Minutes of the Hybrid meeting of
BROUGHTON AND BRETTON COMMUNITY COUNCIL
held on
15th September 2026

PRESENT: Councillor Ros Griffiths (Chairman)

Councillors: Klaus Armstrong-Braun, Jeff Brett-Roberts, Penny Brett-Roberts, Chrissy Gee, Barrie Gregory, Eileen Gregory, Sam Jennings, Ryan McKeown, Billy Mullin, Michael Summers and Gareth Williams.

Officers: Ms S G Jones, Clerk & Financial Officer

Other:

70/26 APOLOGIES FOR ABSENCE:

None.

71/26 DECLARATIONS OF INTEREST:

Councillor Sam Jennings declared an interest in Item 13 – *Planning Applications* and duly completed her Declaration of Interest Form.

72/26 MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the minutes of the previous meeting held on 4th August be approved as a correct record.

73/26 MATTERS ARISING FROM THE MINUTES:

There were none.

 Chair's signature: _____

74/26 CHAIR'S REMARKS:

The Chairman shared she had recently attended the North and Mid Wales Association of Town Councils Annual Meeting on 17th July in Connah's Quay with the Chairman of Hawarden Community Council.

The August Recess Meeting was held on 1st September at the Council Offices with herself, the Clerk and the Chairman of the Planning Committee.

On the 6th September she attended the Licensing of The Very Reverend Dr Sarah Rowland Jones along with the Clerk and Chairman of Hawarden Community Council.

On the 30th September she will be attending the One Voice Wales Innovative Conference in Builth Wales with the Clerk and the Chairman of Hawarden Community Council.

She had also received a letter from Sam Rowlands, a member of the Senedd offering his congratulations on her appointment as Chair and also to introduce himself. Sam would be invited to attend a future meeting of the council.

PLANNING AND GENERAL PURPOSES COMMITTEE

75/26 BROUGHTON AND BRETTON FLOOD PLAN:

Councillor Gee stated that she and the Clerk had attended a meeting with Flintshire County Council to improve the draft of the Flood Plan. She thanked the Clerk for her support and help with the Flood Plan.

The meeting had been positive and the plan had been a very informative and effective working document that included the five zones in Broughton. The Bretton zones and volunteer information would need to be added. She said that each zone would have a lead person who was a member of the Flood Plan Group and one main person that would liaise with the rest of the team. There would also be 'spotters' who live within the area who would work with the lead member in their respective zones.

 Chair's signature: _____

There had been a number of volunteers willing to become involved in the Broughton area who would receive training from Flintshire County Council.

In the next few weeks, a meeting would be held with the volunteers, the Clerk, the Flood Resilience Team, the Emergency Team and Streetscene to discuss the role of the volunteers and identify any training needs.

The Clerk added that unfortunately there had been limited volunteers available for the Bretton flood area but that Professor Maureen Wayman would work with the relevant Officers to populate the Flood Plan within Bretton and provide assistance.

However, she highlighted that the Streetscene/Highways colleagues had requested more information on the specification of the Flood "snake" and the impact of its deployment. The Community Council had previously been advised that a Flood Plan had to be developed prior to the ability to purchase and deploy the flood snakes. A meeting had been scheduled for Thursday 16th September to discuss this.

Paul Reeves, Flood and Coastal Erosion Risk Manager had also offered to add some further information to the flood plan with his expertise and knowledge that would strengthen the plan.

IT WAS RESOLVED: to note the information and commend the first draft of a Community Flood Plan.

76/26 REVIEW OF FLINTSHIRE COUNTY COUNCIL'S STATEMENT OF LICENSING POLICY:

Members raised no objections to the policy. The Clerk said that if they had any subsequent comments they would need to be submitted on line by Friday 18th September 2026.

IT WAS RESOLVED: to note the information.

 Chair's signature: _____

77/26 "HAVE YOUR SAY ON FUTURE BUS SERVICES IN NORTH WALES":

The Clerk encouraged members to share the information on social media and in the community.

IT WAS RESOLVED: to note the information.

78/26 ACTIVE TRAVEL NETWORK MAP STATUTORY CONSULTATION:

The Clerk advised members to submit comments on this consultation by Monday 2nd November 2026.

IT WAS RESOLVED: to note the information.

79/26 COUNTY FORUM MEETING AND DRAFT COMMUNITY CHARTER:

The Clerk and Financial Officer referred to the draft Community Charter and advised that the red text related to her comments, on behalf of the council, and that members had been welcome to add any comments or share their views. If members had any comments to add, they would need to write to the Clerk by Friday 18th September.

A revitalised meeting of the County Forum would take place on Tuesday 29th September and the Clerk would be in attendance.

Members thanked the Clerk and Financial Officer for her timely comments and the effort that she had put into the document.

IT WAS RESOLVED: that the Clerk and Financial Officers comments be approved and any further comments be sent to the Clerk and Financial Officer by Friday 18th September.

 Chair's signature: _____

80/26 LOCAL PLAN SCOPING CONSULTATION – CHESHIRE WEST AND CHESTER COUNCIL (CW&CC):

The Clerk advised members to submit any comments to the consultation online by Monday 28th September 2026.

IT WAS RESOLVED: to note the information.

81/26 PLANNING APPLICATIONS AND DECISIONS:

(a) County Council Members:

That that the participation of those Councillors who were also Members of the County Council, in both the debate and subsequent vote, was on the basis that the views expressed were preliminary views taking account of the information made available to the Community Council. The County Councillors reserved their final views on the applications until they were in full possession of all relevant arguments for and against.

(b) That the County Planning Authority be advised of this Council's observations on the applications submitted to it for consideration, as per the attached schedule.

