

**Minutes of a Special Joint Meeting of
Broughton and Bretton Community Council
Hawarden Community Council and
Shotton Town Council
Held on Monday 6th January 2020**

Present: *Broughton and Bretton Community Council* – Councillors K Armstrong-Braun, P. Brett-Roberts, C. Gee, P. Griffiths, R. Griffiths, L. Jones, D.L. Lalek, M. Lowe, B. Mullin and Sue Stevens.

Hawarden Community Council – Councillors Gillian Brockley, Helen Brown, Cheryl Carver, Clive Carver, George Hardcastle, Dave Mackie, Dan Preece, Emma Preece, Ralph Small, Darren Sterry and Ant Turton.

Shotton Town Council – Gillian Brockley, Mike Evans, Doreen Mackie, Ang Phillips, Kelly Brown, Nigel Brown and Tom Oldfield.

Also Present: Gwilym Rippon, Fellow SLCC, Cert HE CEG CiLCA (England and Wales), Training, Employment Support Officer and Advisor
Sharron Jones, Clerk and Financial (*until item 5*)

1. APPOINTMENT OF CHAIRMAN:

Councillor George Hardcastle was nominated and seconded to act as Chair and there being no other candidates, Councillor Hardcastle was duly elected to preside as Chairman for the duration of the meeting.

2. APOLOGIES FOR ABSENCE:

Apologies for absence had been received as follows:

Broughton and Bretton Community Council – Councillors Derek Butler and Ryan McKeown.

Hawarden Community Council – Councillors Ve Amos, Joyce Angell, Lowri Earith, Sarah Hinks, Ryan O’Gorman, Sam Swash and Richard Taylor.

Shotton Town Council – Councillors Steven Davies, Elwyn Jones, Ron Davies and David Evans.

3. DECLARATIONS OF INTEREST:

There were none from Members.

The Clerk and Financial Officer declared an interest and withdrew from the meeting for item five.

4. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

IT WAS RESOLVED: to exclude members of the public and press as the following item related to confidential staff matters and was also subject to the Data Protection Act 1998.

5. INDEPENDENT REVIEW OF SALARIES:

Following advice received from the Society of Local Council Clerks, an independent review of salaries and Contracts of Employment had been commissioned in August 2019.

Gwilym Rippon, Fellow SLCC, Cert HE CEG CiLCA (England and Wales), Training, Employment Support Officer and Advisor had attended the joint meeting to present the outcome of his review for Members' consideration and approval.

IT WAS RESOLVED: to approve the review of salaries as presented and to pursue a Contract of Employment between the Clerk and Financial Officer and Broughton and Bretton Community Council.

Councillors Clive and Cheryl Carver requested that their votes be recorded as having abstained.