

- The hedges by Broughton Primary School were overgrown and hanging over causing residents to walk on the road which was a health and safety risk.
- The trees by the Offas Dyke pub had still not been cut back and had completely blocked the street light.
- The canopy on the roundabout on St Mary's Way required cutting back by the County Council.

A member stated that they had been in contact with John regarding the whole of the Main Road and had been informed that the job had been passed on to his colleague to complete the work. However, as it had been nesting season, they could only be trimmed.

IT WAS RESOLVED: that these issues be submitted to John Griffiths, Senior Highways Officer, for action.

32/25 COUNTY MEMBERS ITEMS:

A member stated they had contacted John Griffiths, Highways regarding the tarmac that had been burnt by a car that had gone on fire some time ago. John had confirmed that the road would be repaired and the damaged tarmac replaced.

The Chairman advised that Broughton Primary School had appointed a new Head Teacher, Mr Jamie Tennant, who would start work on the 1st September, 2025. Jamie had previously been employed as the Head Teacher at Hawarden Village Church School for nine years; and had been an outstanding candidate. Ms Jan Bibby had been appointed as Acting Head in the interim, but would retire on the 1st September after twenty years. Mrs Sophie Baines had been appointed as the new Deputy Head.

A member referred to the joint agreement between the council, the County Council and Gwella and said that a review meeting would need to be held soon to review and update the Management Agreement.

33/25 MEMBERS INFORMATION ITEMS:

There were none.

LIGHTING AND AMENITIES COMMITTEE:

34/25 STREET LIGHTING:

There were none.

FINANCE AND STAFFING COMMITTEE:

35/25 ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the list of payments in the sum of £4,876.25 for June, be approved.

36/25 BANK RECONCILIATION:

IT WAS RESOLVED: to receive the bank reconciliation for the period ending 30th June 2025.

37/25 CLERK AND FINANCIAL OFFICER'S REPORT:

The Clerk and Financial Officer had reminded members that the July meeting would be held one week later on Tuesday 22nd July and that the cost to the council for the Service Level Agreement would be shared at the next meeting.

She also informed members that the Street Lighting Contract had now been transferred from Southern Scottish Energy to Flintshire County Council and had resulted in a substantial efficiency.

IT WAS RESOLVED: to note the updates.

38/25 FINANCIAL POLICIES:

IT WAS RESOLVED: to approve the following polices:

- i) Policy on Income
- ii) Annual Investment Strategy
- iii) Financial Risk Assessment.
- iv) Internal Financial Controls
- v) Reserves Policy