



Minutes of the Hybrid meeting of  
**BROUGHTON AND BRETTON COMMUNITY COUNCIL**  
held on  
**17<sup>th</sup> March 2026**

**PRESENT:** Councillor Ryan McKeown (Chairman)

Councillors: Klaus Armstrong-Braun, Jeff Brett-Roberts, Penny Brett-Roberts, Chrissy Gee, Barrie Gregory, Eileen Gregory, Ros Griffiths, Sara Mason, Billy Mullin and Gareth Williams.

Officers: Ms S G Jones, Clerk & Financial Officer  
Ms G S Griffiths

Other: Two members of Public

**132/25 APOLOGIES FOR ABSENCE:**

Apologies for absence had been received from Councillor Mike Lowe.

**133/25 DECLARATIONS OF INTEREST:**

There were none.

**134/25 MINUTES OF THE PREVIOUS MEETINGS:**

**IT WAS RESOLVED:** That the minutes of the previous meeting held on 17<sup>th</sup> February 2026 be approved as a correct record.

### **135/25 MATTERS ARISING FROM THE MINUTES:**

The Clerk and Financial Officer referred to page forty two and said that she would meet with Professor Wayman and the Flood Group to draw up a draft a Flood Plan. Once a draft had been completed, it could be sent to Flintshire County Council for comment and approval and the Flood Snake could be purchased.

The Clerk also advised that on behalf of the Council, she had submitted a response to the draft Planning Enforcement Policy together with comments from Councillors Armstrong-Braun, Penny Brett-Roberts, Ros Griffiths and Gareth Williams. The salient point related to the referral of “Manager’s discretion” throughout the policy that could incorporate inconsistent approaches.

**IT WAS RESOLVED:** to note the updates.

### **136/25 VACANCY IN THE BROUGHTON SOUTH WARD:**

Two local residents had expressed an interest in the vacancy in the Broughton South Ward. The Chairman welcomed them both and invited them to introduce themselves and say why they could like to become a Community Councillor and what they would like to achieve for the local community.

Both applicants provided an excellent case for their desire to become a Community Councillor and shared their respective backgrounds and the council welcomed this.

In accordance with Standing Order no 47, Councillor Ryan McKeown requested a recorded vote, the results of which were as follows:

Councillor	David Brown	Michael Summers
Klaus Armstrong-Braun	✓	
Penny Brett-Roberts		✓
Jeff Brett-Roberts		✓
Chrissy Gee	✓	
Barrie Gregory		✓
Eileen Gregory		✓
Ros Griffiths		✓
Sam Jennings	Absent	
Mike Lowe	Absent	
Sara Mason	✓	
Ryan McKeown	Abstain	
Billy Mullin	✓	
Gareth Williams	✓	

With the vote being tied the Chairman had a casting vote; after much deliberation, he voted for Michael Summers as he had stood for the position previously. He wished to place on record that it had been a very difficult decision as both candidates had provided a really good speech. He went on to say to Mr Brown that he would welcome his application for any future vacancies.

**IT WAS RESOLVED:** that Councillor Michael Summers be co-opted as a Community Councillor for the Broughton South ward. Councillor Summers duly completed his declaration of acceptance of office form and joined the meeting. The Clerk to provide a formal induction as soon as possible.

### **137/25 CHAIRMAN'S REMARKS:**

The Chairman had recently attended the Mayor of Flintshire County Council's Charity Evening which had been a successful evening and had raised £4,200 for the Chair's chosen charities.

**PLANNING AND GENERAL PURPOSES COMMITTEE:**

**138/25 PLANNING APPLICATIONS AND DECISIONS:**

**IT WAS RESOLVED:**

(a) County Council Members:

It was noted that the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed were preliminary views taking account of the information made available to the Community Council. The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

- (b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.
- (c) That the planning decisions be noted.
- (d) There were no planning appeals.

**139/25 POLICE MATTERS:**

There was no reports.

**IT WAS RESOLVED:** to note the information.

## **140/25 HIGHWAYS/STREETSCENE MATTERS:**

Members advised of the following matters to be reported to the County Council's Senior Highways Officer:

- I. Continuous issues with parking at Broughton CP school at school times and residents ignoring the road markings. A member advised that Flintshire County Council had been looking at the feasibility of employing possibly two more Enforcement Officers; he would provide an update in due course.
- II. The road along Broughton Retail Park from the pedestrian lights to Vickers Way had been overgrown and required maintenance.
- III. The pavement towards St. Mary's Church and the roundabout towards the A55 had a number of pot holes.
- IV. The road markings on Broughton Hall Road under the bridge were no longer visible.
- V. The traffic lights outside the new Advanced Manufacturing building at Airbus had a huge pot hole causing drivers to swerve onto oncoming traffic; this presented a risk.

**IT WAS RESOLVED:** to report the matters to the County Council's Senior Highways Officer.

## **141/25 COUNTY MEMBERS ITEMS:**

The County Members advised of the following:

1. The issue at the Airbus roundabout by the Church had subsequently been escalated to a senior officer at the County Council. There would be stronger barriers positioned in place of the fences due to the ongoing incidents with vehicles.

2. The budget report had been approved previously and the Council Tax increase of 4.9% approved. The Chair stated that he did vote for the increase as the money would be going back into services including education, vulnerable children with special education needs and pot holes.

**IT WAS RESOLVED:** to note the update.

**142/25 MEMBERS INFORMATION ITEMS:**

A member asked for an update on the overgrown hedge that required maintenance at Broughton CP School. The Clerk and Financial Officer said the school had been contacted via email asked to cut it. Flintshire County Council had also sent them a letter requesting the same.

The Chairman said that the school had recently received confirmation that Flintshire County Council would be provide match funding for a new fence to surround school and he anticipated that this section of the hedge would be cut at the same time the fencing had been installed. He had a meeting with the Head Teacher next week and would report back any update in due course.

**IT WAS RESOLVED:** to note the information

**LIGHTING AND AMENITIES COMMITTEE:**

**143/25 STREET LIGHTING:**

There were no faults. The Clerk and Financial Officer informed members that the Maintenance Team had replaced all but fifteen of the old lights to LEDs. Forty two of the council's lighting stock had been the old fashioned concrete columns which required replacement as the next phase of the project.

Members congratulated the Maintenance Team and said the new lighting had seen great improvements and the team had been a credit to the Council.

**IT WAS RESOLVED:** to note the information and that the Maintenance Team be congratulated on behalf of the council.

**FINANCE AND STAFFING COMMITTEE:**

**144/25 SMALL GRANT APPLICATIONS:**

No grant applications had been submitted for consideration.

**145/25 ACCOUNTS FOR PAYMENT:**

**IT WAS RESOLVED:** that the list of payments for March be approved in the sum of £16,480.20.

**146/25 BANK RECONCILIATIONS:**

**IT WAS RESOLVED:** to receive the bank reconciliation for the period 28<sup>th</sup> February 2026.

**147/25 CLERK AND FINANCIAL OFFICER'S REPORT:**

The Clerk and Financial Officer stated that the cost to the council for the Service Level Agreement for February had been £8,019.21.