



CYNGOR CYMUNED BRYCHDYN A BRETTON
BROUGHTON AND BRETTON COMMUNITY COUNCIL

HYBRID ANNUAL MEETING

23 MAY 2023

DECISIONS

1. APPOINTMENT OF CHAIRMAN 2023/2024:

Councillor Billy Mullin was appointed as Chairman.

2. APPOINTMENT OF VICE-CHAIRMAN 2023/2024:

Councillor Ryan McKeown was appointed as Vice-Chairman.

3. ANDY DUNBOBBIN, POLICE AND CRIME COMMISSIONER:

Extremely useful and informative presentation received from Andy Dunbobbin, the Police and Crime Commissioner, who referred to web links and other useful priorities and projects.

4. APOLOGIES FOR ABSENCE:

An apology for absence had been received from Councillor Veronica Gay.

5. DECLARATIONS OF INTEREST:

There were none.

6. RETIRING CHAIR'S REMARKS:

The Chairman provided a resume of her year in office.

7. MINUTES OF THE PREVIOUS MEETING:

Received and approved.

8. MATTERS ARISING FROM MINUTES:

The Clerk and Financial Officer provided an update on the pending boundary dispute.

9. MEMBERS CODE OF CONDUCT:

Approved.

10. STANDING ORDERS:

Agreed to abide to the Council's Standing Orders and to change the start of the Community Council meetings from 7.00 p.m. to 7.15 p.m. due to the use of the main hall and the impact on setting up the equipment for hybrid meetings.

11. EXPENDITURE POLICY AND FINANCIAL REGULATIONS:

i) Expenditure Policy approved.

ii) Financial Regulations approved.

12. LOCAL RESOLUTION PROTOCOL:

Protocol re-adopted.

13. APPOINTMENT OF STANDING COMMITTEES:

Approved the Standing Committees as Planning and General Purposes, Lighting and Amenities and Finance and Staffing.

14. APPOINTMENT OF CHAIRMAN OF COMMITTEES:

Councillor Penny Brett-Roberts appointed as Chairman of Lighting and Amenities.

Councillor Gareth Williams appointed as Chairman of Planning Committee.

Councillor Ros Griffiths appointed as Chairman of the Finance and Staffing Committee.

15. REPRESENTATION ON OUTSIDE BODIES:

Representation on outside bodies was agreed as the same.

16. DATA BREACH NOTIFICATION POLICY:

Data Breach Notification Policy and Risk Assessment approved.

Agreed to arrange Data Protection training.

17. APPOINTMENT OF INTERNAL AUDITOR:

Approved to appoint Internal Auditor, JDH Business Services Ltd for the financial year 2023/24.

18. CLERK AND FINANCIAL OFFICER'S REPORT:

- (i) Joint Maintenance Agreement contribution for May was for the month of May £12,579.82.
- (ii) The first precept payment of £43,780.34 had been received.
- (iii) Request from Pinders Circus to attend Brookes Avenue playing fields from Wednesday 12th July to Sunday 16th July was agreed, subject to an appropriate rental charges, terms and conditions etc.

19. DATES AND TIMES OF MEETINGS FOR THE MUNICIPAL YEAR 2023/24:

Meetings agreed as:

27 June 2023	16 January 2024
18 July 2023	20 February 2024
19 September 2023	19 March 2024
17 October 2023	16 April 2024
14 November 2023	21 May 2024

20. ACCOUNTS FOR PAYMENT:

List of accounts for payment approved.

21. BANK RECONCILIATION:

Bank reconciliation received and noted.

22. PLANNING APPLICATIONS AND DECISIONS:

Planning applications – no comments.
There were no planning appeals.
The decisions were noted.