

HAWARDEN COMMUNITY COUNCIL

Definition of Civility and Respect

Civility means politeness and courtesy in behaviour, speech, and in the written word.

Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people's feelings, following protocols and rules, showing appreciation and thanks, and being kind.

The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC), and One Voice Wales (OVW), believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

By our council signing up to the civility and respect pledge we are demonstrating that our council is committed to treating Councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.

Signing up is a simple process, which requires councils to register and agree to the following statements:

Statement	Tick to agree
Our council has agreed that it will treat all Councillors, clerk and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.	
Our council has put in place a training programme for Councillors and staff	
Our council has signed up to Code of Conduct for Councillors	
Our council has good governance arrangements in place including, staff contracts, and a dignity at work policy.	
Our council will commit to seeking professional help in the early stages should civility and respect issues arise.	
Our council will commit to calling out bullying and harassment when it and when it happens.	
Our council will continue to learn from best practice in the sector and aspire to being a role model/champion council	
Our council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate.	

12th September 2022



Civility & Respect For the local council sector

- IS top of the
agenda

Definition of civility & respect

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speech, and in the written word.**

Examples of ways in which you can show respect are by listening
and paying attention to others, having consideration for
other people's feelings, Following protocols and rules, showing
appreciation and thanks, and being kind.



**Civility &
Respect**

IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS

For more information about how
to get involved, visit:
www.nalc.gov.uk or www.slcc.co.uk

Civility & Respect Pledge

To treat other councillors, clerks, all employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their roles.



How will this culture change be achieved?

- ✓ **Council signs up** to Civility & Respect Pledge
- ✓ **Undertake recommended training** for clerks, councillors and chairpersons
- ✓ Good **employment practices**
- ✓ Good **governance**
- ✓ Continued **lobbying for change** in legislation (including sanctions)
- ✓ **Dignity at work** policy
- ✓ **Seek professional help** at early stages of problem
- ✓ Learning from **best practice**
- ✓ Being a **role model**/champion council (Local Council Award Scheme)
- ✓ **Calling out bullying and harassment** when it happens

Take the pledge

The Civility and Respect Project is an ongoing and evolving project committed to improving standards for all involved in local councils.

 **Civility & Respect**
IN COLLABORATION WITH ELEC. THING OF ALL COUNTY ASSOCIATIONS



BROUGHTON AND BRETTON COMMUNITY COUNCIL
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PROFORMA FOR COUNCILLORS TO ADD ITEMS TO THE AGENDA

Name of Councillor(S)	Councillor Ryan McKeown
Title of Report	Warm Hubs – Flintshire Warm Welcome – Broughton & Bretton
Purpose of Report	<p>To discuss with all members plans to work with stakeholders across Broughton and Bretton to provide warm hubs across Broughton and Bretton to address the rising impact of the Cost of Living and Fuel Poverty.</p> <p>Targeted at anyone who wishes to benefit from these hubs they will aim to provide a safe, warm, space which will look to encourage community cohesion without stigma or judgement but also look to maintain and develop a social hub where people can meet to socialise and converse with different age groups or with groups of friends.</p>
Background to this request	<p>At Flintshire Council on 27/09 the importance of developing Warm Hubs was discussed following a notice of motion, this has been considered and worked on by FCC over the previous few months, to target community assets throughout the county which can provide valuable 'warm hubs' to those who see fit to use them.</p>

