



## **BROUGHTON AND BRETTON COMMUNITY COUNCIL**

Minutes of the meeting of the  
**FINANCE AND STAFFING COMMITTEE**  
held on  
**21 JANUARY 2020**

**PRESENT:** Councillor Ros Griffiths (Chair)

Councillors: As per Planning and General Purposes Committee

Officers: Mrs S G Jones, Clerk & Financial Officer  
Fran Griffiths, Administrator

### **264/19 APOLOGIES FOR ABSENCE:**

Apologies for absence had been received as per Planning and General Purposes Committee.

### **265/19 DECLARATIONS OF INTEREST:**

There were none.

### **266/19 MINUTES OF THE PREVIOUS MEETING:**

IT WAS RESOLVED: that the minutes of the previous meeting held on 19<sup>th</sup> November 2019 be approved as a correct record and signed by the Chair.

### **267/19 MATTERS ARISING FROM THE MINUTES:**

There were none.

### **268/19 ACCOUNTS FOR PAYMENT:**

A revised list of payments had been circulated for approval together with a list of payments for the December recess meeting.

The Clerk and Financial Officer highlighted the payment to Sutcliffe Play. Following discussions with Sutcliffe Play about the unacceptable safety surfacing, following the recent refurbishment, it had been agreed that the outstanding invoice be paid but that an amount of £7,617.90 be retained until the job had been completed to an acceptable standard. This had been agreed by both parties.

IT WAS RESOLVED: that the list of payments in the sum of £33,471.66 for the December period be noted and the list of payments for January in the sum of £4,593.83 be approved.

**269/19 CLERK AND FINANCIAL OFFICER'S REPORT:**

The Clerk and Financial Officer advised of the following:

- i) the re-charges for the Joint Agreement for Broughton and Bretton for the month of December had amounted to £4,002.05 and for the month of January £3,935.32;
- ii) a reminder that the Joint Services Committee would hold its annual meeting on Wednesday 22<sup>nd</sup> January 2020 at the Broughton and Bretton Community Centre.
- iii) The Maintenance Officer had returned to work on a phased return following his recent illness.

IT WAS RESOLVED: to note the updates.

**270/19 INCOME AND EXPENDITURE REPORT:**

The Clerk and Financial Officer had circulated a comprehensive report on the Council's financial position as at 31<sup>st</sup> December 2019.

IT WAS RESOLVED: to accept the Income and Expenditure Report.

**271/19 BUDGET 2020-21**

The Chairman presented the Council's budget proposals for 2020-21 together with the Council Tax precept proposal. She said that together with the Clerk and Financial Officer they had reviewed the budget to ensure that the Council's commitments had been affordable and reviewed against spending patterns and inflation costs.

IT WAS RESOLVED:

- i) to accept the draft budget proposals for 2020-21 as presented; and
- ii) that the precept by set at 3.01% which equated to a precept of £114,787.

**272/19 OWL CYMRU SERVICE SUPPORT:**

It had been agreed to defer this item until the meeting of the County Forum to be held on 13<sup>th</sup> February 2020 when more accurate financial information would be available.

IT WAS RESOLVED: to defer this item.

**273/19 BANK RECONCILIATION:**

IT WAS RESOLVED: to receive the bank reconciliations for the period ending 4<sup>th</sup> December 2019 and the 4<sup>th</sup> January 2020 respectively.

**274/19 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

IT WAS RESOLVED: to approve the exclusion of press and public as the following matter relating to individual details and could contravene the Data Protection Regulations 2016.

**275/19 CONTRACT FOR ENHANCED LITTER COLLECTOR:**

Members reviewed the current arrangements and suggested that further research be carried out in time for discussion at the next meeting in February 2020.

IT WAS RESOLVED: to review this matter in detail at the February meeting.

**276/19 MEMBERS' INFORMATION ITEMS:**

There were none.