

Minutes of the Ordinary Meeting of  
**BROUGHTON AND BRETTON COMMUNITY COUNCIL**  
held on  
**18 JUNE 2019**

**PRESENT:** Councillor Phil Griffiths (Chair)

Councillors: Klaus Armstrong-Braun, Penny Brett-Roberts, Chrissy Gee, Ros Griffiths, Donna Lalek, Ryan McKeown, Billy Mullin, Sue Stevens and Linda Thomas.

Officers: Mrs S G Jones, Clerk & Financial Officer  
Fran Griffiths, Administrator

**46/19 APOLOGIES FOR ABSENCE:**

Apologies for absence had been received from Councillors Derek Butler, Lindsay Jones and Mike Lowe.

**47/19 DECLARATIONS OF INTEREST:**

There were none.

**48/19 MINUTES OF THE PREVIOUS MEETING:**

IT WAS RESOLVED: that the minutes of the previous meeting held on 21<sup>st</sup> May 2019 be approved as a correct record and signed by the Chair.

**49/19 MATTERS ARISING FROM THE MINUTES:**

In relation to item 12/19, it was confirmed that the Hawarden Liaison Committee no longer exists, however the No 2247 (Hawarden) Squadron ATC Civilian Committee is still in existence.

**50/19 MINUTES OF COMMITTEES:**

IT WAS RESOLVED: that the Minutes of the Meetings of the following Committees held on 21<sup>st</sup> May 2019 2019 be received:

Planning & General Purposes Committee  
Lighting & Amenities Committee  
Finance & Staffing Committee

### **51/19 INTERNAL AUDIT OF THE COUNCIL'S ACCOUNTS:**

A copy of the internal audit report for the year ending 31<sup>st</sup> March 2019 had been emailed previous to the meeting.

The Clerk and Financial Officer had confirmed that there were no major issues, the actions were self-explanatory and would be followed up accordingly.

IT WAS RESOLVED: to receive the 2018/19 Internal Audit report and note the follow up actions.

### **52/19 ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2019:**

The Annual Return had been circulated previous to the meeting, for approval, prior to submission to the External Auditor.

IT WAS RESOLVED: to approve the Annual Return for submission to the External Auditor.

### **53/19 CHAIR'S REMARKS:**

The Chair had recently attended:

- The Broughton carnival on 8<sup>th</sup> June; this had been a successful event, despite the weather, and he conveyed his thanks to all the volunteers who had worked extremely hard.
- St Mary's Churchyard Spring Clean; the Chair expressed his thanks for all the hard work carried out by volunteers and Councillors recently and Members asked that a letter of thanks be sent to Katie Dodd, who had been instrumental in arranging this event.
- Together with the Clerk and Financial Officer, he would attend a meeting of the County Forum on 25<sup>th</sup> June.