	<p>There has been no list provided of where these sites have yet been earmarked across Flintshire, however the wish is for the team within FCC to work with Town and Community Councils and local community groups to establish these hubs right across the county.</p> <p>We know that, as with Food Banks, Soup Kitchens and Homeless Shelters there is often stigma around these proposals from many who are too proud to use these facilities – my proposal is to combine these warm hubs with a facility to meet and be entertained etc This might be through Bingo / Guest speakers / Cards / Dominoes / Mother and Baby groups / craft clubs / knitting circles / film afternoons</p> <p>Initial places I identify as being potential 'hub' opportunities - (The hubs can vary depending on the offer and frequency of being held depending on pre-existing bookings / impact on levels of trade)</p> <p>St Mary's Church Bretton Chapel Broughton War Memorial Institute Broughton and Bretton Community Centre The Offas Dyke The Mill House Airbus Social Club</p>
Financial Implications	<p>Would the council need to support The Community Hubs (Not retail) with a hiring fee / cost of heating the venue etc, this should be run as not for profit so would we provide Tea / Coffee / Biscuits etc – if we start charging for drinks it negates the point of hosting the hubs as a cost saving measure for people</p>
Environmental Implications	<p>There are few environmental implications I can think of – the benefits of this proposals are mainly Social along with the mental</p>

	health benefits of aiming to combat loneliness and the mental health issues that can be raised by worrying about fuel poverty and the cost of living
Decision sought by Council	<ul style="list-style-type: none"> • What Warm Hubs look like in Broughton / Bretton • Who they target • How they're funded / how we as a Community council can help fund and do we have any underspend on any budget lines in the current year we can target without impacting the precept for next year too much. • The Incentives for the venue to host. • How they're managed. • The demographics we're aiming to target. • The perceived stigma that could be attached to these Hubs and how we combat that and make it fully inclusive. • How we work with FCC
Advantages of this proposal	<p>The advantages of the proposal are already outlined above but in essence they are</p> <ul style="list-style-type: none"> • Tackling fuel poverty • Addressing the cost of living crisis • Community cohesion • Tackling loneliness • Helping our local community hubs if we decide to support them financially • Community benefits
Disadvantages of this proposal	<ul style="list-style-type: none"> • There will be stigma attached to this and a sense of pride will stop people who would benefit from using it, how do we market our 'hub' in a way that stigma is minimised and we can package the hub to appeal to all
Equality implications	All welcome – no barrier to entry

	Do we just invite Broughton / Bretton residents or do we roll work with Saltney / Hawarden and other neighbours so firstly we don't clash on hosting days – so that residents across neighbouring councils could benefit of 2 or 3 of these hubs per week
Climate Change/Biodiversity impact	

Broughton and Bretton Community Council
Planning Committee – 22 September 2022

Planning Applications:

No.	Planning Application Number & Date	Proposal	Address	CASE OFFICER
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1.	000384 Ward: Broughton South	Erection of 2 storey side extension	36 Simpons Way, Broughton	J Perkins
2.	000399 Ward: Broughton South	Proposed extensions and alterations:	Woodside House, The Old Warren	J Perkins
3.	000404 Ward: Broughton North East	Change of use of part Industrial Unit to industrial unit & Cafe/Takeaway and installation of flue.	Jackson Court, Unit 8, Manor Lane	J Beattie

Broughton and Bretton Community Council
Planning Committee – 10 October 2022

Planning Applications:

No.	Planning Application Number & Date	Proposal	Address	CASE OFFICER
1.	000504 Ward: Broughton North East	Installation of 2 x Electric Vehicle charging points to Unit 3 Well House Barns, including the routing of a cable internally within the building.	3 Well House Barns, Chester Road, Broughton,	B Kinnear
2.	000497 Ward: Broughton North East	Installation of 2 x Electric Vehicle charging points to Unit 3 Well House Barns, including the routing of a cable internally within the building.	3 Well House Barns, Chester Road, Broughton,	B Kinnear
3.	000530 Ward: Broughton North East	Installation of roof mounted solar photovoltaic panels	The Bungalow, Kus Industrial Estate, Manor Lane, Hawarden	J Perkins

Hawarden Community Council
Planning Committee
25 August 2022

Planning Applications for consideration:

