

## **BROUGHTON AND BRETTON COMMUNITY COUNCIL**

Minutes of the meeting of the  
**FINANCE AND STAFFING COMMITTEE**  
held on  
**17 SEPTEMBER 2019**

**PRESENT:** Councillor Ros Griffiths (Chair)  
Councillors: As per Council Meeting  
Officers: Mrs S G Jones, Clerk & Financial Officer

### **150/19 APOLOGIES FOR ABSENCE:**

Apologies for absence were received as per Council meeting.

### **151/19 DECLARATIONS OF INTEREST:**

There were none.

### **152/19 MINUTES OF THE PREVIOUS MEETING:**

IT WAS RESOLVED: that the minutes of the previous meeting held on 16<sup>th</sup> July 2019 be approved as a correct record and signed by the Chair.

### **153/19 MATTERS ARISING FROM THE MINUTES:**

There were none.

### **154/19 TERMS OF REFERENCE OF COMMITTEE:**

IT WAS RESOLVED: to that the terms of reference for the committee be approved.

### **155/19 ACCOUNTS FOR PAYMENT:**

IT WAS RESOLVED: that the list of payments in the sum of £1,582.78 for the August recess period be noted and the list of payments for September in the sum of £9,932.04 be approved.

**156/19 MINUTES OF THE HAWARDEN COMMUNITY COUNCIL PERSONNEL SUB-COMMITTEE:**

Members had received a copy of the Hawarden Community Council, Personnel Sub-Committee minutes for review and approval subject to the resource implications as a partner authority.

IT WAS RESOLVED: to approve the resource implications as outlined in the minutes and subject to the Service Level Agreement between the two Councils.

**157/19 CLERK AND FINANCIAL OFFICER'S REPORT:**

The Clerk and Financial Officer advised that the re-charges for the Joint Agreement for Broughton and Bretton for the month of August was £3,940.42 and for the month of September was £4,806.16.

IT WAS RESOLVED: to note and approve the update.

**158/19 BANK RECONCILIATION:**

IT WAS RESOLVED: that the bank reconciliation for the periods ending 2<sup>nd</sup> August 2019 and 6<sup>th</sup> September be approved.

**159/19 MEMBERS' INFORMATION ITEMS:**

There were none.