

Broughton and Bretton Community Council
 Planning Committee – 19 April 2022

Planning Applications:

No.	Planning Application Number & Date	Proposal	Address	CASE OFFICER
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1.	063996 Ward: Broughton North East	Amendments to elevational details – cladding detail change	Land at Manor Lane, Hawarden	Target Date: 11.03.22 No docs available
2.	064165 Ward: Broughton North East	Installation of solar PV panels on the roof of existing building	Carey Glass Chester, Manor Lane, Hawarden	A Wells Target Date: 18.04.21
3.	064161 Ward: Broughton South	Application for approval of details reserved by condition no's 3(Tree Replacement) & 4(Management Control Plan) attached to Planning Permission reference 062698 (Erect an aluminium pergola with manual louvres to existing beer garden with paved area and add areas of festoon lighting over existing grass areas)	Offas Dyke, Broughton Hall Road, Broughton	B Kinnear Target Date: 19.04.21
4.	064190 Ward: Broughton	Erection of a single storey rear extension and two storey front extension	76 Parkfield Road, Broughton	B Kinnear Target Date: 09.05.22

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5.	064265 Ward: Broughton South	Reinstatement of a chimney stack, erection of a curtilage boundary wall and gates, installation of a surfaced domestic outdoor sitting area and parking spaces and retrospective consent for the removal of 20th century first floor shutters on the listed building.	Warren Hall, Mold Road, Broughton	Target Date: 17.05.22 No docs available
6.	064266 Ward: Broughton South	Reinstatement of a chimney stack, erection of a curtilage boundary wall and gates, installation of a surfaced domestic outdoor sitting area and parking spaces and retrospective consent for the removal of 20th century first floor shutters on the listed building.	Warren Hall, Mold Road, Broughton	Target Date: 17.05.22
7.	064297 Ward: Broughton South	Proposed single storey side extension	Green End Farm, Meadow View, Hope Road, Broughton	Target Date: 17.05.22 No docs available
8.	064342 Ward:	Erection of an orangery to rear and side of property	Pen y Cae, Old Warren, Broughton	Target Date: 27.05.22 No docs available

Broughton and Bretton Community Council
 Planning Committee – 26 April 2022

Planning Applications confirmed by FCC

No.	Planning Application Number & Date	Proposal	Address	CASE OFFICER
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1.	063915 Ward: Broughton South	Erection of a brick garden wall to the rear 2.75m at the highest point to replace existing fence	5 Bishops Court, Broughton	Approved Delegated Officer 15.03.22
2.	064312 Ward: Broughton North East	Development of National Significance Schedule 2 Notification to Specialised Consultee for a Proposed Solar Farm	Land at Bretton Hall Farm, Chester Road, Bretton	Pre-Planning Advice Issued Delegated Officer 08.04.22

BROUGHTON AND BRETTON Community Council
Accounts for Payment
Apr-22

Ref:	Voucher No:	Payee:	Amount
BACS	BB/21/121	FCC - CCTV cameras 54 & 54	£ 3,016.92
BACS	BB/21/122	FCC - annual rent garage Westminster Rd	£ 638.50
BACS	BB/21/123	HMRC - salaries April	£ 208.90
BACS	BB/21/124	Clwyd Pension Fund - salaries April	£ 377.06
BACS	BB/21/125	Litter Picker - salaries April	£ 1,164.17
BACS	BB/21/126	Insignia - Commemorative Jubilee coins	£ 959.40
		TOTAL	£ 6,364.95

Chairman:

Chair of Finance:



BROUGHTON AND BRETTON COMMUNITY COUNCIL

TUESDAY 26TH APRIL 2022

EXTERNAL AUDIT OF THE COUNCIL'S ACCOUNTS

1. PURPOSE OF REPORT:

To note the date for the external audit of the Council's accounts for the year ending 31st March 2022 and the preparation required.

2. PROCESS:

The following process will need to be followed to ensure that the Annual Return, additional Governance assertions and supporting information are submitted to the Wales Audit Office **by 1st September 2022:**

Internal Audit will be undertaken by the Council's Internal Auditor JDH Business Services Ltd in May 2022;

The financial software 'end of year' will be completed by RBS (software provider) on **13th May 2022**. RBS will prepare the annual accounts which will include:

- Completing the year end closedown
- Preparing the Annual Return
- Preparation of supporting accounting information
- Creation of the new financial year on the software
- Assist in the preparation of the variances analysis, if required

JDH will prepare an internal audit report and complete the Internal Audit section of the Annual Return by **31st May 2022**;

Approval of final accounts by the Council will be at its meeting on **21st June 2022** together with the report of the Internal Auditor, draft Annual Return, additional Governance assertions and supporting information;
and

Delivery of paperwork to the external auditor not later than **1st September, 2022**.

3. FUTURE AUDIT ARRANGEMENTS:

Members will recall that the Clerk and Financial Officer has previously advised that the External Auditor will produce a three-year cycle of audits commencing this year. In one of these years a full, detailed and comprehensive review of transactions will take place with a lighter audit in the remaining two years. Broughton and Bretton Community Council had been listed for its detailed audit on year 3 therefore 2024.

4. RECOMMENDATIONS:

Members are asked to note the arrangements as outlined above.