No.	Planning Application Number & Date	Proposal	Address	CASE OFFICER

1.	000235 Ward: Hawarden Aston	Demolition of existing lean to garage and erection of a two storey side extension which projects forward of front by elevation by 1329mm including external material alternation go render and cladding	8 Blackbrook Avenue, Hawarden	No objection
2.	064439 Ward: Hawarden Aston	Amendments to submitted application 064439 Proposal: Extension to ground floor and first floor internal alterations.	21 Highland Avenue, Aston	No objection
3.	000128 Ward: Hawarden Ewloe	To change the use of an undercover agricultural silage pit into a caravan storage facility. There is no structural changes to the building needed.	Lower Farm, Drury	No objection
4.	000239 Ward: Hawarden Ewloe	Erection of building to rear. Construction of wall and double garage	4 Hollins Court, Hawarden	No objection
5.	000292 Ward: Hawarden Ewloe	Demolition of conservatory - Proposed Single storey rear extension not more than 3m high - not more than 4m deep.	16 Alderberry Avenue, Hawarden	No objection
6.	000329 Ward: Hawarden Ewloe	Rear Ground floor extension and the conversion of basement room into a habitable room	24 Wood Lane, Hawarden	No objection

Broughton and Bretton Community Council
Planning Committee – 22.09. 2022

Planning Applications confirmed by FCC

No.	Planning Application Number & Date	Proposal	Address	CASE OFFICER
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1.	000075 Ward: Broughton North East	Retrospective detached ancillary garden building	28 Cledwen Road Broughton	Approved Delegated Officer 26.08.22
2.	064430 Ward: Broughton North East	Proposed single storey extension to accommodate ground floor WC.	8 Brook Lane, Hawarden	Approved Delegated Officer 31.08.22

Broughton and Bretton Community Council
Planning Committee – 18 October 2022

Planning Applications confirmed by FCC

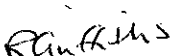
No.	Planning Application Number & Date	Proposal	Address	CASE OFFICER
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1.	000118 Ward: Broughton North East	Reconfiguration of industrial site, to include demolition of existing warehouse, erection of storage warehouse, extension to existing shop, additional parking and alterations to site entrance and perimeter fence.	Howarth Timber and Building Supplies Chester Road, Broughton,	Approved Delegated Officer 27.09.22
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BROUGHTON AND BRETTON Community Council
Accounts for Payment
Aug-22

Ref:	Voucher No:	Payee:	Amount
BACS	BB/22/21	Scottish Power-unmetered supplies-March	£ 1,517.56
BACS	BB/22/22	H W Oultram - fuel July	£ 81.12
BACS	BB/22/23	Rialtas - annual support	£ 154.80
DD	BB/22/24	SSE - unmetered supplies - June	£ 1,045.17
BACS	BB/22/25	HMRC - salaries August	£ 179.09
BACS	BB/22/26	Clwyd Pension Fund - salaries August	£ 377.06
BACS	BB/22/27	Salaries - August	£ 1,193.98
DD	BB/22/28	SSE - unmetered supplies - July	£ 1,079.74
BACS	BB/22/29	Cllr. P. Brett-Roberts - MMA	£ 120.00
BACS	BB/22/30	Cllr. J. Brett-Roberts - MMA	£ 120.00
BACS	BB/22/31	Cllr. C. Gee - MMA	£ 120.00
BACS	BB/22/32	Cllr. K. Armstrong-Braun - MMA	£ 120.00
BACS	BB/22/33	Cllr. B. Gregory - MMA	£ 120.00
BACS	BB/22/34	Cllr. V. Gay - MMA	£ 120.00
BACS	BB/22/35	Cllr. S. Jennings - MMA	£ 120.00
BACS	BB/22/36	Cllr. S. Mason - MMA	£ 120.00
BACS	BB/22/37	Cllr. G. Williams - MMA	£ 120.00
6327(FG)	BB/22/38	Ewloe PO - hard copy docs Cllr S Mason	£ 2.65
BACS	BB/22/39	Thornccliffe - skip hire Country Park	£ 234.00
BACS	BB/22/40	HMRC - MMA payments x 9	£ 270.00
BACS	BB/22/41	Hawarden Community Council SLA August	7094.62
		TOTAL	£ 14,309.79

