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BROUGHTON AND BRETTON COMMUNITY COUNCIL

HYBRID ANNUAL MEETING

04th August 2026

D E C I S I O N S

PRESENT: Councillor Ros Griffiths (Chairman)

Councillors: Klaus Armstrong-Braun, Jeff Brett-Roberts, Penny Brett-Roberts, Chrissy Gee, Barrie Gregory, Sam Jennings, Sara Mason, Ryan McKeown, Billy Mullin, Michael Summers and Gareth Williams.

Officers: Ms S G Jones, Clerk & Financial Officer

Other: Three members of the Public

1. APOLOGIES FOR ABSENCE:

An apology for absence had been received from Councillors Eileen Gregory and Mike Lowe.

2. DECLARATIONS OF INTEREST:

Councillors Penny Brett-Roberts, Chrissy Gee and Ryan McKeown declared an interest in Item 21 – Review of Annual Grants to Community Centres and duly completed their Declaration of Interest forms and left the meeting whilst the item was under discussion.

Councillor Sam Jennings declared an interest in Item 13 – Planning Applications and duly completed her Declaration of Interest Form.

3. MINUTES OF THE PREVIOUS MEETING:

Approved.

4. MATTERS ARISING FROM THE MINUTES:

An update was shared regarding the relocation of the defibrillator in Bretton.

5. CHAIR'S REMARKS:

The Chairman gave an update on recent events she had attended.

6. BROUGHTON COUNTRY PARK STEERING GROUP:

The membership of the group would include Councillors Armstrong-Braun, Griffiths, Jennings, McKeown, Mason, Mullin and Williams and that the meetings would initially be held on a fortnightly basis.

7. REQUEST TO CORRECT TERMINOLOGY FOR BROUGHTON COUNTRY PARK:

The name Broughton County Park was agreed.

8. MOTION TO CHALLENGE THE CONSTITUTION AND OPERATION OF THE BROUGHTON AND BRETTON COMMUNITY COUNCIL STEERING GROUP:

Report withdrawn.

9. FRIENDS OF THE COUNTRY PARK:

A letter of thanks to be sent to the Chair of the *Friends of Country Park* together with a request that she be invited to attend council twice a year to provide an update.

Some elements of the letter required amendment by the Clerk and Financial Officer.

10. REVIEW OF POLICY FOR AUDIO RECORDING OF COUNCIL MEETINGS:

Revised policy approved.

PLANNING AND GENERAL PURPOSES COMMITTEE

11. DEMOCRACY AND BOUNDARY COMMISSION (DBCC) ATTITUDE SURVEY:

The Clerk to resend the survey link to all members for individual completion. She will also provide members with information that they might not have readily available, for example, the number of staff, population and budget.

The Clerk will complete the "Council" submission.

12. PUBLIC SPACE PROTECTION ORDER:

The Clerk and Financial will respond on behalf of the Community Council and share the disappointment that whilst the Orders are supported, the lack of Enforcement Officers causes an issue.

13. PLANNING APPLICATIONS AND DECISIONS:

Planning applications approved.
Planning Decisions noted.
There were no planning appeals

14. POLICE MATTERS:

No reports raised.

15. HIGHWAY/STREETSCENE MATTERS:

Members raised several reports that will be raised with Senior Highways Maintenance Officer John Griffiths

16. COUNTY MEMBER ITEMS:

County members provided an update.

17. MEMBERS INFORMATION ITEMS:

Members shared information.

LIGHTING AND AMENITIES COMMITTEE:

18. STREET LIGHTING:

None.

19. SUMMER PLAYScheme:

Poster to be sent via email to members to put on own social media sites.

20. INTERNATIONAL DAY FOR OLDER PEOPLE:

Members to email the Clerk and Financial Officer by Friday 7th August if they wish to attend.

FINANCE AND STAFFING COMMITTEE:

21. REVIEW OF ANNUAL GRANTS TO COMMUNITY CENTRES:

Broughton and Bretton Community Centre and the War Memorial Institute to continue to receive an annual grant of £1,500 for the current year. Further discussion about other organisations will be at the budget setting meetings in December and January.

22. ACCOUNTS FOR PAYMENT:

Approved.

23. BANK RECONCILIATIONS:

Approved.

24. CLERK AND FINANCIAL OFFICER'S REPORT:

The Clerk and Financial Officer advised that the Council's contribution to the Joint Maintenance Committee for June was £7,394.06 and July was £6,614.20.