

Minutes of the **ANNUAL MEETING** of **BROUGHTON AND BRETTON**
COMMUNITY COUNCIL held on **17 MAY 2016**

PRESENT: Chair: Councillor Sue Stevens

Vice-Chair: -

Councillors: Derek Butler, Phil Griffiths, Ros Griffiths, Tim Hawes,
Lindsay Jones, John Kiersey, Mike Lowe, Ryan
McKeown, and Penny Brett-Roberts.

Officers: Mr R N Barnes, Clerk & Financial Officer

APOLOGIES FOR ABSENCE:

Apologies for absence were received from Councillors Beth McFadden, Billy Mullin and Keith Rogers.

DECLARATIONS OF INTEREST:

There were no declarations of interest made by Members

RETIRING CHAIR'S REMARKS:

Due to the absence of the Retiring Chair there were no remarks.

Members paid tribute to the manner in which Councillor Mullin had diligently performed the role of Chair despite the personal problems he had and continued to face.

APPOINTMENT OF CHAIR 2016/2017:

Councillor Sue Stevens was proposed and seconded and there being no other nominations, Councillor Stevens was duly elected Chair of Council for the Municipal Year 2016/2017. Councillor Stevens duly completed her Declaration of Acceptance of Office and thanked Members for supporting her election as Chair.

Councillor Stevens welcomed Mrs Sharron Jones the recently appointed Clerk & Financial Officer to the meeting.

APPOINTMENT OF VICE-CHAIR FOR THE MUNICIPAL YEAR 2016/2017:

Councillor Keith Rogers was proposed and seconded and there being no other nomination Councillor Rogers was duly elected Vice Chair of Council for the Municipal Year 2015/2016. Councillor Rogers was absent from the meeting but had indicated his willingness to accept the position.

MINUTES OF THE PREVIOUS MEETING:

IT WAS RESOLVED: that the Minutes of the Meeting held on 19 April 2016 be received as a true record and signed by the Chair.

MATTERS ARISING FROM THE MINUTES:

There were none.

MINUTES OF COMMITTEES:

IT WAS RESOLVED: that the Minutes of the Meetings of the following Committees held on 19 April 2016 be received as a true record and signed by the Chair.

Planning & General Purposes Committee
Lighting & Amenities Committee
Finance & Staffing Committee

MEMBERS' CODE OF CONDUCT:

The Chair referred Members to the amended Code of Conduct, which complied with the Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016, a copy of which had been attached to the agenda.

IT WAS RESOLVED: to confirm the adoption of the amended Code of Conduct.

PAYMENTS TO MEMBERS OF TOWN AND COMMUNITY COUNCILS:

In Accordance with the requirements of the Independent Remunerations Panel in regard to the permissive powers relating to payments to members of Town and Community Councils:-

IT WAS RESOLVED:

- (a) Not to adopt Determinations 46,47,53 & 54.
- (b) To adopt Determinations 48,49,50,51 & 52.

STANDING ORDERS:

IT WAS RESOLVED: to approve the Council's Standing Orders.

FINANCIAL REGULATIONS:

IT WAS RESOLVED: to approve the Financial Regulations.

**DATES AND TIMES OF MEETINGS FOR THE
MUNICIPAL YEAR 2016/2017:**

IT WAS RESOLVED: to note the proposed meeting dates i.e. the third Tuesday of the month excluding August when the Council would go into recess and only urgent business would be transacted. For this purpose relevant Recess Sub-Committees comprising the Chair of Council, the Chair of the appropriate Committee and the Clerk would be held.

**INTERNAL AUDIT REPORT AND APPOINTMENT OF INTERNAL AUDITOR FOR
2016/2017:**

IT WAS RESOLVED: to

- (a) Receive the Internal Audit report.
- (b) Note that the comment made concerning Asset valuation was incorrect and the figure did balance as set out in the accounts.
- (c) Appoint JDH Business Services Ltd as the Council's Internal Auditor for 2016/2017.

ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2016:

The Chair referred members to the Annual Report, a copy of which had been circulated with the agenda.

IT WAS RESOLVED:

- (a) to receive and approve the Annual Return.
- (b) to authorise the Chair of Council and Clerk to sign the Annual Return.