Chairman: 

Chair of Finance: 

ITEM

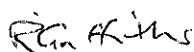
BROUGHTON AND BRETTON Community Council
Accounts for Payment
Sep-22

Ref:	Voucher No:	Payee:	Amount
BACS	BB/22/42	H W Oultram - fuel August	£ 77.30
BACS	BB/22/43	William Hall & Co - rental B'ton Allotments	£ 500.00
BACS	BB/22/44	SSE - unmetered supplies August	£ 1,079.74
BACS	BB/22/45	Salaries - September	£ 1,193.98
BACS	BB/22/46	HMRC - Salaries September	£ 179.09
BACS	BB/22/47	Clwyd Pension Fund - Salaries September	£ 377.06
BACS	BB/22/48	OVW - Innovative Conf. 14.09.22	£ 75.00
DD	BB/22/49	ICO - Data Protection Renewal Conf.	£ 35.00
BACS	BB/22/50	N&MWALC - Annual Membership Fee	£ 60.00
6327(FG)	BB/22/51	J R Webster - bolts zip wire	£ 7.77
		TOTAL	£ 3,584.94

Chairman:



Chair of Finance:



ITEM

BROUGHTON AND BRETTON Community Council
Accounts for Payment
Oct-22

Ref:	Voucher No:	Payee:	Amount
BACS	BB/22/53	H W Oultram - fuel September	£ 130.56
DD	BB/22/54	SSE - unmetered supplies	£ 791.28
BACS	BB/22/55	Litter collector - salaries October	£ 1,193.98
BACS	BB/22/56	HMRC - salaries October	£ 179.09
BACS	BB/22/57	Clwyd Pension Fund - salaries October	£ 377.06
BACS	BB/22/58	FCC - Annual rent, Brookes Avenue	£ 676.00
BACS	BB/22/59	FCC - Summer playscheme 2022	£ 1,540.00
BACS	BB/22/60	Thorncliffe - creosote, bridge Country Park	£ 19.02
BACS	BB/22/61	Thorncliffe - creosote, bridge Country Park	£ 46.36
BACS	BB/22/62	Thorncliffe - creosote, bridge Country Park	£ 121.05
		TOTAL	£ 5,074.40

Chairman:

Chair of Finance:

Broughton & Bretton Community Council

Bank - Cash and Investment Reconciliation as at 4 August 2022

Confirmed Bank & Investment Balances

Bank Statement Balances

31/07/2022	Lloyds Current A/C	5,212.25
11/07/2022	Lloyds 30 Day a/c	74,816.52
19/09/2014	NS&I Treasurers A/C	0.00
10/12/2019	Nat West Bus Res A/C	0.00

80,028.77

Receipts not on Bank Statement

0.00

Closing Balance

80,028.77

All Cash & Bank Accounts

1	Lloyds Current a/c	5,212.25
2	Lloyds 30 Day a/c	74,816.52
3	Investment a/c	0.00
4	Nat West Business Reserve A/C	0.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	80,028.77

Broughton & Bretton Community Council

Bank - Cash and Investment Reconciliation as at 2 September 2022

Confirmed Bank & Investment Balances

Bank Statement Balances

31/07/2022	Lloyds Current A/C	7,032.63
01/09/2022	Lloyds 30 Day a/c	99,469.33
19/09/2014	NS&I Treasurers A/C	0.00
10/12/2019	Nat West Bus Res A/C	0.00

106,501.96

Unpresented Payments

120.00

106,381.96

Receipts not on Bank Statement

0.00

Closing Balance

106,381.96

All Cash & Bank Accounts

1	Lloyds Current a/c	6,912.63
2	Lloyds 30 Day a/c	99,469.33
3	Investment a/c	0.00
4	Nat West Business Reserve A/C	0.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	106,381.96
