ITEM 5

PLANNING AND GENERAL PURPOSES COMMITTEE

TERMS OF REFERENCE

1	The **Planning and General Purposes Committee** is constituted as a Standing Committee of Broughton and Bretton Community Council and is therefore subject to the Council's Standing Orders and Code of Conduct (which shall be renewed on an annual basis at the Council's Annual General Meeting (AGM) in May).
2	The Planning and General Purposes Committee has delegated powers to authorise expenditure and consider proposals that fall within its remit, subject to budget proposals and considerations reviewed at the beginning of each year.
3	The Planning and General Purposes Committee has delegated powers to act on and resolve any issues that arise from its remit.
4	The Planning and General Purposes Committee shall consist of all 14 members of the Community Council as voting members, with at least five members of the committee constituting a quorum.
5	The Chairman of the Committee will be elected at the Council's Annual General Meeting in May of each Municipal year.
6	There will be no vice-chairman; if the Chairman of the Committee is unable to attend any meeting, the Chairman of the Council shall automatically take the Chair. If he/she is not available, then the first item of business shall be to appoint a Chair.
7.	The Planning and General Purposes Committee shall meet 10 times a year with August and December as Recess months. During August and December, recess meetings will be held with the Chairman of the Council and the Chairman of the Committee to review and approve the current planning applications on behalf of the Council.
8.	The Planning and General Purposes Committee shall be administered and managed in accordance with these Terms of Reference.
9.	The Planning and General Purposes Committee remit shall extend to the following areas: **Planning:** • Changes to national policy legislation that fall under the remit of this Committee • Consultation responses that fall under the remit of this Committee

	• Planning applications • Planning appeals • Planning decisions (for noting) • Footpath diversions • Tree Preservation Orders • Planning enforcements matters for referral to the County Council • Street naming and numbering • To liaise with the County Council on any matters relating to Building Control • Members information items that fall under the remit of this Committee **General Purposes:** • General Highway Issues • School Safety measures • Police matters and community safety issues • Changes to national policy legislation that does not fall under the jurisdiction of the Council or its Standing Committees • Consultation responses • Any informative 'Clerk's Report' items that do not require formal approval or a council decision, unless they have been formally listed on the agenda for the meeting • Members information items that fall under the remit of this Committee • Community Youth Representative issues, reports and updates (if one is appointed) • Any other matters that do not fall under the jurisdiction of the Council's other Standing Committees