(c) That the planning decisions be noted.

(d) There were no planning appeals.

82/26 POLICE MATTERS:

There were none.

 Chair's signature: _____

83/26 HIGHWAYS/STREETSCENE MATTERS:

Members advised of the following matters to be reported to the County Council's Senior Highways Officer:

I. Members had received complaints from residents about the condition of the public right of way at Church Road to the junction going towards the Bridle Way.

II. The fencing on the junction of Cledwyn Road/Broughton Hall Road/Green required attention.

IT WAS RESOLVED: that the above be sent the County Council's Senior Highways Officer John Griffiths for action and that he be welcomed back to work following his recent illness.

84/26 COUNTY MEMBERS ITEMS:

Councillor Gee had recently attended the Airbus community meeting with residents including Professor Wayman. Those present had raised concerns about the forthcoming planning development at Airbus and its impact on flooding. The County Council cannot comment until the planning application had been submitted.

Along with Councillor McKeown, she had met with housing representatives about the flooding on Hope Road. Paul Reeves, Flintshire County Council, had promised to undertake CCTV services to all the drains and they had been clear.

The old bus stop at Warren Hall had finally been repaired, with thanks to John Griffiths.

Three drains had been totally blocked in Warren Hall but had been emptied.

The 'Friends of the Country Park' had held its first event at the Country Park in August with over 30 residents in attendance. A Scavenger hunt had taken place which had been enjoyed by all. A further event had been schedule in October with an Autumn theme.

 Chair's signature: _____

The grid on Mold Road had also been fixed.

Councillor Gee shared that she attended the Liverpool Bay CCS meeting which had mentioned the Community Benefit Fund. Grants would be offered for up to twenty thousand pound for qualifying projects and there would be up to seven grants a year handed out in Flintshire and Cheshire.

Councillor McKeown shared that he also attended the Airbus Community meeting and he and Councillor Gee had been in agreement that the new structure should be seen as a positive investment and job opportunity within the area, including over five hundred new jobs over a ten year period.

He expressed his concerns about the threat of jobs that might be lost at Airbus due to the introduction of Artificial Intelligence (AI) over the next ten years.

He had emailed his concerns to Ken Skates and Mark Tami who had both responded that they would be required to wait until the planning application had been formally submitted. Following this, they would both welcome the opportunity to discuss any concerns with residents.

He commented that the drain issues in Warren Hall had first been reported in February 2024, so he expressed his concern about the length of time take to resolve the matter but also his appreciated that the work had been completed.

The hedges around the rear of the school had now been cut back as promised.

Three large pot holes to the rear of Broughton CP School had also been reported to John Griffiths.

IT WAS RESOLVED: to note the information.

85/26 MEMBERS INFORMATION ITEMS:

There were none.

 Chair's signature: _____

***LIGHTING AND AMENITIES COMMITTEE*:**

86/26 STREET LIGHTING:

There were none.

87/26 ROYAL SOCIETY FOR THE PREVENTION OF ACCIDENTS (ROSPA), PLAY AREA INSPECTIONS 2026:

IT WAS RESOLVED: to note that the Clerk and Financial Officer's report of the annual Inspections undertaken place in the summer presented no major issues. The Skate Park at Brookes Avenue had been flagged as high risk due to the nature of the activity.

88/26 SUMMER PLAYSCHEME UPDATE 2026:

A brief report had been shared on the success of the play schemes and some positive comments had been received. A further report would be submitted to the Council in October.

IT WAS RESOLVED: that the information be noted.

89/26 REQUEST FOR A WEATHER STATION TO BE ADDED TO THE BROUGHTON ALLOTMENT SITE:

The Clerk informed that the Broughton Allotment Society had provided consent to have a weather station installed at the allotment site. However, as the land belonged to Hawarden Estates but had been leased to the Community Council, permission had been sought.

The Clerk highlighted that the installation of a weather station would assist with flood alleviation measures in the area.

There would be an annual fee of two hundred and fifty pound per year between the Tenant and Landlord. The tenant had been the Community Council who would be required to pay seventy five pound and the Landlord is the Estate Office who would be required to pay the balance. Flintshire County Council, as the licensee, would make a contribution of six hundred pound towards the fees.

 Chair's signature: _____

A member suggested that this fee be taken out of the £10,000 set aside for flood alleviation measures as the Community Council had not budgeted for this amount during the current financial year. In future years, this would be budgeted for.

The Chairman also asked that the address on the license be amended as it stated Broughton, Chester and not Broughton, Flintshire.

IT WAS RESOLVED: that the annual fee for the weather station be paid by the Community Council and that the Clerk requests the amendment for the address.

FINANCE AND STAFFING COMMITTEE:

90/26 FORMAL APPROVAL OF THE FRIENDS OF THE COUNTRY PARK GRANT APPLICATION:

The council had considered a grant application at the close of the meeting held in September due to grant deadlines. Informal consent had been granted in order to not miss the grant application deadline, subject to formal approval being ratified at the September meeting.

IT WAS RESOLVED: that the 'Friends of the Country Park' grant application be formally retrospectively approved.

91/26 ACCOUNTS FOR PAYMENT:

IT WAS RESOLVED: that the list of payments in the sum £6,679.25 and £3,847.11 for August and September, be approved.

92/26 BANK RECONCILIATIONS:

IT WAS RESOLVED: that the bank reconciliations for the periods ending 31st July and 31st August 2026 be approved.

93/26 CLERK AND FINANCIAL OFFICER'S REPORT:

The Clerk and Financial Officer stated that the Service Level Agreement for the month of August had been £6,683.55 and September £6,849.44.

 Chair's signature: _____