



CYNGOR CYMUNED BRYCHDYN A BRETTON
BROUGHTON AND BRETTON COMMUNITY COUNCIL

FINANCE AND STAFFING COMMITTEE

21st JANUARY 2020

INCOME AND EXPENDITURE REPORT 2020/21

1.0 Purpose of the Report:

- 1.1 The purpose of this report and attached summary is to apprise the Committee of the income and expenditure position of the Council for the period ending 31st December 2019.
- 1.2 A separate report will be produced relating to the central administration and direct maintenance services and will be sent to Members of the Joint Committee which comprises representatives of the three participating Councils.
- 1.3 The remainder of the Council's income and expenditure is as shown on the attached summary.
- 1.4 Income of £110,926 has been received to date £109,778 of which relates to the three staged payment of the Council's Annual Precept. Other income relates to bank interest and loan repayments.

2.0 Background:

- 2.1 The following identifies the reasons for any significant variances from anticipated expenditure during the year from 1st April to 31st December 2019.

2.2 General:

Insurance: the full amount payable for the year has been made at a slightly higher premium due to amendments to the policy for assets etc.

Members Expenses/Allowances: Council will recall that the Independent Remuneration Panel for Wales introduced mandatory allowances for Members this financial year. 13 of the Council's 14 members elected to forgo this payment with one member donating the net amount to a local group. The Community Council recently agreed to the virement of the balance to the local community via the provision of a Volunteer Award Scheme and Christmas lights.

Legal Fees/Welsh Language Policy/Elections: There has been no call on this section of the budget and no by-elections have been called during the year. Elsewhere on the agenda for the Council meeting this evening is the election of a co-opted member with limited costs.

Petty Cash: Members will note the reduction in spend to date on petty cash due to the modernised working practices recently put in place and the use of on-line payments and Debit Cards. Petty cash spend is minimal.

Twinning: There has been no call on this budget to date but this year will see the Council and Community visiting Auzeville-Tolosane and some expenditure is likely to be incurred.

Website: The Council recently agreed to undergo a website re-build and re-design which has been completed. This also complies with "website accessibility" requirements that have been met during the transition of the websites.

2.3 Community Spend:

Play Schemes: The full payment request from Flintshire County Council has been paid.

Voluntary Organisations: At its meeting in November the Council considered grant applications and approved a total sum of £709.72 to four local community organisations. Further grant applications may be considered in March 2020 following an enhanced publication scheme.

Community Halls and Library: The annual payments of £1,500 to community halls have been made. Members also agreed to contribute to the defibrillator in Bretton at a cost of £900. No payment has yet been made to the Community Library but an invoice has been requested.

Community Chest: At its meeting in November 2019 the Council awarded one grant of £500.

Christmas Lighting: No additional Christmas Lights were purchased this year.

Community Transport: The Community Council is longer asked to contribute to this project.

2.4 **Open Spaces/Highways/Verges:**

Football Licences: The football licences have been issued with an increase of teams this year.

Play Equipment: The Country Park play area has received a complete refurbishment this year following consultation with the local primary school. An amount of £7,617.90 has been retained due to unresolved issues with the safety surfacing.

Allotments: Allotment rents have been paid in full.

Litter Collection: An amount of £547.74 has been paid in full to the County Council for the garage rental at Road.

2.5 **Holding Account:** There has been no call on the Council's holding account during the first half of the financial year.

3.0 **Considerations and Recommendations:**

3.1 Members are asked to note the contents of this report.

11:08 Detailed Receipts & Payments by Budget Heading 31/01/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
500 General						
1501 Precept	109,778	109,778	0			100.0%
1502 Bank Interest 30 Day A/c	36	40	4			90.8%
1503 Bank interest Investment a/c	0	7	7			0.0%
1504 Nat West Bus Res interest	58	20	(38)			290.9%
1506 Miscellaneous Income	1,054	1,000	(54)			105.4%
General :- Receipts	110,926	110,845	(81)			100.1%
4501 Subscriptions	333	1,250	917		917	26.6%
4502 Conferences/Training	93	500	408		408	18.5%
4503 Insurance	1,166	976	(190)		(190)	119.5%
4504 Audit	292	400	108		108	73.0%
4505 Members Expenses/Conferences	273	2,100	1,827		1,827	13.0%
4506 Petty Cash	50	150	100		100	33.5%
4507 Legal Fees	0	500	500		500	0.0%
4508 Miscellaneous - Gen	163	300	137		137	54.4%
4509 Welsh Language Policy	0	200	200		200	0.0%
4510 Council Chamber	0	200	200		200	0.0%
4511 Chair's Expenses	31	500	469		469	6.1%
4512 Elections	0	3,000	3,000		3,000	0.0%
4513 Twinning Links	409	1,000	591		591	40.9%
4514 Website	1,225	1,500	275		275	81.7%
4521 Stationery	93	0	(93)		(93)	0.0%
General :- Indirect Payments	4,127	12,576	8,449	0	8,449	32.8%
Net Receipts over Payments	106,799	98,269	(8,530)			
600 Community Funding (LG Act 1972)						
4601 Summer Playschemes (PWB)	463	1,500	1,037		1,037	30.9%
4602 Grants to Voluntary Orgs (PWB)	1,010	2,500	1,490		1,490	40.4%
4603 Community Halls & Library (PWB)	3,900	13,000	9,100		9,100	30.0%
4605 Community Chest	0	1,000	1,000		1,000	0.0%
4606 Best Kept Village	0	100	100		100	0.0%
4607 Christmas Lighting (LGAct 1972	15	3,000	2,985		2,985	0.5%
4608 Remembrance Sunday	0	150	150		150	0.0%
4609 Newsletter	0	125	125		125	0.0%
4610 Community Transport (TA 1985s1	0	2,200	2,200		2,200	0.0%
Community Funding (LG Act 1972 :- Indirect Payments)	5,388	23,575	18,187	0	18,187	22.9%
Net Payments	(5,388)	(23,575)	(18,187)			

