



Minutes of the Hybrid meeting of  
**BROUGHTON AND BRETTON COMMUNITY COUNCIL**  
held on  
**21<sup>st</sup> April 2026**

**PRESENT:** Councillor Ryan McKeown (Chairman)

Councillors: Klaus Armstrong-Braun, Jeff Brett-Roberts, Penny Brett-Roberts, Chrissy Gee, Ros Griffiths, Samantha Jennings, Sara Mason, Billy Mullin, Michael Summers and Gareth Williams.

Officers: Ms S G Jones, Clerk & Financial Officer  
Ms G S Griffiths

Other: Jo Jenner, PCSO

**148/25 APOLOGIES FOR ABSENCE:**

Apologies for absence had been received from Councillors Barrie Gregory, Eileen Gregory and Mike Lowe.

**149/25 DECLARATIONS OF INTEREST:**

There were none.

**150/25 MINUTES OF THE PREVIOUS MEETINGS:**

**IT WAS RESOLVED:** That the minutes of the previous meeting held on 17<sup>th</sup> March 2026 be approved as a correct record.

55 Chair's signature: \_\_\_\_\_

### **151/25 MATTERS ARISING FROM THE MINUTES:**

THE Clerk and Financial Officer referred to page forty nine where it referred to the Flood Group and advised that she had met with Professor Maureen Waymen who had agreed to write down all her knowledge, experience and mapping so that a formal Flood Plan could be created. Once the Flood Plan has been created the Council could purchase the much needed “*Flood Snakes*”.

**IT WAS RESOLVED:** to note the update.

### **152/25 YEAR END ACCOUNTS AND AUDIT PROCESS 2025/26:**

The Clerk and Financial Officer had provided an informative report outlining the year end process and key dates.

**IT WAS RESOLVED:** that the year-end accounts and audit process be approved.

### **153/25 REINSTATEMENT OF ELECTION PROCESS FOR THE ELECTION OF THE COMMUNITY COUNCIL CHAIR:**

A report had been circulated to members, a copy of which had been included with the agenda. The author of the report felt that the council should revert back to the previous process of seniority of members which would enable all members to become Chair. If a Councillor did not wish to be Chair, then the next name on the list would be selected. This should also apply to Committee Chairs.

The Chairman said that whilst he accepts the report as a whole, he felt that the title needed to be changed as it inferred that the current process was unfair which was not the case as all members had a right to nominate anyone and a vote would be taken. It was agreed that the words “fair and transparent” be removed from the report. He also requested that the current Vice Chair remain in situ and then the seniority policy be re-enacted.

**IT WAS RESOLVED:** that the election of Chair be based on the council’s former seniority list with effect from May 2027.

## **154/25 CHAIRMAN'S REMARKS:**

The Chairman thanked the Clerk and Financial Officer for attending the Mold Mayor's Charity Ball on his behalf.

## **PLANNING AND GENERAL PURPOSES COMMITTEE:**

### **155/25 PLANNING APPLICATIONS AND DECISIONS:**

#### **IT WAS RESOLVED:**

(a) County Council Members:

It was noted that the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed were preliminary views taking account of the information made available to the Community Council. The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

- (b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.
- (c) That the planning decisions be noted.
- (d) There were no planning appeals.

## **156/25 POLICE MATTERS:**

The Chairman welcomed PCSO Jo Jenna to the meeting. Jo advised members that she was based at the Mold Police Station and was keen to ensure a regular dialogue between the police and the Community Council. She had received an invitation from the Clerk and Financial Officer to attend the meeting, which although wasn't her area, she was keen to ensure a presence.

The Chairman said that the main issues in Broughton and Bretton had been anti-social behaviour on the Broughton Retail Park although the Police had been aware of this and some action taken. Other issues included speeding e-bikes.

A member requested that a Go Safe van be situated along Broughton Hall Road to monitor the speed of cars. He had requested it previously but not received a response. A member also reported cars speeding at Eaton Close, Broughton.

The Chairman asked if it could be shared how much time the PCSO's spend in the Broughton area as when they are allocated to the Broughton area it appears to be mainly at the Retail Park not in the actual village. He also asked if there could be some Police presence at the Annual Broughton Carnival on Saturday 13<sup>th</sup> June 2026.

A member referred to the "Coffee with a Cuppa" meetings and asked if more advance notification could be provided. It was also requested whether they could take place at the Community Centre as they have a 'Coffee Morning' every second Monday of the month and there is a lot of attendance from residents.

PCSO Jo said she would report this back to her Sargeant and advise the Clerk and Financial Officer.

**IT WAS RESOLVED:** to note the information.

### **157/25 HIGHWAYS/STREETSCENE MATTERS:**

Members advised of the following matters to be reported to the County Council's Senior Highways Officer:

- The two street signs on Broughton Hall road need updating as the markings are now incorrect
- The 'way in' and 'way out' signs and the Library signs at Broughton CP School also required changing as the road layout had been changed.

- The overgrown trees at the Offas Dyke Pub still covered the street light and ownership of the three had been unconfirmed.

A member advised that he had been in contact with Dewi Ellis, Flintshire County Council's Tree Surgeon about the oak tree on the righthand side of Broughton Hall Road going towards Forest Drive. Due to the tree being full of decay, it had become a health and safety issue and had subsequently been cut down.

**IT WAS RESOLVED:** to report the matters to the County Council's Senior Highways Officer.

### **158/25 COUNTY MEMBERS ITEMS:**

The County Members advised of the following:

Councillor Gee had attended the National Resources Wales Community Flood Volunteer network event. There had been a lot of networking and a lot of different speakers which had made the event very interesting and informative. She had raised the issue of the flood snake barriers and had been advised that they are an effective deterrent.

Councillor Mullin would contact John Griffiths as the roundabout at the top between Hawarden and Broughton required improvements. There was also an old sign that required removal. The pot holes reported last month had been repaired.

Councillor McKeown advised of recent changes at County Hall where some independently elected members had joined the Reform UK Party which had formed a new group/party at the County Council

Together with the Clerk and Financial Officer, Councillor P. Brett-Roberts and Griffiths, he had attended a meeting at Broughton Primary School to review the Management Agreement following the change to Gwella from Aura. It had been an informative meeting with some positive actions taken. He had been particularly concerned about the library, as a commitment had been made that no libraries would close as a result of the move from Aura to Gwella.

**IT WAS RESOLVED:** to note the updates.

### **159/25 MEMBERS INFORMATION ITEMS:**

A member asked if the sign at Eaton Close could be repainted as the markings had disappeared. Another member said they would ask if the Volunteer Group could do this.

The hedge surrounding Broughton CP School would be discussed at a Governors meeting the following week and it would be requested whether the bus stop hedge could be included.

**IT WAS RESOLVED:** to note the information

### **LIGHTING AND AMENITIES COMMITTEE:**

#### **160/25 STREET LIGHTING:**

A member asked for an update on whether lights could be installed along the footpath at Brookes Avenue. The Clerk and Financial Officer advised that at a previous meeting the council had said it would be too costly due to there being no electric supply. The cost of solar lights had been considered which had also been costly and the council had been concerned about potential vandalism

**IT WAS RESOLVED:** to note the information.

#### **161/25 GWELLA – REQUEST FOR MATCH FUNDING 2026-27:**

The Clerk and the Financial Officer had circulated the annual letter from Gwella about match funding for play areas. The Community Council had not requested any the previous year as it retained £10,000 from 2023 and 2024 for the Brookes Avenue play area improvements; an item for this had been included later on in the agenda for approval.

**IT WAS RESOLVED:** that a total of £38,000 match funding be requested.

**FINANCE AND STAFFING COMMITTEE:**

**162/25 ACCOUNTS FOR PAYMENT:**

**IT WAS RESOLVED:** that the list of payments for April be approved in the sum of £19,788.71.

**163/25 BANK RECONCILIATION:**

**IT WAS RESOLVED:** that the Bank Reconciliation for the period ending 31<sup>st</sup> Marc be noted.

**164/25 CLERK AND FINANCIAL OFFICER'S REPORT:**

The Clerk and Financial Officer stated that the cost to the council for the Service Level Agreement for April had been £6112.56

**165/25 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

**IT WAS RESOLVED:** that the council approve the exclusion of the public and press for the following item of business due to the confidential nature of the business.

**166/25 NEW PLAY EQUIPMENT, BROOKES AVENUE:**

**IT WAS RESOLVED:** that this item be deferred to the May meeting, pending a response from Gwella about match funding.