11:08 Detailed Receipts & Payments by Budget Heading 31/01/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
700 Open spaces						
1701 Football Licences	360	300	(60)			120.0%
Open spaces :- Receipts	<u>360</u>	<u>300</u>	<u>(60)</u>			<u>120.0%</u>
4701 Play Equipment/Repairs	51,141	10,000	(41,141)		(41,141)	511.4%
4702 Benches/Signs	0	500	500		500	0.0%
4704 Planting	0	150	150		150	0.0%
4705 Land Rent - OS	66	70	4		4	94.3%
4706 Contingency - OS	0	500	500		500	0.0%
4707 Skate Park	0	250	250		250	0.0%
Open spaces :- Indirect Payments	<u>51,207</u>	<u>11,470</u>	<u>(39,737)</u>	<u>0</u>	<u>(39,737)</u>	<u>446.4%</u>
Net Receipts over Payments	<u>(50,847)</u>	<u>(11,170)</u>	<u>39,677</u>			
800 Highways & Verges						
4801 Wayside Seats	0	500	500		500	0.0%
4802 Bus Shelters	0	2,000	2,000		2,000	0.0%
4803 Public Footpaths	0	50	50		50	0.0%
4804 Litter Bins	0	350	350		350	0.0%
4805 Planting	0	50	50		50	0.0%
4806 Contingency - H&V	210	250	40		40	84.0%
4807 Litter Collection	3,148	2,280	(868)		(868)	138.1%
4808 CCTV	0	4,500	4,500		4,500	0.0%
Highways & Verges :- Indirect Payments	<u>3,358</u>	<u>9,980</u>	<u>6,622</u>	<u>0</u>	<u>6,622</u>	<u>33.6%</u>
Net Payments	<u>(3,358)</u>	<u>(9,980)</u>	<u>(6,622)</u>			
900 Public Lighting						
4901 Electricity -PL	3,789	5,500	1,711		1,711	68.9%
4903 New Connections	0	1,000	1,000		1,000	0.0%
4904 Replacements	0	2,500	2,500		2,500	0.0%
4905 Contingency - PL	0	1,000	1,000		1,000	0.0%
Public Lighting :- Indirect Payments	<u>3,789</u>	<u>10,000</u>	<u>6,211</u>	<u>0</u>	<u>6,211</u>	<u>37.9%</u>
Net Payments	<u>(3,789)</u>	<u>(10,000)</u>	<u>(6,211)</u>			
1000 Allotments						
11001 Allotment Rents Received	900	800	(100)			112.5%
Allotments :- Receipts	<u>900</u>	<u>800</u>	<u>(100)</u>			<u>112.5%</u>
41001 Allotment Rent	311	800	489		489	38.8%
Allotments :- Indirect Payments	<u>311</u>	<u>800</u>	<u>489</u>	<u>0</u>	<u>489</u>	<u>38.8%</u>
Net Receipts over Payments	<u>589</u>	<u>0</u>	<u>(589)</u>			

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>1100 Holding Account</u>						
41101 Holding Account	0	20,000	20,000		20,000	0.0%
Holding Account :- Indirect Payments	0	20,000	20,000	0	20,000	0.0%
Net Payments	0	(20,000)	(20,000)			
<u>1200 Joint Services</u>						
41201 Central Administration	23,153	26,500	3,347		3,347	87.4%
41202 Direct Maintenance	24,776	31,400	6,624		6,624	78.9%
Joint Services :- Indirect Payments	47,929	57,900	9,971	0	9,971	82.8%
Net Payments	(47,929)	(57,900)	(9,971)			
<u>1900 VAT</u>						
115 VAT on Receipts	2,352	0	(2,352)			0.0%
VAT :- Receipts	2,352	0	(2,352)			
515 VAT on Payments	11,988	0	(11,988)		(11,988)	0.0%
VAT :- Indirect Payments	11,988	0	(11,988)	0	(11,988)	
Net Receipts over Payments	(9,636)	0	9,636			
Grand Totals:- Receipts	114,538	111,945	(2,593)			102.3%
Payments	128,097	146,301	18,204	0	18,204	87.6%
Net Receipts over Payments	(13,558)	(34,356)	(20,798)			
Movement to/(from) Gen Reserve	(13,558)					